

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

January 10, 2021

A duly-noticed special virtual meeting of the Board of Selectmen took place on Sunday, January 10, 2021 via Zoom. The meeting was called to order at 2:00 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #25 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2391. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (no one else in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

The Board reviewed the current mask mandate from Governor Sununu and Dick Fortin stated that if people cannot social distance 6 feet, a mask is required. Ed Reilly stated that masks are required in all public spaces. Dick Fortin noted that the public is still not entering Town Hall and that business is being conducted while the public is in the foyer behind a table. Ed Reilly recommended placing the shields on those tables and requiring that masks be worn at all times. It was also noted that the table will be sanitized between each customer.

Dick Fortin made a motion, seconded by Joyce Blue, to adjourn the meeting. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes). The meeting adjourned at 2:40 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

January 12, 2021

A duly-noticed virtual meeting of the Board of Selectmen took place on Tuesday, January 12, 2021 via Zoom. The meeting was called to order at 6:00 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #25 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2391. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (no one else in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Meeting on December 15, 2020 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on December 29, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to ratify the following items signed out of session: Payroll Manifest (week end 1/3/2021), Manifest and Accounts Payable checks dated 12/31/2020 and 1/11/2021 and correspondence to Consolidated Communications and Spectrum. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin gave an update on the reopening of Town Hall. Dick Fortin noted that it is difficult to maintain social distancing if an employee has to open the door for the public and suggested unlocking the door when the Town Clerk's office is open. It was noted that a sign will be added to the door stating that only one person at a time is permitted to enter Town Hall.

Dick Fortin stated that Suzanne Raiche has requested that the Clerk's office hours be changed again to accommodate the hours of Avitar personnel for training. It was the consensus of the Board to keep the Tuesday evening hours at 5-7 pm and to contact Avitar regarding possible extended training hours.

Dick Fortin gave an update on the Conservation Commission and noted that the Commission is still working on the trail system and possible impacts of expanded use. Dick Fortin explained that the Commission may hold a Public Hearing this summer regarding recreation use of Town lands.

Dick Fortin explained that the Board approved two after-the-fact building permits for structures on Hatch Pond and noted that the Zoning Ordinance does not permit structures within 125 feet of the Pond. Dick Fortin suggested writing letters to the property owners addressing the error.

Dick Fortin stated that he met with Road Agent Stubby Heath regarding projects for 2021 and noted that there has been a request for additional funding for gravel. The Board discussed selling the old one-ton truck and will research the best way to sell the truck.

The Board discussed the request for offering a retirement program and tabled the discussed until next meeting.

Dick Fortin stated that the Town is following the original schedule for the Potter Road bridge and noted that there is a moratorium on these projects by the State if the Town does not move forward this year.

Ed Reilly stated that in response to Ken McKenzie's email, he has placed a call to Larry Nash for clarification on where the Town has placed flags and will report to the Board at their next meeting.

Joyce Blue stated that she utilized several maps and census data to work on the discontinued roads and is ready to show the Board her findings.

The Board reviewed an application for Tax Deferral and tabled the application pending submission of additional paperwork.

Green Mountain Conservation Group advised they will be holding a meeting on Using a Natural Resource Inventory on January 27th, and invited the Selectmen and Conservation Commission to attend.

Action Ambulance Service submitted the November 30th activity reports.

June Garneau of Mapping and Planning submitted a Scope and Agreement for the Hazard Mitigation Plan update.

Children Unlimited submitted their 2021 Warrant Article for funding.

Starting Point submitted information on their 2021 funding request.

The Board reviewed an email from Matthew Watson regarding a possible fundraiser. It was noted that once a definite plan has been developed showing the exact location and details, the Board will meet with Matt to discuss the proposal.

The Board began work on the 2021 operating budget.

Ed Reilly made a motion, seconded by Joyce Blue, to adjourn the meeting. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes). The meeting adjourned at 8:15 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

January 19, 2021

A duly-noticed virtual meeting of the Board of Selectmen took place on Tuesday, January 19, 2021 via Zoom. The meeting was called to order at 6:00 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #25 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2391. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (no one else in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

Ed Reilly made a motion, seconded by Joyce Blue, to ratify the following items signed out of session: Payroll Manifest (week end 1/17/2021), Manifest and Accounts Payable checks dated 1/19/2021 and Eaton Hazard Mitigation Plan Update Agreement. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on January 1, 2021 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of the Meeting on January 12, 2021 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin gave an update on the annual adjustment to the Action Ambulance payment and explained that the Selectmen were to meet in September to adjust the contract payment. Joyce Blue stated that the adjustment should wait until next year and that the payment scheduled can be adjusted based on two years of call history. Dick Fortin stated that there is an automatic increase of 3% but that each year the payments are adjusted to reflect actual responses to each Town. Joyce Blue suggested contacting all the Towns to make sure everyone agrees to postpone the adjustment until September 2021. Ed Reilly stated that in order to make sure budgets cover the contract payments, adjustments should be postponed until next year. Ed Reilly requested that a reminder be set for August 15th to schedule a regional meeting to review the ambulance contract payments for 2022.

Dick Fortin stated that the Avitar Town Clerk software will go live on February 1st and that training has started.

Ben Frieden met with the Board and expressed his concern regarding available internet service as his children are remote learners. The Board suggested contacting SAU #9 for possible solutions.

The Board reviewed an application for Disabled Tax Deferral. ***Joyce Blue made a motion, seconded by Ed Reilly, to approve the application and sign the document out of session. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

The Board reviewed an email from NHMA legal counsel regarding the sale of Town vehicles. The Board agreed to place an ad in the newspaper once the truck is ready to be sold.

Dick Fortin stated that he reviewed Matt Watson's request for a fundraiser on Lary Road once again and noted that the exact route will be needed before any list of requirements or decisions can be made.

Dick Fortin explained that he has found floor protectors at U-Line. ***Joyce Blue made a motion, seconded by Ed Reilly, to move forward with the purchase of floor protectors and to spend up to \$300. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

Ed Reilly stated that he spoke with Peter Klose regarding the traffic signs and the possibility of reducing the number to be purchased. It was noted that the Article can be amended at Town Meeting. Dick Fortin stated that his suggestion is to purchase one sign to see if it is effective.

Ed Reilly gave an update on the Planning Board and explained that the Public Hearing on the proposed Zoning Ordinance amendments was held on January 13th.

Joyce Blue questioned whether the Board will be asking Jess Davis to review the Hatch Cemetery. Dick Fortin suggested that the Cemetery Trustees should be involved in this decision and that the Trust Funds should be reviewed.

NH Department of Safety submitted approval of the Town's PDM Grant in the amount of \$6,999.75 for the Hazard Mitigation Plan update.

The Board reviewed an email from Shane Gurney regarding the sale of the 2014 F-550. It was noted that Shane will be advised of the Zoom link to attend the Selectmen meetings as all meetings are posted and open to the public.

The Gibson Center submitted information and a petition for the 2021 Town Meeting.

The Board reviewed the Lower Mt. Washington Solid Waste District cost breakdowns for the 2021 budget.

Adam and Andrea Nelson submitted a Building Permit application for a 4x4 sign on their property at 2213 Eaton Road (R03-026). The application was reviewed and denied by the Board. The Board will write a letter to the Nelsons explaining that the sign does not meet Eaton's Zoning Ordinance requirements.

The Board reviewed and amended a letter to two property owners on Hatch Pond Road.

Chris Kennedy met with the Board to discuss the Annual School Meeting and requested that the Meeting be approved for the basement of Town Hall on March 9th as only 6 to 8 people typically attend. Ed Reilly questioned whether the Meeting could be held via Zoom. Dick Fortin requested that the Board further discuss the request at their next meeting. Ed Reilly questioned assistance for internet services for remote learners. Chris Kennedy noted that the building principal should be contacted.

The Board continued work on the 2021 proposed operating budget. The Board scheduled a work session on Tuesday, January 26th, at 10 am to continue working on the budget.

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes). The meeting adjourned at 8:43 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

January 26, 2021

A duly-noticed virtual meeting of the Board of Selectmen took place on Tuesday, January 26, 2021 via Zoom. The meeting was called to order at 10:01 am.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #2020-04 pursuant to Executive Order #2021-01, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2840. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (no one else in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

The Board discussed the flag at the corner of Route 153 and Glines Hill Road. ***Dick Fortin made a motion, seconded by Ed Reilly, to have the Highway Department remove the flag as it is the Town's flag holder and pole license and that a new American flag will be placed there in the spring. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

The Board worked on the 2021 Operating Budget. Dick Fortin stated that the contract cost for the Freedom Fire Department has increased to \$15,000 based on the number of calls. The Board increased the Financial Administration line item to cover costs for increased training.

The Board reviewed possible Warrant Articles and discussed the Carroll County Sheriff's Department, digital speed signs and the Potter Road bridge costs.

The Board reviewed and approved a proposed letter to the Nelsons regarding their Building Permit application for a sign.

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes). The meeting adjourned at 11:45 am.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

February 2, 2021

A duly-noticed virtual meeting of the Board of Selectmen took place on Tuesday, February 2, 2021 via Zoom. The meeting was called to order at 6:00 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Executive Order #2021-01, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2391. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (no one else in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

Josif Bicja of Hoyle, Tanner & Associates met with the Board regarding the Potter Road bridge agreement and explained that his firm is not on the jobsite every day, and, therefore, cannot watch every aspect of the construction. Ed Reilly asked if critical portions of the project are inspected before moving forward and Josif Bicja indicated that they do inspect the work completed when on the job site. Dick Fortin noted that the spreadsheet showing the cost has not been updated and requested that the new figures be inserted into the contract.

Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on January 19, 2021 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Dick Fortin, to adopt the Minutes of the Meeting on January 26, 2021 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to ratify the following items signed out of session: Payroll Manifest (week end 1/31/2021), Manifest and Accounts Payable checks dated 1/31/2021 and Report of Wood Cut for the Town (R13-003). Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin explained that the Highway truck slated to be sold needs repairs and that the estimated cost is \$4,500 but that other estimates will be obtained. Dick Fortin noted that a pipe in the Highway garage burst and that Wayne Luoma will be repairing the pipe.

Ed Reilly stated that he contacted Larry Nash regarding the flag on Glines Hill Road and also the feasibility of removing the flags for the winter. The Board further discussed the flags and noted that the pole license should be amended to keep the flags all year.

State of New Hampshire submitted a Statement of Remittance for the Qtr3 Highway Block Grant in the amount of \$8370.08.

The Board reviewed a letter from Atty. Joseph Mitchell regarding property on Thurston Pond Road.

The Board reviewed an email from NHMA Atty. Stephen Buckley regarding the postponement of Town Meeting. It was noted that the Board and Moderator Thaire Bryant will meet with Town Clerk Suzanne Raiche to review absentee ballots and to discuss the date of the Town Meeting.

The Board reviewed an email from June Garneau regarding the Hazard Mitigation Plan update and noted that committee members need to be identified.

The Board reviewed a letter from the Henney Historical Fund notifying the Town that the grant application to bind the Town Reports has been approved and that a check for \$750 has been issued to the Town.

The Board reviewed and amended the proposed operating budget. The Board reviewed the Warrant and voted on each of the Articles. It was noted that the petition requesting funds for the Eastern Slope Airport Authority did not have the required number of signatures so will not appear on the Warrant. The Budget Hearing is scheduled for Thursday, February 4th, at 6 pm via Zoom. It was also noted that the Town Hall will be open for those who cannot access the meeting via Zoom.

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes). The meeting adjourned at 8:09 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
PUBLIC HEARING ON THE BUDGET
February 4, 2021

The Public Hearing on the budget took place on Thursday, February 4, 2021 at the Eaton Town Hall and also via Zoom. The Public Hearing was called to order at 6 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Executive Order #2021-01, this public body is authorized to meet electronically.

In accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2840. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance and noted that all votes taken during this meeting will be done by roll call vote.

Present at Town Hall were Selectman Dick Fortin, Road Agent Richard Heath, Paul Hennigan and Jane Gray. Those attending via Zoom were Selectmen Ed Reilly and Joyce Blue, Thaire Bryant, Holly Fortin and Ele and John Border.

Copies of the budget, proposed Warrant, proposed Zoning Ordinance amendments, detailed payments and revenues were distributed.

Dick Fortin opened the Public Hearing and reviewed the proposed operating budget. Dick Fortin explained that the Executive line item has increased by \$10,000 to cover the cost of updating the Hazard Mitigation Plan and noted that \$7,000 in State grant funds are projected to offset 75% of the cost. Dick Fortin noted that a Revaluation is scheduled for this year and will be totally funded through the Capital Reserve account. Dick Fortin explained that funds have been budgeted in the Recreation line item to cover the cost of working on the drainage at the boat ramp.

Joyce Blue reviewed the revenues from last year and proposed for this year.

Ed Reilly reviewed the Warrant Articles. Ed Reilly noted that Article #13 raising additional funds for the Potter Road bridge is to cover the increased cost of building

materials due to the pandemic. Ed Reilly explained that he spoke with Peter Klose regarding the digital traffic signs and that information will be available at Town Meeting on the cost of purchasing one or two signs.

Road Agent Heath questioned whether the funds for gravel can be increased rather than putting the money into the Capital Reserve. Dick Fortin explained that the funds were put into the Capital Reserve in anticipation of asking the Town to approve \$1.5 million in road projects next year. Ele Border questioned expenditures for equipment rental by the Highway Department. Dick Fortin indicated that RL Heath Inc. is actually Stewart Heath and not Stubby and noted that most of those payments are for plowing and rental of his large equipment. Dick Fortin explained the policy for obtaining three price quotes on equipment and materials. Paul Hennigan noted that other Towns follow the same procedures and stated that putting items out to bid will cost more for engineering plans and specifications.

There being no further questions, the Public Hearing was adjourned.

Ed Reilly made a motion, seconded by Joyce Blue, to adjourn the meeting. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes). The meeting adjourned at 7:01 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

February 16, 2021

A duly-noticed virtual meeting of the Board of Selectmen took place on Tuesday, February 16, 2021 via Zoom. The meeting was called to order at 6:00 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Executive Order #2021-02, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2391. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (no one else in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on February 2, 2021 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Budget Hearing on February 4, 2021 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Ed Reilly made a motion, seconded by Joyce Blue, to ratify the following items signed out of session: Payroll Manifest (week end 2/14/2021), Manifest and Accounts Payable checks dated 2/15/2021, Report of Wood Cut (Town of Eaton), Building Permit #202030 (Burns/Pliner), Certificate of Occupancy (Kafka), Emergency Services Contract with Town of Freedom, Town Meeting 2021 Warrant, 2021 MS-636 Proposed Budget and correspondence to Nelson, Wilkins

and Lehtinen. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin gave an overview of the meeting at the Potter Road bridge and noted that five contractors were in attendance and four additional companies have expressed interest in the project. Dick Fortin explained that in order to operate a crane during the project, additional trees need to be removed and that Road Agent Heath has been asked to do the work. Dick Fortin indicated that he spoke with Fred Goss about the tree removal. Joyce Blue noted that widening the road in that area is a good idea to create parking off of Route 153.

Dick Fortin stated that after reviewing an email from Matt Watson, he believes the Board should respond regarding the requirements for obtaining property owner permission. Joyce Blue stated that items to be researched and addressed should be sent to Matt Watson prior to meeting with the Selectmen to review the project.

Dick Fortin stated that the Board needs to be prepared to address the question raised at the Budget Hearing regarding rental of equipment. Ed Reilly stated that the Selectmen adhere to the Procurement Policy and that the Road Agent is authorized to utilize their own equipment. Dick Fortin stated that the Board should research the history of equipment rental and be prepared to fully explain at Town Meeting.

Ed Reilly gave an update on the Planning Board and an overview of the presentation made by the Saco Headwaters Association.

Joyce Blue noted that the Building Committee has not met recently and requested input from the Selectmen regarding any items to be addressed.

Joyce Blue noted that she has been contacted by Marnie Cobbs regarding the history of old roads from the area of Paul Hill Road to Foss Mountain. Joyce Blue stated that she wants to present her findings on the discontinuance of roads to the Selectmen.

The Board reviewed a report of a photographer advertising a session on Foss Mountain in April. It was noted that the company will be contacted regarding the required permit application, fee and insurance certificate.

The Board reviewed the Inspection Report for Lindsey & Steve Kafka at 694 Potter Road (R01-006).

The Board reviewed the Rooms & Meals Tax calculation sheet submitted by Joyce Blue. The Board will contact legislators to log their support of SB-99-FN to revert funding back to 40%.

The Board reviewed a list of plan holders for the Potter Road bridge project.

The Board reviewed a letter from Matt Goodwin of Modern Concepts regarding links on the Town website.

The Board reviewed the Project Agreement for the State Bridge Aid Program. ***Joyce Blue made a motion, seconded by Ed Reilly, to approve the Agreement and to authorize Chairman Dick Fortin to sign the document on behalf of the Town. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

Dick Fortin gave an overview of the proposed changes to the blueberry lease between the Town and Ryan Bushnell.

The Board discussed possible upgrades to Town Hall for this year: paint ceiling, cover handicap ramp, new kitchen, renovate bathroom, portable room divider, fire-proof storage.

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes). The meeting adjourned at 7:58 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

March 2, 2021

A duly-noticed virtual meeting of the Board of Selectmen took place on Tuesday, March 2, 2021 via Zoom. The meeting was called to order at 6:00 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Executive Order #2021-02, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2391. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (no one else in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Meeting on February 16, 2021 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Ed Reilly made a motion, seconded by Joyce Blue, to ratify the following items signed out of session: Payroll Manifest (week end 2/28/2021), Manifest and Accounts Payable checks dated 3/1/2021, Building Permit #202031 (Schofield), Application for Parade Permit, 2021 Assessing Agreement, Statistical Update Contract and correspondence to Matthew Watson and Haylee Halee. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin reminded the Board that the Potter Road bridge project bid opening is March 4th at 2 pm.

Dick Fortin explained that NHDES is hosting a Sprint Hydrology seminar which addresses flooding due to snow, run-off and melting. Dick Fortin noted that he will try to get information on how to assess culverts to deal with the spring run-off.

Dick Fortin stated that he received a phone call from Marnie Cobbs regarding the use of Conway Lake and the boat launch off Potter Road. Joyce Blue questioned who owns the property at that site and Dick Fortin noted it is Guillermo Herrera. Dick Fortin explained that Marnie Cobbs has suggested writing a letter to Fish & Game requesting that the boat launch on Potter Road which gives access to Conway Lake be removed from their website and that a volunteer be at site on Potter Road to monitor use. ***Ed Reilly made a motion, seconded by Joyce Blue, to write a letter to NH Fish & Game and to support a volunteer be present at the boat launch. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).*** It was the unanimous consensus of the Board that authorization and approval by Guillermo Herrera would be obtained before writing a letter to NH Fish & Game.

Dick Fortin stated that Marnie Cobbs also requested that the Eaton beach attendants keep track of the boats entering Crystal Lake and that they pass out information on invasive species. ***Dick Fortin made a motion, seconded by Ed Reilly, to have the Eaton Beach attendants interact with the boat owners and to pass out information. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

Dick Fortin noted that there has been no resolution regarding the ambulance service and whether an evaluation meeting is required. Dick Fortin suggested reviewing the contract to determine whether the meeting is a requirement and to possibly set up a Zoom meeting for all six Towns to discuss the issue.

Ed Reilly stated that he has been following HB111 and noted that it is a serious bill that the Board should consider opposing to the Judiciary Committee. It was the consensus of the Board that a letter should be sent voicing the Selectmen's opposition to this Bill.

The Board discussed Highway Department vehicle repairs and requested that bills be separated by vehicle so that costs can be monitored. The Board discussed the ability of the Road Agent renting his/her own equipment and the Town's Procurement Policy.

Iiro Lehtinen joined the Board to discuss his property on Hatch Pond. Dick Fortin explained that the dock is governed by NHDES and that a permit will be required. Iiro Lehtinen indicated that he has submitted an application to the State. Dick Fortin explained that the State Shoreline Protection Act prohibits structures within 50-feet of the shoreline and that the Town has a stricter setback of 125 feet. Iiro Lehtinen questioned how to bring the deck into compliance and noted that it is built on rocks so can be moved. Dick Fortin explained that a Variance can be sought from the Zoning Board of Adjustment, but that the Selectmen cannot approve a structure within the setback.

The Board reviewed the Statistical Revaluation Contract and requested that Jason Call give an interpretation of section 3.6.3.

Ed Reilly made a motion, seconded by Joyce Blue, to adjourn the meeting. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes). The meeting adjourned at 8:38 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

March 11, 2021

A duly-noticed virtual meeting of the Board of Selectmen took place on Thursday, March 11, 2021 via Zoom. The meeting was called to order at 1:15 pm.

As Chair of the Board of Selectmen, Ed Reilly found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Executive Order #2021-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Reilly confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2231. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Ed Reilly started the meeting by taking roll call attendance: Ed Reilly (no one else in the room), Joyce Blue (no one else in the room) and Dick Fortin (no one else in the room). Ed Reilly noted that all votes taken during this meeting will be done by roll call vote.

Ed Reilly submitted a draft letter to the Judiciary Committee regarding HB111. The Board will review and edit so that the letter will be ready for signature on Monday.

The Board reviewed handouts for upcoming NHMA training: Local Officials Workshop and Right to Know Law Workshop.

The Board reviewed a manual regarding the transition of Town Clerk. It was noted that reports must be generated, an audit performed and Recommittal Warrant posted. The Board requested that clarification be sought from State DRA Auditor Michelle Clark.

Heather McKendry joined the meeting and was welcomed as the new Town Clerk by the Selectmen.

Joyce Blue made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried by roll call vote (Ed Reilly-Yes, Joyce Blue-Yes, Dick Fortin-Yes). The meeting adjourned at 2:07 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

March 16, 2021

A duly-noticed virtual meeting of the Board of Selectmen took place on Tuesday, March 16, 2021 via Zoom. The meeting was called to order at 6:00 pm.

As Chair of the Board of Selectmen, Ed Reilly found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Executive Order #2021-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Reilly confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2231. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Ed Reilly started the meeting by taking roll call attendance: Ed Reilly (no one else in the room), Joyce Blue (no one else in the room) and Dick Fortin (no one else in the room). Ed Reilly noted that all votes taken during this meeting will be done by roll call vote.

Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on March 2, 2021 as written. Motion unanimously carried by roll call vote (Ed Reilly-Yes, Joyce Blue-Yes, Dick Fortin-Yes).

Joyce Blue made a motion, seconded by Dick Fortin, to adopt the Minutes of the Meeting on March 11, 2021 as written. Motion unanimously carried by roll call vote (Ed Reilly-Yes, Joyce Blue-Yes, Dick Fortin-Yes).

Joyce Blue made a motion, seconded by Dick Fortin, to ratify the following items signed out of session: Payroll Manifest (week end 3/14/2021), Manifest and Accounts Payable checks dated 3/15/2021, Building Permit #202032 (O'Neill), Building Permit #202033 (Alley) and correspondence to NH Representatives and Judiciary Committee regarding SB111. Motion unanimously carried by roll call vote (Ed Reilly-Yes, Joyce Blue-Yes, Dick Fortin-Yes).

The Board reviewed duties of the Selectmen for the next year. Joyce Blue was appointed to the Planning Board, Dick Fortin was appointed to the Conservation Commission and Ed Reilly was appointed to the Lower MWV Solid Waste.

The Board reviewed the Potter Road bridge bid summary and analysis and noted that M.E. Latulippe Construction was the low bidder. It was noted that the contract is slated to be awarded on March 18th.

Ed Reilly gave an update on the Planning Board and noted that the Board is reviewing information regarding tiny house regulations.

Joyce Blue offered to make arrangements for a gift to be presented to outgoing Town Officials.

The Board discussed the feasibility of changing meeting times from 6-8 pm to 4-6 pm. It was noted that the Town Clerk office hours will also be changing due to State help lines being closed at 4 pm. The Board will further discuss the issue at their next meeting.

Dick Fortin gave an update on the Conservation Commission. Dick Fortin explained that the Commission met with Forester Dan Stepanauskas and noted that the Management Agreement will be updated to outline specific duties and rate of pay for services. Dick Fortin stated that the Commission is working with Cliff Cabral to perform invasive species inspection dives in several of Eaton's water bodies. Dick Fortin noted that a website for Foss Mountain is being developed and that the Commission will be sponsoring attendance at the Tin Mountain camp this summer.

The Board discussed property on Hatch Pond and noted that there is a new firewood shed that was constructed without a permit. The Board will contact the property owner for submission of a permit application.

Dick Fortin questioned whether a meeting should be scheduled with Bill Lambert of NHDOT regarding placement of the permanent curbing at the four corners. It was the consensus of the Board to send an email to Mr. Lambert advising of the Warrant Articles for digital speed signs on the Town Warrant and to set up a meeting.

Dick Fortin explained that Larry Nash is seeking names for potential Deputy Fire Wardens. The Board compiled a list of potential volunteers.

The Board reviewed a list of residents to serve on the Hazard Mitigation Plan update and noted that the update will begin in May.

Jessica Barrett contacted the Selectmen regarding the Town's policy for reimbursing library fees and requested that the Town consider paying the library directly. The Board agreed that the current process is acceptable but will research other options.

The Board reviewed information from NHDRA, Tamar Roberts and Town Counsel regarding how to proceed with a new Town Clerk/Tax Collector. It was noted that an

audit will be performed and that a new MS-61 will be prepared once Heather McKendry assumes the position of Tax Collector.

The Board reviewed an email from Marnie Cobbs regarding access to Conway Lake on the south end via private property on Potter Road. The Board was not in favor of utilizing cameras to monitor the use.

Ed Reilly submitted documents from the Town of Candia regarding building on private and Class VI roads under RSA 674:41 for the Board's review. The Board requested that the Agreement and Release Form be sent to Town Counsel for review and comment.

Action Ambulance Service submitted activity reports for January.

The Board reviewed a request for information on any Town owned land that would be considered for leasing to build a solar farm. The Board noted that there is a lack of infrastructure to accommodate the proposed use.

The Board scheduled a work session to prepare for Town Meeting at 1 pm on Tuesday, April 13th at Town Hall.

Dick Fortin made a motion, seconded by Joyce Blue, to adjourn the meeting. Motion unanimously carried by roll call vote (Ed Reilly-Yes, Joyce Blue-Yes, Dick Fortin-Yes). The meeting adjourned at 8:17 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

March 22, 2021

A duly-noticed special meeting of the Board of Selectmen took place on Monday, March 22, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 11:30 am.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$6,272.49 for 9 items.

The Board reviewed and signed the Tax Collector's Recommittal Warrant. It was noted that Heather McKendry will prepare and submit an MS-61 report prior to posting of any payments.

The Board met with Heather McKendry and Eleanor Border regarding Town Clerk/Tax Collector procedures. It was noted that office hours as of April 1st will be Mondays 8 am to 12 noon and Tuesdays 2 pm to 6 pm.

The Board discussed the possibility of changing the Selectmen meetings to 4-6 pm beginning in May or June. It was noted that the time change could be put in the Town column asking for input from residents.

Dick Fortin made a motion, seconded by Joyce Blue, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 12:38 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

April 6, 2021

A duly-noticed virtual meeting of the Board of Selectmen took place on Tuesday, April 6, 2021 via Zoom. The meeting was called to order at 6:00 pm.

As Chair of the Board of Selectmen, Ed Reilly found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Executive Order #2021-05, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Reilly confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2231. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Ed Reilly started the meeting by taking roll call attendance: Ed Reilly (no one else in the room), Joyce Blue (no one else in the room) and Dick Fortin (no one else in the room). Ed Reilly noted that all votes taken during this meeting will be done by roll call vote.

Mark Watson joined the Board to review his submitted Building Permit application for an in-ground greenhouse. It was noted that the Board has signed off on the permit.

Thaire Bryant joined the Board to review the Articles and schedule for Town Meeting on April 20th and the upcoming update to the Hazard Mitigation Plan.

Joyce Blue made a motion, seconded by Dick Fortin, to ratify the following items signed out of session: Payroll Manifest (week end 3/28/2021), Manifest and Accounts Payable checks dated 4/5/2021, Building Permit #202101 (Watson), Building Permit #202102 (Border) and Yield Tax Warrant (Edge). Motion unanimously carried by roll call vote (Ed Reilly-Yes, Joyce Blue-Yes, Dick Fortin-Yes).

Joyce Blue made a motion, seconded by Dick Fortin, to adopt the Minutes of the Meeting on March 16, 2021 as amended. Motion unanimously carried by roll call vote (Ed Reilly-Yes, Joyce Blue-Yes, Dick Fortin-Yes).

Joyce Blue made a motion, seconded by Dick Fortin, to adopt the Minutes of the Meeting on March 22, 2021 as written. Motion unanimously carried by roll call vote (Ed Reilly-Yes, Joyce Blue-Yes, Dick Fortin-Yes).

The Board discussed property on Thurston Pond Road after receiving a report of standing water in the location of a proposed septic system. Ed Reilly questioned whether the issue should be sent to NHDES. Dick Fortin stated that the test pit data indicates there is no seasonal high water table in that area. The Board will draft a letter to NHDES.

Joyce Blue submitted a letter for review to be sent to Suzanne Raiche regarding Town Meeting.

Dick Fortin stated that he met with Road Agent Stubby Heath regarding the trees at the Potter Road bridge and reported that there are two red oaks that will need to be removed by a professional tree removal company. It was noted that Dick Fortin will meet with the contractor to review the issue before making a final decision on how to proceed.

Dick Fortin explained that the Highway crew has taken care of the boat launch and installation of new posts. The Board discussed the possibility of relocating the porta-potties. Joyce Blue noted that shrubs or decorative fencing could be used to hide the units. The Board will raise the question at Town Meeting and ask for input on moving the units to a location on Brownfield Road.

Dick Fortin explained that the Highway crew will be bringing hemlock to him to be milled in order to build new picnic tables for the beach.

Dick Fortin stated that the Forest Service has obtained a burn permit for Foss Mountain which is valid until April 14th in hopes that conditions will be favorable for a burn.

Dick Fortin stated that he spoke with David Smolen at the Conway Library, who suggested that Eaton's procedures for library cards remain the same due to the previously proposed billing process changes.

The Board reviewed several property issues still outstanding and noted that a letter will be drafted to NHDES regarding a septic system.

The Board reviewed a draft Agreement and Release under RSA 674:41 to be adopted for use by Eaton residents when requesting a Building Permit for property on private and/or Class VI roads. It was noted that the form will be finalized for review and adoption by the Selectmen at their next meeting.

John Edge submitted a request that the Town Assessor contact him prior to any property visit during the revaluation this year.

The Board reviewed an email from Robert Glidden regarding a headstone at the Eaton Cemetery. The Board will further research the issue.

Marnie Cobbs submitted an update on how Conway will be handling beach parking this year.

The Board reviewed, approved and signed a list of abatements due to penalties which were assessed in error.

Joyce Blue made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried by roll call vote (Ed Reilly-Yes, Joyce Blue-Yes, Dick Fortin-Yes). The meeting adjourned at 8:19 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

April 13, 2021

A duly-noticed special meeting of the Board of Selectmen took place on Tuesday, April 13, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 1:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$34,286.38 for 6 items. The Payroll manifest and checks were also reviewed and signed.

Thaire Bryant met with the Board to review schedules for the Town Meeting. The Board listed items to be raised under the last Article: Potter Road closure from mid-June through October, relocation of beach porta-potties, Deputy Fire Wardens, change of Town Clerk hours and change in Selectmen's meetings from 6-8 pm to 4-6 pm.

Signature items included the 2021 Blueberry Lease Agreement, Current Use Application for Peter & Laura Ferlazzo (R09-012) and correspondence to Suzanne Raiche.

Thomas Kugel filed a Building Permit application for a 10x12 outdoor cooking area at 40 Thurston Pond Road (R04-011-K). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202103).

Susan Wiley & Whit Whitman filed a Building Permit application for a ground-mounted solar array at 195 Brownfield Road (U02-011). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202104).

The Board reviewed an email from Marnie Cobbs regarding the Eaton beach attendants being trained on aquatic invasive species so that they can hand out information to boaters.

The Board reviewed emails from Rep. Karen Umberger and Rep. Steve Woodcock regarding a letter sent by the Eaton Selectmen outlining their concerns regarding upcoming House Bills.

The Board discussed a request by John Hatch of Action Ambulance to meet with all Select Boards to discuss concerns that they have regarding one of the signatories to the contract. Ed Reilly indicated that he would prefer that the Board meet with John Hatch of Action Ambulance to discuss any of their concerns regarding Eaton.

The Board requested that Ed Roberts be invited to the May 4th meeting to review his septic system plans and location.

The Board scheduled a meeting for Tuesday, April 20th, at 2 pm at the Town Hall.

The Board reviewed the operating budget and all Warrant Articles in preparation of the April 20th Town Meeting.

Joyce Blue made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 3:24 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

April 20, 2021

A duly-noticed special meeting of the Board of Selectmen took place on Tuesday, April 20, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 2:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$7,131.80 for 5 items.

Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on April 6, 2021 as amended. Motion unanimously carried.

Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on April 13, 2021 as written. Motion unanimously carried.

The Community Church of Eaton filed a Building Permit application for sandwich board sign at 2371 Eaton Road (U01-008). The Building Permit application was reviewed and denied by the Board of Selectmen (Joyce Blue abstained) as the proposed sign does not meet Zoning Ordinance maximum size requirements.

Gary & Brooke Giese filed a Building Permit application for an addition to an existing building at 48 Brownfield Road (R03-041). The Building Permit application was reviewed and denied by the Board of Selectmen as the existing structure is non-conforming, thereby requiring Zoning Board approval.

Tax Collector Heather McKendry met with the Board and explained that a lien was placed on a property while payment was in the mail and requested that the fee and interest of \$18.63 be abated. It was the consensus of the Board to not waive the penalty and interest and to follow procedure. Heather McKendry explained that with permission of the Selectmen, interest under a specified amount could be forgiven and requested that the Board approve the waiving if under \$5. ***Joyce Blue made a motion, seconded by Ed Reilly, to authorize Tax Collector Heather McKendry to waive interest if the amount is less than \$5.00. Motion unanimously carried.***

Joyce Blue gave an update on the Planning Board and the revisions to Chapter 2 of the Master Plan. Joyce Blue explained that the Planning Board discussed the cutting of trees on Potter Road, which is a scenic designated road, and ultimately gave the Selectmen the authority to move forward with the cut. Joyce Blue noted that the Planning Board is discussing the possibility of removing the 720 square foot minimum for dwelling units to allow for tiny houses. Dick Fortin stated that the current minimum is not a burden. Ed Reilly questioned whether former Planning Board members can be contacted to determine why the regulation was originally adopted by the Town.

Dick Fortin stated that he spoke with Cliff Cabral regarding the cemetery maintenance and requested that care be taken not to disturb the headstones.

Dick Fortin stated that he will be attending the ambulance meeting at the Freedom Town Hall on April 26th at 6 pm and intends to step down as Chairman of the committee.

The Board reviewed the Potter Road bridge project and noted that an ad must be placed in the Conway Daily Sun advising of the road closure. Dick Fortin stated that there was recently an article in The Sun regarding biking on Potter Road and noted that he will contact them to let them know that the road will be closed for construction.

Denice Roy of the NH Department of Revenue Administration set a Revaluation start-up meeting for May 12th at 10 am and invited the Selectmen to attend.

Governor Sununu advised of possible funds through the American Rescue Plan for covid-related expenses. The Board will monitor the program guidance to determine whether Eaton has qualifying expenses.

Cliff Cabral/Cly's Clean-up advised of an increase in rates for maintaining the grounds at Town Hall and the cemeteries.

The Board reviewed an email regarding the traffic in Eaton Center and parking at the Eaton Village Store. The Board will draft a letter to the Eaton Preservation Society asking for a resolution to the issue.

Elaine Klose requested that the Bone Builders be permitted to resume meeting at the Town Hall. It was the consensus of the Board to wait until the end of May to monitor the virus statistics.

Dick Fortin submitted the newest NHDES information on Shoreland Accessory Structures for the Board's review.

Action Ambulance Service submitted activity reports for March 2021.

The Board discussed the possibility of adding a keyless entry system to the cellar door in an effort to allow UPS and FedEx delivery after hours. Dick Fortin will research the possibility and whether the door needs to be upgraded.

Joyce Blue made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 3:52 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

April 27, 2021

A duly-noticed special meeting of the Board of Selectmen took place on Tuesday, April 27, 2021 at the Potter Road Bridge site and the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 10:00 am.

The Board met at the Potter Road bridge construction site at 10 am to review the trees slated to be cut. The Board then traveled to the Town Hall and resumed business at 10:45 am.

Michael Callis met with the Board regarding his property on Eaton Road and noted that he will be installing a new well. Dick Fortin advised Mr. Callis that no work can take place on the site other than the well without Site Plan Review, even though NHDOT has issued a driveway permit.

The Board held a Pre-Construction Conference for the Potter Road bridge project with Josif Bicja of Hoyle, Tanner & Associates and Mike Latulippe and Robert Hester of Latulippe Construction. The following items were reviewed and signed: Wetlands and Non-Site Specific Permit 2019-00835, Construction Contract and Notice to Proceed.

Joyce Blue made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 12:19 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

May 4, 2021

A duly-noticed virtual meeting of the Board of Selectmen took place on Tuesday, May 4, 2021 via Zoom. The meeting was called to order at 6:00 pm.

As Chair of the Board of Selectmen, Ed Reilly found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Executive Order #2021-06, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Reilly confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2231. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Ed Reilly started the meeting by taking roll call attendance: Ed Reilly (no one else in the room), Joyce Blue (no one else in the room) and Dick Fortin (no one else in the room). Ed Reilly noted that all votes taken during this meeting will be done by roll call vote.

Joyce Blue made a motion, seconded by Dick Fortin, to adopt the Minutes of the Meeting on April 20, 2021 as written. Motion unanimously carried.

Joyce Blue made a motion, seconded by Dick Fortin, to adopt the Minutes of the Meeting on April 27, 2021 as amended. Motion unanimously carried.

Joyce Blue made a motion, seconded by Dick Fortin, to ratify the following items signed out of session: Payroll Manifest (week end 4/25/2021), Manifest and Accounts Payable checks dated 5/3/2021, Building Permit #202105 (Hersey), Building Permit #202106 (Hedden), Building Permit #202107 (Hedden), Yield Tax Warrant (Hatch), Notice of Intent to Cut (Hatch), MS-232 Report of Appropriations Voted and Quote from Elan Signs for the purchase of two digital speed signs. Motion unanimously carried by roll call vote (Ed Reilly-Yes, Joyce Blue-Yes, Dick Fortin-Yes).

Brian Hebert filed a Building Permit application for an addition to an existing building at 2031 Eaton Road (R02-005-C). The Building Permit application was reviewed and denied by the Board of Selectmen as the existing structure is non-conforming, thereby requiring Zoning Board approval. Brian Hebert joined the Board to review the permit application. Dick Fortin questioned the number of bedrooms and Brian Hebert noted that the house will remain at two bedrooms.

Ed Roberts joined the Board regarding his proposed septic system on Thurston Pond Road. Dick Fortin explained that the proposed location for the system was wet and puddled this spring and requested that the septic system designer verify any wetlands in the area to verify adherence to the required setbacks as set forth in Eaton's Zoning Ordinance. Dick Fortin also noted that the system must adhere to a 30-foot setback and that a larger sized plan is needed to verify that setback. Ed Roberts requested that the issues be emailed to him so that he can send them to his system designer.

Cara Zipoli met with the Board to request permission to place a memorial bench on Foss Mountain. Ed Reilly explained that the Town has been opposed to placement of any objects on Foss Mountain and so the request is denied. Dick Fortin suggested contacting Tin Mountain Conservation.

Elaine Weathers met with the Board to discuss hours and regulations for the Town Beach. Dick Fortin noted that the Selectmen have designated the attendant hours to be 11 am-5 pm. Elaine Weathers asked the Selectmen to write a letter to go out with beach passes reminding residents of the regulations and that passes will be required to access the beach. Joyce Blue stated that the reminder can also be placed in the Town column. It was also noted that one pass will permit only one vehicle to access the beach. Dick Fortin asked that Elaine Weathers meet with the Conway Lake monitors and that information will be provided to distribute to boat owners accessing Crystal Lake. It was noted that the attendants will work weekends from Memorial Day until mid-June, at which time they will cover the beach every day.

Ed Reilly gave an overview of the complaint received regarding a property on Willis Bean Road indicating that fill was being placed in a stream and that there is an RV parked on the property. Dick Fortin explained that he spoke with NHDES, who stated that according to RSA 482-A:3 no materials can be placed into waters as it is a Wetlands violation. Dick Fortin stated that he also spoke to NHDES Subsurface Department regarding those conditions that might require a septic system. Dick Fortin stated that unless there is water piped into the RV, no septic system is required. It was the consensus of the Board to send a letter to the property owners outlining the issues.

Joyce Blue stated that she received a call regarding the work being performed by NHDOT and explained that NHDOT is surveying in order to prepare a plan for the permanent reconstruction of the corner and four-way stop.

Joyce Blue explained that there was question as to why a permit was needed for the Little White Church a-frame sign and noted that it has been established that the sign was not grandfathered.

Dick Fortin stated that the Conservation Commission is updating the information at the Foss Mountain kiosk and asked if it would be acceptable to utilize the Town seal to identify the property as being owned by the Town. It was the consensus of the Board to authorize use of the seal.

Dick Fortin explained that when the parking areas are full, cars begin parking on Foss Mountain Road and questioned whether “No Parking” signs can be placed. It was the consensus of the Board that as long as the scenic road regulations are not violated, signs should be installed. Dick Fortin noted that he spoke with Center Conway Fire Chief Glenn Merrill, who indicated that Fish and Game would have to be contacted in the event of a medical emergency on Foss Mountain that required a patient be carried off the trail.

Dick Fortin stated that he received an email from Shane Gurney indicating that the email link on the website for the Selectmen does not work. It was noted that the link will be tested and updated if required.

Dick Fortin raised the issue of the proposed changes to Zoning to permit tiny houses and indicated that his concern is regarding the septic system if the house is altered to add additional bedrooms. Joyce Blue will bring this concern to the Planning Board.

Cindy Goslee requested that their cemetery plot be marked. The Selectmen will meet at the Snowville Cemetery at 10 am on Monday, May 10th, to mark the plot and to review plots in the new section.

The Board reviewed the request from Robert Glidden to review the Eaton Cemetery as it pertains to a missing lamb from a headstone. The Board reviewed the issue and spoke to the crew who maintains the cemetery and found no signs of vandalism.

The Board reviewed the status of Camp Waukeela’s water system and requested that the caretaker be contacted to check on the status of inspections prior to the camp’s reopening.

The State of NH advised on the Qtr 4 Highway Block Grant payment in the amount of \$8359.43.

NH Department of Revenue Administration submitted information on the 2020 Equalized Valuation.

Dick Fortin stated that he was asked whether wedding photos will be permitted from the Town Beach. It was the consensus of the Board that photos would be allowed as long as the number of people in the photo was reasonable to not disrupt beachgoers.

The Board reviewed a letter sent to Michael Callis last year regarding changes to his property. It was the consensus of the Board to send another letter reminding him of the requirements for a change of use.

The Board scheduled a work session for Friday, May 21st, at 10 am.

Joyce Blue made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 8:33 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

May 10, 2021

A duly-noticed special meeting of the Board of Selectmen took place on Monday, May 10, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 9:45 am.

The Selectmen traveled to the Snowville Cemetery to locate a plot in the old section and to verify placement of a headstone on a plot in the new section.

The Board then traveled to the Beach to determine the new location of the portable toilets.

The Board returned to Town Hall and adjourned the meeting at 11:50 am.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

May 18, 2021

A duly-noticed virtual meeting of the Board of Selectmen took place on Tuesday, May 18, 2021 via Zoom. The meeting was called to order at 6:22 pm.

As Chair of the Board of Selectmen, Ed Reilly found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Executive Order #2021-08, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Reilly confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 631-848-9092. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Ed Reilly started the meeting by taking roll call attendance: Ed Reilly (Jeanne Reilly in the room) and Dick Fortin (Holly Fortin in the room). Ed Reilly noted that all votes taken during this meeting will be done by roll call vote.

John Hedden joined the Board to express his willingness to serve on the Planning Board and gave an overview of his qualifications. ***Dick Fortin made a motion, seconded by Ed Reilly, to appoint John Hedden as a regular member of the Planning Board. Motion unanimously carried by roll call vote (Ed Reilly-Yes, Dick Fortin-Yes).***

Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of the Meeting on May 4, 2021 as written. Motion unanimously carried by roll call vote (Ed Reilly-Yes, Dick Fortin-Yes).

Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of the Meeting on May 10, 2021 as written. Motion unanimously carried by roll call vote (Ed Reilly-Yes, Dick Fortin-Yes).

Dick Fortin made a motion, seconded by Ed Reilly, to ratify the following items signed out of session: Payroll Manifest (week end 5/9/2021), Manifest and Accounts Payable checks dated 5/17/2021, Building Permit #202108 (Heath), A-5 Land Use Change Tax (Browning), correspondence to Burke and Unifirst Applications. Motion unanimously carried by roll call vote (Ed Reilly-Yes, Dick Fortin-Yes).

The Board reviewed a request by Bone Builders to resume meeting in the lower level of Town Hall. The Board was in agreement that they can begin meeting in June and that the Board will work on protocols of Town Hall.

Dick Fortin explained that the Forest Service will attempt to complete the Foss Mountain burn on Friday.

Dick Fortin explained that he spoke with Jim Higgins to confirm location of plots at the Snowville Cemetery. Dick Fortin explained that there is an ash tree on Higgins' property and a sugar maple on the Town's property that need to be removed and the suggestion is to split the cost of removing both trees. It was the consensus of the Board to move forward with the tree removal and to split the cost.

The Board reviewed an email from Dick Mayo regarding the removal of trees on Potter Road. It was noted that when construction ends in the Fall, the site will be restored to its current condition as much as possible and that increased parking will not be permitted.

The Board discussed the new placement of the portable toilets at the beach and the possibility of odors. It was the consensus of the Board to move the units away from the beach hut approximately one to two feet.

The Board reviewed and approved the request for Highway Department uniforms.

The Board reviewed an email from Town Clerk Heather McKendry regarding the process of becoming a "one check" Town for motor vehicles fees. The Board requested that information be gathered regarding the potential impact to the budget.

The Board reviewed an email from Iiro Lehtinen regarding his property on Hatch Pond. The Board requested that Mr. Lehtinen be reminded that the deck and firewood structure do not meet the Town's setback of 125 feet and need to be removed or a Variance sought from the Zoning Board of Adjustment.

Dick Fortin made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 8:12 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

May 21, 2021

A duly-noticed special meeting of the Board of Selectmen took place on Friday, May 21, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 10:00 am.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$14,666.37 for 5 items.

Joyce Blue questioned the possibility of insulating the Highway garage this year. Dick Fortin noted that a project list must be generated to prioritize projects and noted that due to the cost of building materials, this is not the time to pursue insulation. Ed Reilly noted that the Board has also been discussing replacement of the roof.

Signature items included Yield Tax Warrant for Russell Canavari (R01-36A) and correspondence to Michael Callis and George Gubitose (NHDOT).

John Flavin filed a Building Permit application to Renew Permit #202002 for a single-family residence & detached garage at 134 Glines Hill Road (R03-003). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202109).

Zach & Graciela Page filed a Building Permit application for a 12x20 storage shed at 15 Elbow Hill Road (R13-010). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202110).

Zach & Graciela Page filed a Building Permit application for a wind turbine at 15 Elbow Hill Road (R13-010). The Building Permit application was reviewed. The Board did not issue the permit so that information regarding the size, noise levels and general specifications can be obtained from the property owner.

The Board discussed and changed their meeting times as of July 6th to the first and third Tuesday of each month, 4 to 6 pm.

The Board reviewed the placement of the portable toilets at the beach and noted that the Highway crew will be asked to relocate the pad closer to the picnic tables.

The Board reviewed, amended and adopted the Regulation of Town Land Use to include in Item #5 that no fireworks shall be permitted on any Town Land.

The Board discussed the issue of equipment rental by the Highway Department. The Board will draft a letter to legal counsel seeking clarification.

The Board reviewed properties that have outstanding issues and requested that a second notice of violation be sent to Wilkins on Hatch Pond.

Joyce Blue made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 1:00 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

June 1, 2021

The regular meeting of the Board of Selectmen took place on Tuesday, June 1, 2021 at the Evans Memorial Building. Present at Town Hall were Joyce Blue and Dick Fortin. Chairman Ed Reilly joined the meeting via Zoom. The meeting was called to order at 6:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$153,671.45 for 16 items.

Assistant NHDOT Commissioner William Cass, NHDOT Traffic Engineer William Lambert and NHDOT Sign Supervisor Robert Hyslop joined the Board to discuss the status of the four-way stop. Ed Reilly stated that concerns have been received regarding an apron at the corners. Bill Cass explained that the purpose of the apron is to add delineation to the corner and noted that NHDOT has been discussing the turn distance for larger trucks and whether the apron is necessary. Dick Fortin stated that he watched traffic come through the intersection and noted that the apron tended to push vehicles into the on-coming lane of traffic. Dick Fortin stated that the signage is working and that the apron is not necessary. Joyce Blue stated that she also observed traffic and felt that the apron is not needed to guide vehicles around the corner.

Ed Reilly stated that the voters at Town Meeting approved the purchase of two digital speed signs and requested that NHDOT assist with the locations for the signs. Bill Lambert noted that the signs are typically installed in conjunction with existing speed limit signs so installing them at the 30 mph signs on each end of the Village makes the most sense.

Dick Fortin explained that there are signs near the Little White Church that are obstructed by foliage and questioned whether they could be moved. Bill Lambert explained that the Highway crews try to stay ahead of the growth and questioned whether the trees are on private property or within the State's ROW. It was noted that Bob Hyslop will look at the signs when he meets with the Selectmen.

Dick Fortin questioned the placement of new signs showing the direction to Conway. Bill Lambert stated that signs direct motorists to follow Routes and not Towns. Bill Cass explained that items required to make the four-way stop permanent will be compiled and forwarded to the Selectmen. Ed Reilly thanked the NHDOT staff for their time and efforts on resolving the issues at the four corners.

Joyce Blue made a motion, seconded by Dick Fortin, to adopt the Minutes of the Meeting on May 18, 2021 as written. Motion unanimously carried by roll call vote.

Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes of the Special Meeting on May 21, 2021 as written. Motion unanimously carried by roll call vote.

Ed Reilly requested that a special work session be scheduled to work on the Procurement Policy with Road Agent Stubby Heath. The Board scheduled a meeting for June 10th at 9 am.

Dick Fortin explained that he spoke to the NHDES Wetlands Office regarding the Burke property on Willis Bean Road and explained that there is a violation of the Wetlands Regulations if materials are added to the stream. It was noted that the Board will draft a letter outlining the Regulations and related issues.

Joyce Blue stated that she received a complaint regarding the traffic on Youngs Road. The Board will monitor the situation for further discussion.

Chris Kennedy and Olivia Hodgdon met with the Board regarding the annual Scouts event at the Town Beach. ***Dick Fortin made a motion, seconded by Joyce Blue, to approve the Scouts' end of year service project at the Town Beach. Motion unanimously carried by roll call vote.***

Joyce Blue noted that stones were repaired at the John Brooks cemetery on Foss Mountain by Jess Davis in honor of John Brooks for Memorial Day.

Dick Fortin stated that he would like to meet with the Cemetery Trustees to have them begin working on sorting through deeds and establishing locations of plots. Dick Fortin explained that he walked the old Snowville Cemetery with Rick Young to obtain historic information on some of the plots. The Board set a meeting for Thursday, June 3rd, at 4 pm to mark out the Goslee plot at the Snowville Cemetery. It was noted that the Board will send a memo to the Trustees requesting a meeting.

Dick Fortin questioned the status of the two properties on Hatch Pond in violation of the Shoreland setback. It was noted that correspondence will be sent to the property owners.

Signature items included Agreement and Release for Russell & Brenda Canavari (R01-036-A), Fixed Price Agreement with Rymes Propane & Oil, correspondence to NHDOT for reimbursement of the Potter Road bridge expenses and Notice of Intent to Cut for Jeffrey Hertel (R10-003).

Zach & Graciela Page filed a Building Permit application for a wind turbine at 15 Elbow Hill Road (R13-010). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202111).

The Board reviewed an email from Sarah Van Boven requesting permission to hold a gathering at the beach on June 18th. Joyce Blue stated that she would support the request. Dick Fortin noted that the Board has denied these requests in the past as there were some issues with prior gatherings. ***Dick Fortin made a motion, seconded by Ed***

Reilly, to deny the request for a gathering at the Town Beach. Motion carried by roll call vote, with Joyce Blue voting against the motion.

The Board reviewed an email from “Jack” requesting information on Class VI roads. It was noted that an information packet put together by NHMA will be forwarded as a response to this request.

The Board reviewed an email from Victoria Murphy regarding dust control of Stewart Road. The Board will make sure that the Highway crew treats the road at the Murphy residence.

NH Department of Revenue submitted information on the 2020 equalized value.

The Board reviewed information on the American Rescue Plan Act of 2021 and will continue to monitor information and instructions on how to utilize the funds. The Board requested that John Border be contacted to determine if there is an estimated cost for installing broadband service in Eaton.

The Board discussed the annual Fourth of July picnic. **Dick Fortin made a motion, seconded by Joyce Blue, to hold the July 4th picnic at the beach this year. Motion unanimously carried by roll call vote.**

The Board discussed the covid-19 protocols at Town Hall. It was noted that Town Hall will reopen and meetings held in person. Joyce Blue suggested that the protocols be loosened gradually and that masks be requested through the end of June. It was noted that a notice will be sent out via *Eaton Ears* with an update on Town Hall protocols.

Joyce Blue made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 8:58 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

June 2, 2021

A duly-noticed Special Meeting of the Board of Selectmen took place on Wednesday, June 2, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 4:30 pm.

The Board discussed the headstone work performed at the John Brooks cemetery. The Board will write a letter to Jess Davis thanking her for the donated time to repair the headstone and also offered congratulations to Jess Davis on being named a member of the Brownfield Historical Society.

Road Agent Richard Heath and Josif Bicja and Audrey Beaulac of Hoyle, Tanner & Associates joined the Board to review Stewart and Bull Pasture Roads. It was noted that most of the reconstruction work will be performed by the Highway crew and that projected construction costs are being sought.

The Board, along with Josif Bicja and Audrey Beaulac, performed a site visit of Stewart and Bull Pasture roads in order to review road surfaces and drainage. It was noted that Stewart Road is approximately 7/10ths of a mile; and Bull Pasture is 9/10ths of a mile. Josif Bicja stated that the underdrain on Stewart Road might not function long term because of the silt. Regarding Bull Pasture Road, Josif Bicja noted that the large double culverts are beginning to separate and may not last much longer. It was also noted by Josif Bicja that the guard rail at Bull Pasture and Brownfield Road may need to be replaced.

Josif Bicja and Audrey Beaulac will take pictures and put together a packet of information for the Selectmen to review.

The meeting adjourned at 5:45 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

June 3, 2021

A duly-noticed Special Meeting of the Board of Selectmen took place on Thursday, June 3, 2021 at the Snowville Cemetery. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 4:00 pm.

The Board measured and staked out the Goslee plot at the Snowville Cemetery.

The Selectmen reviewed a maple tree in the Cemetery which is leaning toward Jim Higgins' house and barn. The Board also looked at a white ash tree on Higgins' property that is in poor health and leaning over the Cemetery. The Board voted to have the Cemetery Trustees take action and work with Jim Higgins to remove both trees.

Allyson Goslee joined the Board and reviewed the location of the family plot.

The meeting adjourned at 4:45 pm.

Respectfully submitted,

Richard Fortin

Richard Fortin

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

June 9, 2021

A duly-noticed Special Meeting of the Board of Selectmen took place on Wednesday, June 9, 2021 at the Evans Memorial Building. Present were Ed Reilly and Dick Fortin. The meeting was called to order at 9:25 am.

NHDOT Sign Supervisor Robert Hyslop and Traffic Operations Technician Doug Hinton joined the Board. Also present was Peter Klose.

All participants traveled to Route 153 in Eaton Village. Sign placement, setbacks and messaging was reviewed and it was noted that the digital speed signs will be placed north and south of the Eaton Village Store. The Town will purchase speed limit signs to be installed with the digital signs.

The traffic sign located north of the Little White Church, which is obstructed by vegetation will be moved by NHDOT.

The meeting adjourned at 10:15 am.

Respectfully submitted,

Richard Fortin

Richard Fortin

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

June 10, 2021

A duly-noticed Special Meeting of the Board of Selectmen took place on Thursday, June 10, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 9:00 am.

Road Agent Stubby Heath joined the Board to review the Procurement Policy. The Board amended the current policy as it relates to Purchase Orders. The Policy will be updated and reviewed at the next Board meeting.

The Board reviewed an email from Jen Kovach regarding the portable sign at the Eaton Village Store. An email will be sent to Jen outlining the sign ordinance and explaining that a Building Permit is required for all signs.

Dick Fortin gave an overview of his discussion with Michael Callis regarding his property on Eaton Road.

The Board reviewed a listing of expired Building Permits. It was noted that the property owners will be asked to submit an application to renew the permit. David Pandora will be contacted for a clarification of inspection requirements and Certificates of Occupancy.

The Board reviewed and updated their "To Do" list.

The Board reviewed the Town Land Use Regulation. Dick Fortin will draft potential updates to the Ordinance, as well as to the existing Permit for Use of Town Lands for review at the next Board meeting.

Dick Fortin explained that after hearing a concern regarding the new culvert on Brownfield Road installed by NHDOT, he has contacted the State regarding the level of the culvert and whether fish can pass thru the culvert.

Joyce Blue made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 11:30 am.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

June 15, 2021

The regular meeting of the Board of Selectmen took place on Tuesday, June 15, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 6:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$26,079.38 for 23 items. The Payroll manifest was also reviewed and signed.

The Board reviewed the Minutes of June 1, 2, 3, 9 and 10, 2021. ***Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes as written. Motion unanimously carried.***

Ed Reilly questioned the status of the trees at the Snowville Cemetery and whether the Trustees have been notified of the issue. Joyce Blue suggested marking the trees and then emailing the Trustees. Dick Fortin noted that the preference is to have both the trees cut at the same time and that the Board take a cost-sharing approach with Jim Higgins, who is willing to cut and dispose of the Town's tree currently leaning onto his property once it has been dropped.

Joyce Blue gave an update on the Planning Board and explained that Dennis Sullivan met with Dick Mayo at the bridge construction site to review the trees that had been cut. Joyce Blue stated that Dennis Sullivan gave the Board a tutorial on the Natural Resource Inventory that he designed. Joyce Blue noted that she advised the Planning Board that a resident has expressed concerns regarding the Steep Slope Ordinance as it may prohibit development of property. Ed Reilly noted that the Selectmen had asked the Planning Board to review several sections of other Town Ordinances for clarification, including the section addressing rules regarding recreational vehicles.

Dick Fortin gave an update on the Conservation Commission and an overview of the trout habitation project with the Tin Mountain. Dick Fortin noted that signs at the Foss Mountain kiosk have been updated and that 'No Parking' signs have been installed on Foss Mountain Road. Dick Fortin stated that the Conservation Commission will sponsor four youths to attend the Tin Mountain camps at 80% of the cost and that the parents will be responsible for the remaining 20%. Dick Fortin explained that the Commission is updating the contract with Dan Stepanauskas and that it should be ready for the Selectmen to review and sign within the next few weeks. Dick Fortin stated that the Commission has reviewed and approved the Foss Mountain website designed by Heather McKendry and noted that donations will be solicited through the website.

Dick Fortin stated that Kevin Flynn from Snowvillage Inn contacted him to donate picnic tables to the Town for the beach.

Dick Fortin stated that he spoke with John Hartman and Roy Alley about the placement of the digital speed signs. Dick Fortin noted that Roy Alley is concerned about the location but is willing to try the placement and then assess in a few months to determine whether the sign's lighting will be an issue.

Dick Fortin explained that a resident expressed concerns regarding the new culvert installed by NHDOT on Brownfield Road. Dick Fortin stated that he has taken pictures and has contacted NHDES to review the water levels and whether the fish can swim through.

The Board discussed the State Statutes regarding gates and bars on Class VI roads. It was noted that Lary Road may be a private right of way and that any request to utilize Lary Road will need to be taken to the individual property owners.

Eaton Village Preservation Society filed a Building Permit application for a sandwich board sign at 2318 Eaton Road (U01-042). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202112). ***Joyce Blue made a motion, seconded by Ed Reilly, to waive the permit fee as EVPS is a non-profit organization. Motion unanimously carried.***

John Border submitted information on the Broadband Committee and the status of service in Eaton.

The Board reviewed information from the Governor's Office regarding the American Rescue Plan funds being distributed by the State of NH.

The Board reviewed a letter from Diana Simonds regarding access to Conway Lake via Potter Road.

NH Department of Revenue submitted a Community Action Report and information from the May 12, 2021 Revaluation start-up meeting.

Carroll County Sheriff's Office submitted activity reports for May's patrols.

NH Department of Transportation submitted State specifications for the installation of the digital speed signs.

The Board reviewed information on sound-proof curtains. The Board will further research and discuss the possibility of purchasing a means of buffering sound in Town Hall during Board meetings.

Dick Fortin submitted an overview of the Town Land Use Permit requirements and noted that he is working on a proposed update for the Board's review.

Dick Fortin stated that he has taken steps to begin eliminating the invasive species on Potter Road and indicated that he has contacted NHDES and the Department of Agriculture to determine the best methods to eradicate the Phragmites Australis.

The Board discussed the Town column which states that there is a home business on Brownfield Road. The Board requested that the business owner meet with the Board on July 6th.

Joyce Blue made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 8:53 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

July 6, 2021

The regular meeting of the Board of Selectmen took place on Tuesday, July 6, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 4:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$41,404.67 for 23 items. The Payroll manifest and paychecks were also reviewed and signed.

Peter Klose and Dick Stewart joined the Board to discuss a timber cut on Brownfield Road. Ed Reilly explained that the Selectmen are drafting a letter to the property owner outlining requirements relative to Town Ordinances and noted that NHDOT has issued approval for three driveways on the lot. Dick Fortin noted that he has contacted State Forester Tom Trask, who is responsible for monitoring timber cuts and potential wetland violations. Dick Stewart noted that he wants to make sure the cut is done correctly. Dennis Sullivan explained that Eaton's Subdivision Regulations state that property owners cannot perform any lot work prior to subdivision approval. It was noted that the Select Board will contact the property owner to begin the Planning Board process.

Dennis Sullivan requested a meeting with the Board for a training session on the Natural Resource Inventory (NRI). Joyce Blue questioned the change in soil type abbreviations. Dennis Sullivan explained that the Town Subdivision Regulations will have to be amended to utilize site specific soil types to be in line with soil scientists and State regulations. It was noted that the Board will meet with Dennis on Monday, July 12th at 10 am for the NRI tutorial.

Dennis Sullivan and Marnie Cobbs discussed the tree cutting on Foss Mountain Road, which has a scenic road designation. Dennis Sullivan stated that a Public Hearing is required to cut the trees unless there is an imminent threat or emergency situation, at which point a letter from the Selectmen is required to permit the Road Agent to cut trees. Dennis Sullivan also stated that there should be communications with property owners if a road is slated to be widened. Marnie Cobbs stated that the Road Agent did explain about the culvert but she was not advised of the road widening. Dick Fortin explained that he gave permission to the Road Agent to cut the trees because of the possible danger due to the trees being dead. Dick Fortin explained that the road widening is a natural chain of events to keep water flowing correctly. Ed Reilly noted that written permission was not given but the Board will keep that in mind for any future issues regarding tree removal. Dick Fortin stated that NHDOT and NHDES are pushing for Towns to update culverts and roads to accommodate the storms that are now occurring in the State and noted that the highway crew is assuring that the roads are not compromised by those storms. Joyce Blue noted that communications is crucial and that the Board will discuss the issue with the Road Agent.

Cindy Hall (on behalf of Donald & Wilhemine Hall) filed a Building Permit application for two gates at 2677 Eaton Road (R05-001). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202113).

Philip & Naomi Lavori filed a Building Permit application for a 6x6x4 shed at 183 Ridge Road (R03-006). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202116).

The Board reviewed the Minutes of June 15, 2021. ***Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes as amended. Motion unanimously carried.***

The Board reviewed the three letters sent to property owners on June 16th. Ed Reilly questioned whether any correspondence has been received regarding those properties. Joyce Blue noted that another letter should be sent setting forth dates for compliance and fines if the property owner fails to respond and/or bring the property into compliance.

Joyce Blue thanked Dick Fortin for the new picnic tables at the Town beach.

Dick Fortin noted that the Town needs to borrow a laptop computer to activate the digital speed signs. Joyce Blue noted that her computer meets the specifications and offered to lend it to Peter Klose for the activation process.

Dick Fortin stated that the Town has received notification of a shed and trailer on Lot #5 on Cove Road. The Board will perform a site visit on Monday, July 12th, at 9 am.

Dick Fortin noted that a property on Brownfield Road has a structure without a permit and indicated that a letter requesting a Building Permit application should be sent.

Dick Fortin explained that the Conservation Commission is working on an updated service contract with Town Forester Dan Stepanauskas for the Board's review and signature at their next meeting.

Ed Reilly questioned whether the Town could request a sign or guard rail at the newly installed culvert on Brownfield Road. Dick Fortin noted that the drop off has been like that for years but the Town could inquire as to whether corrective action could be taken by NHDOT.

Dick Fortin noted that there is a new screen house on Willis Bean Road and requested that an email be sent explaining that a Building Permit is required for all structures.

Dick Fortin stated that he received a complaint regarding the culvert replacement on Hatch Hill Road. Dick Fortin explained that he met with Road Agent Richard Heath to review the installation and noted that there are no issues.

Dick Fortin stated that he has received a request from Road Agent Richard Heath to remove three trees on Potter Road. The Board reviewed pictures of the trees. It was the consensus of the Board to leave the trees and to reassess their condition next year.

Dick Fortin explained that the Conservation Commission is discussing the possibility of closing Willis Bean Road during mud season and that they are reviewing applicable State statutes before making any decisions.

Road Agent Richard Heath met with the Board and discussed a plan to keep residents informed regarding road work. It was noted that road work will be posted on the Town website. It was noted that property owners should be reminded that the road right-of-way is stone wall to stone wall.

Road Agent Richard Heath explained that he has received an offer of \$500 to purchase the old York rake that the Town no longer utilizes. ***Dick Fortin made a motion, seconded by Ed Reilly, to sell the used York rake for \$500. Motion unanimously carried.***

Barry & MaryAnne Ellis filed a Building Permit application to demolish and rebuild an existing garage at 20 Ridge Road (U01-035). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202114).

Caroline & Dave Powers filed a Building Permit application to rebuild and expand a deck at 851 Brownfield Road (R11-016-A). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202115).

The Board reviewed and signed a PA-28 Inventory of Taxable Property Form for the NH Department of Revenue Administration.

The Board reviewed the revised Procurement Policy. ***Dick Fortin made a motion, seconded by Joyce Blue, to adopt the amended Procurement Policy. Motion unanimously carried.*** The Board signed the Policy.

The Board reviewed the application packet and forms for the ARPA Funds through the NH Governor's Office. ***Joyce Blue made a motion, seconded by Dick Fortin, to authorize Chairman Ed Reilly to sign all the documents on behalf of the Town. Motion unanimously carried.*** Ed Reilly signed all application documents.

The Board reviewed a cost estimate from Jason Cicero to paint the Town Hall ceiling.

The Board reviewed engineering scope and associated fees from Hoyle Tanner & Associates for proposed road reconstruction of Stewart and Bull Pasture Roads. The Board will further discuss the proposed road projects at a future meeting.

Primex submitted an announcement of Eaton's Premium Holiday of \$1,529.34 which has been applied to the 2022 Property & Liability Insurance invoice.

Primex advised the Town of changes to the Property & Liability coverages and issued a coverage schedule through July 2022.

The Board reviewed an email from a tourist regarding the signs and flags in Eaton.

Granite State Analytical Services submitted water test results for samples taken at the Town beach on June 15, 2021.

The Board reviewed changes to RSA 128 which legislates local Health Officials. The Board will further review the information for discussion at a future meeting.

Atty. John Ratigan submitted information on Lary Road and its designation. The Board will review this information for discussion at their next meeting.

Joyce Blue made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 7:05 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

July 12, 2021

A duly-noticed special meeting of the Board of Selectmen took place on Monday, July 12, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 9:00 am.

The Board left Town Hall at 9:02 to perform a site visit on Cove Road. The Board arrived back at Town Hall at 9:50 and proceeded with the meeting.

Ernest Hayford submitted an estimate for the painting of the Town Hall ceilings. ***Dick Fortin made a motion, seconded by Joyce Blue, to accept the estimate of \$1000 and to award the job to Ernest Hayford. Motion unanimously carried.***

Planning Board Chairman Dennis Sullivan joined the meeting.

The Board reviewed, revised and signed a letter to Jeffrey Hertel regarding his property on Brownfield Road.

The Board drafted and signed a letter to Stephen & Tara Burke regarding their Willis Bean Road property.

Joyce Blue left the meeting in progress at 10:54 am.

Dennis Sullivan gave the Board a presentation/tutorial on the Natural Resource Inventory.

The meeting adjourned at 12:15 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

July 20, 2021

The regular meeting of the Board of Selectmen took place on Tuesday, July 20, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 4:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$11,244.14 for 22 items. The Payroll manifest and paychecks were also reviewed and signed.

The Board reviewed the Minutes of July 6, 2021. ***Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Minutes of July 12, 2021. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes as written. Motion unanimously carried.***

Ed Reilly stated that a few items that were to be completed by the Selectmen listed in the last Hazard Mitigation Planning sessions completed five years ago need to be addressed. Ed Reilly suggested that the Board look to address those items this year.

The Board discussed the lots created in the Dean's subdivision and possible violations of the Shoreland Protection Ordinance, which gives the Board opportunity to enter the property. It was noted that further research will be done by the Board.

Ed Reilly questioned whether the issue of the Lary Road discontinuance and current status should be sent to Town Counsel for review prior to action by the Board. It was the consensus to forward the information to Counsel.

The Board discussed the status of the tree removal at the Snowville Cemetery. After review of one quote to remove the trees, the Board decided to get a second quote and then meet with Jim Higgins to review the proposal and costs.

Dick Fortin submitted pictures of properties on Hatch Pond. The Board will review NHDES criteria regarding docks versus decks and further discuss the properties at the next meeting.

Dick Fortin stated that the digital speed signs may be relocated to provide additional solar power to the units. It was noted that the property owners will be advised of the new locations.

Dick Fortin indicated that he is revising the Town Land Ordinance and questioned the insurance limits that should be required. It was the consensus of the Board to require the same amounts as set forth by the National Forest.

The Board discussed property on Alaya Lane and noted that a letter should be sent requesting a Building Permit application for the shed; and that the shed must be relocated to meet setbacks. It was also noted that the Current Use map should be reviewed.

Carol Mayhofer met with the Board to discuss the increase in the tax rate and the upcoming proposed road projects. Carol Mayhofer noted that the Capital Reserve Funds are for emergencies and not regular expenses. Ed Reilly noted that the Board is aware of the Funds and their purpose, and makes every effort to utilize those Funds as required.

Carol Mayhofer also stated that she is concerned about the fund balance. Dick Fortin noted that the Board reviewed projects and expenses to make sure there are adequate funds to cover expenses between tax bills. Joyce Blue explained that the road projects are being discussed but that no definite plan has been developed. Carol Mayhofer asked about the cost difference between reconstructing the roads and periodically repaving the roads. Dick Fortin explained that the underdrain has been constructed on Stewart and Bull Pasture Roads and appears to be working well. However, Dick Fortin noted that the base of the roads is not adequate and needs to be reconstructed.

Dick Fortin gave an update on the bridge project and noted that a retaining pond has been built to move water away from the construction area.

Dick Fortin noted that the Highway Department will be renting an excavator to begin ditching the roads in Town.

The Board reviewed several properties with structures that require a Building Permit. It was noted that the property owners will be sent a letter requesting a Permit application.

The Board discussed the issue of tents and whether they are permitted on land in Current Use. The Board will review the regulations for further discussion and noted that the Planning Board should review the Zoning Ordinance.

Pam Burns & Ed Pliner filed a Building Permit application for an 8x10 shed at 190 Brownfield Road (U02-019). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202117).

Quddus Snyder filed a Building Permit application to renew Permit #201919 (interior remodel) at 140 Youngs Road (R04-027-A). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202118).

Quddus Snyder filed a Building Permit application to renew Permit #201930 (timber frame workshop) at 140 Youngs Road (R04-025-A). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202119).

Michael & Linda O'Neill filed an amendment to their Building Permit #202032 to reduce the garage from 26x36 to 28x26 at 2589 Eaton Road (R04-009-A). The Building Permit revision was reviewed, approved and signed by the Board of Selectmen.

Town of Conway submitted information on the Household Hazardous Waste Collection Day scheduled for September 25th.

Primex advised that Eaton will be receiving a Premium Holiday distribution in the amount of \$1,194.25 for the Worker's Compensation program, which will be applied to the 2022 invoice.

Primex advised that Eaton will be receiving a Premium Holiday distribution in the amount of \$280.60 for the Unemployment Compensation program, which will be applied to the 2022 invoice.

The Board reviewed letters from Guillermo Herrera and Maria Herrera-Nyambose regarding access to Conway Lake via Potter Road.

The Board reviewed a letter from Philip Green requesting an additional beach pass. After reviewing the property records, it was noted that the Green family owns multiple residences and should be issued a second pass.

The Board reviewed an email from Jay Perault requesting information on the status of broadband in Eaton. It was noted that his contact information will be forwarded to John Border.

NH Electric Coop submitted an update on their efforts to provide high speed internet service.

Victoria Murphy submitted information on an upcoming family event to be held at their Stewart Road property.

Carroll County Sheriff's Office submitted activity reports for June.

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:43 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

August 2, 2021

A duly-noticed special meeting of the Board of Selectmen took place on Monday, August 2, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 1:00 pm.

The Board reviewed an email from Mark & Nancy Watson regarding Elbow Hill Road.

At 1:16 pm, Joyce Blue made a motion, seconded by Ed Reilly, to enter non-public session under RSA 91-A:3 II(I) to review legal advice. Motion carried by roll call vote (Ed Reilly-Yes, Joyce Blue-Yes, Dick Fortin-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the non-public session and return to public session. Motion unanimously carried. The Board reconvened public session at 3:05 pm.

Dick Fortin made a motion, seconded by Joyce Blue, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board and render the proposed actions ineffective. Motion carried by roll call vote (Ed Reilly-Yes, Joyce Blue-Yes, Dick Fortin-Yes).

Joyce Blue made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 3:08 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

August 3, 2021

The regular meeting of the Board of Selectmen took place on Tuesday, August 3, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 4:00 pm.

The Board of Selectmen reviewed and signed the Accounts Payable manifest and checks for \$8,140.44 for 15 items. The Payroll manifest and paychecks were also reviewed and signed.

Road Agent Richard Heath met with the Board to review William Heath's evaluation. The Board of Selectmen signed the evaluation. The Board will further discuss suggestions on pay and benefits.

Marnie Cobbs met with the Board and presented a new sign to be installed at the Town Beach.

Marnie Cobbs explained that the Conway Lake Conservation Association (CLCA) wants to gather information now that the parking area off Potter Road has been blocked by the property owners. It was noted that the affected property owners have all given permission to move forward with the CLCA's efforts via letters to the Town. Dick Fortin stated that the volunteers must be on private property as the Town should bear no liability. Ed Reilly stated that the Town has no involvement in the data collection efforts. Dick Fortin noted that the letters from the affected property owners were requested before the Town contacted Fish & Game to request that the Potter Road access be removed from their website.

Marnie Cobbs questioned whether the Foss Mountain website can utilize a donate button rather than asking that checks be mailed to the Town for donations. It was noted that a new account has been established for the donations and that the donate feature will be worked on to make the process secure.

Rick VanderPoll joined the Board regarding the Dredge & Fill Permit for wood addition to improve trout habitat on Linscott Brook. ***Dick Fortin made a motion, seconded by Joyce Blue, to authorize Chairman Edward Reilly to sign the Permit Application on behalf of the Selectmen. Motion unanimously carried.***

Mark and Nancy Watson joined the Board to discuss several issues pertaining to Elbow Hill and Willis Bean Roads. The Watsons reminded the Board that in 2016 they went through the process of obtaining permission with conditions to utilize their track vehicle on Willis Bean Road for access during spring and fall. Mark Watson stated that another resident is planning to utilize the road with a tracked vehicle and noted that they do not want to be associated with that use and subsequent possible damages.

Mark Watson explained that he spoke with Eric Thomas at NHDES regarding outhouses/privies and proper screening to eliminate houseflies and noted that it is the duty of the Health Officers to inspect the units to verify compliance with State Regulations. Mark Watson submitted pictures taken off the internet of a neighboring residence and noted that there appears to be plumbing in the building.

Mark Watson questioned the status of Elbow Hill Road. Ed Reilly stated that as best as the Board's research to date can determine, Elbow Hill is a Class VI road subject to gates and bars. Mark Watson explained that there is a snowmobile path between New Hampshire and Maine and that the road needs to remain open to avoid the swampy area of Willis Bean Road. Ed Reilly noted that property owners need to approve the grooming of Class VI roads for snowmobile trails. Dick Fortin suggested getting the approvals in writing to avoid any issues. Mark Watson stated that Elbow Hill Road is most likely a market road as it is bordered by stone walls. Nancy Watson noted that the historian at the Conway Public Library gave them information on market roads. Mark Watson stated that they were told they could walk, but not drive, on Elbow Hill Road.

Nancy Watson stated that she is concerned about the safety of hikers and walkers because of the dogs. Mark Watson gave an overview of the dog incident and noted that the Animal Control Officer asked that someone in Town visit the site. Dick Fortin questioned whether the Officer has conducted a site visit and Mark Watson indicated that she has not been to the site.

The Board reviewed the Minutes of July 20, 2021. ***Joyce Blue made a motion, seconded by Dick Fortin, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Minutes of the Special Meeting on August 2, 2021. ***Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Minutes of the Non-Public Session on August 2, 2021. ***Joyce Blue made a motion, seconded by Dick Fortin, to adopt the Minutes as written. Motion unanimously carried.***

Joyce Blue gave an overview of the Little White Church's updated Articles of Incorporation.

Dick Fortin explained that he spoke to Carol Mayhofer again regarding her concerns relative to spending and that she suggested that the Town wait for the Federal infrastructure package to be approved in the event that funding may be available for local road projects. Dick Fortin noted that the proposed road projects could be delayed for one year.

Dick Fortin stated that the NHDES Permit by Notification covers up to a 6x30 dock that runs perpendicular to the shoreline. Dick Fortin stated that he will contact NHDES for clarification regarding the three Hatch Pond properties.

Dick Fortin stated that the event tent is being stored at the Town Garage and questioned whether any organization wishing to use the tent should be required to contact the Selectmen's Office. Joyce Blue noted that arrangements should be made with Town Hall to obtain the tent as there is no access to the storage room at the Town Garage without first receiving permission from a Town Official.

Dick Fortin explained that he has been reviewing the Zoning Ordinance due to the increase of tents in Town and asked that the Planning Board clarify the definition of a structure as it relates to tents.

Dick Fortin submitted amendments to the Permit for Use of Town Lands and Facilities for the Board's review. Dick Fortin noted that the fee will remain \$75 for individuals and non-profit organizations and will increase to \$100 for commercial entities and uses.

Signature items included a Work Agreement between the Town and Daniel Stepanauskas/Northern Forest Resources as Town Forester and a Cemetery Deed for the Hurley/Geiling Family.

Holly & Richard Fortin filed a Building Permit application for a 4'x12' wood shed at 20 Stewart Road (U02-017). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202120).

John T. Flavin filed a Building Permit application for a car port attached to the existing garage at 134 Glines Hill Road (R03-003). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202121).

Thomas & Bethany Hicks filed a Building Permit application for a ground-mounted solar array at 95 Brownfield Road (R03-033). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202122).

Ed Reilly submitted the 2021 Sheriff's Traffic Patrol Summary for activity through June 2021.

The Board reviewed an email from NHMA Legal Services regarding updates to RSA 128:1 affecting Health Officer training and background checks.

NHDOT submitted information on Eaton's Highway Block Grant Aid for FY 2022.

State of NH submitted a Statement of Remittance for the Highway Block Grant payment of \$12,488.54.

NHDOT notified the Town that the request for reimbursement for the Potter Road bridge project has been processed and the Town will be receiving \$166,421.40.

NH Governor's Office has notified the Town that Eaton will be receiving the first American Rescue Plan Act (ARPA) payment of \$20,937.91. The Board scheduled a Public Hearing to accept the unanticipated revenue for Tuesday, August 17th, at 4 pm.

NHDES notified the Town that Forest Permits by Notification for Elizabeth & Robert Hatch (R09-003) and Jeffrey Hertel (R10-031) have been approved.

The Board reviewed a Permit Application for Use of Town lands & Facilities for Jocelyn Dion to utilize Foss Mountain for a wedding ceremony on September 3, 2021. ***Joyce Blue made a motion, seconded by Ed Reilly to approve the application. Motion unanimously carried.***

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 7:34 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

August 17, 2021

The regular meeting of the Board of Selectmen took place on Tuesday, August 17, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 4:00 pm.

The Board of Selectmen reviewed and signed the Accounts Payable manifest and checks for \$27,355.69 for 23 items. The Payroll manifest and paychecks were also reviewed and signed.

Ed Reilly opened the Public Hearing and explained that the Town has received \$20,937.92 as the first of two payments under the American Rescue Plan Act (ARPA). Thaire Bryant questioned the stipulations of use attached to the funds and questioned whether they could be used to fund the petitioned Warrant Articles or updates to Town Hall as the Emergency Operations Center for the Town. Ed Reilly noted that the NH Municipal Association has outlined the five permissible uses and upgrades to Town buildings are not permissible. Dick Fortin questioned whether culvert replacement under stormwater infrastructure could be a permitted use. Thaire Bryant noted that upgrades to Town Hall for safety might be a permitted use of the funds. The Board noted that a project has not been designated and so the funds will be placed into the Reserved Fund Balance at this time. ***Ed Reilly made a motion, seconded by Joyce Blue, to accept the \$20,937.92 from ARPA and to place the funds in the Reserved Fund Balance until a project has been designated. Motion unanimously carried.***

Thaire Bryant met with the Board to discuss short-term rentals and noted that the Planning Board is beginning to review information to propose a Zoning Ordinance amendment in March. The Board scheduled a work session for Tuesday, August 31st, at 9 am to review possible Zoning Ordinance amendments with Thaire Bryant and Dennis Sullivan.

Eric Hudson met with the Board to request a permit to hold a wedding on Foss Mountain on August 28th for 20-25 people. Eric Hudson stated that it seems foolish to require an insurance certificate for a 45-minute service. Joyce Blue noted that it does not take long for damage to occur and that there are regulations regarding the use of municipal property. Dick Fortin stated that he is not in favor of granting approval to a group of more than 15 people. Joyce Blue stated that the permit fee and certificate of insurance would be required prior to the Board acting on a permit application.

The Board reviewed the Minutes of August 3, 2021. ***Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes as amended. Motion unanimously carried.***

Peter Klose met with the Board to give an update on the digital speed signs. It was noted that the status of delivery on the new speed sign will be checked.

Ed Reilly questioned whether the Town's website can be updated to provide information on the fire danger status. Dick Fortin noted that he will forward information to update the website and that he will provide brochures for distribution at Town Hall.

Ed Reilly stated that he would like to once again write a letter to FEMA about the errors in the floodplain maps and outline the impact to affected residents due to incorrect floodplain designations.

Ed Reilly stated that he spoke with Tamre McCrea at the NH Retirement Office and noted that she will be sending information to the Town.

The Board discussed William Heath's rate of pay and benefits. ***Joyce Blue made a motion, seconded by Dick Fortin, to increase William's pay rate by \$2 and to explore a possible retirement program for next year. Motion unanimously carried.***

Joyce Blue gave an update on the Planning Board and noted that Jeff Hertel met with the Board for a preliminary discussion of a subdivision to his Brownfield Road property. Joyce Blue noted that the Planning Board discussed educating the residents on groundwater protection rather than adopting an ordinance at this time.

Dick Fortin explained that someone observed an increase of vehicles drive into The Grove and noted that he will ask the Highway crew to place larger rocks to prohibit vehicles from entering the property.

Dick Fortin stated that a Camp Cody passenger van got stuck on Foss Mountain Road, blocking traffic. Dick Fortin suggested writing letters to the area camps outlining the Town Land Use Permit requirements as was done in the past.

Dick Fortin stated that he has observed a large brush pile which contains construction materials and questioned whether the Fire Warden should be notified. It was the consensus of the Board that Larry Nash should be notified.

Dick Fortin explained that he has received concerns regarding a property on Conway Lake and the possible erosion of a roadway. It was noted that the Board will continue to monitor the property.

Dick Fortin stated that he spoke to NHDES regarding a dock and was informed that DES will allow a dock through a "Permit by Notification" only if the dock is a certain size and runs perpendicular to the shoreline. Dick Fortin noted that he sent them pictures and was sent a complaint form to be completed and returned to NHDES.

Dick Fortin gave an update on the Conservation Commission and noted that USVLT is purchasing a parcel of land and obtaining a conservation easement on a second parcel.

Dick Fortin stated that there is a dead oak tree at The Grove that should be removed as it is a hazard.

Dick Fortin stated that he has reached out to three tree service vendors and received two quotes for the removal of the trees at the Snowville Cemetery: \$6000 from Barry's Tree Service and \$4600 from Eldridge Logging. Dick Fortin noted that the Board will need to meet with Jim Higgins to discuss the cost shares for the project. It was noted that Jim Higgins will be requested to meet with the Board on September 7th. ***Joyce Blue made a motion, seconded by Ed Reilly, to award the project to Eldridge Logging. Motion unanimously carried.***

The Board reviewed a request to appoint Stanley Dudrick as an alternate to the Zoning Board. ***Ed Reilly made a motion, seconded by Joyce Blue, to appoint Stanley Dudrick to the Zoning Board of Adjustment as an alternate member. Motion unanimously carried.***

Signature items included correspondence to multiple property owners.

Frederick & Nancy Ghiloni filed a Building Permit application for a 12x12 shed at 41 Thurston Pond Road (R04-011-Q). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202123).

State of NH submitted a Statement of Remittance for payment of ARPA funds in the amount of \$20,937.92.

State of NH submitted a Statement of Remittance for Bridge Construction funds in the amount of \$166,421.40.

Carroll County Sheriff's Office submitted patrol activity reports for July 2021.

Jessica Davis submitted a report for the repair of Eaton gravestones.

HealthTrust advised the Town that they will receive a Return of Surplus and will be notified in mid-October of the amount.

Action Ambulance Service submitted activity reports for May 2021.

Joyce Blue made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 7:58 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

August 31, 2021

A duly-noticed special meeting of the Board of Selectmen took place on Tuesday, August 31, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 9:00 am.

Dennis Sullivan and Thaire Bryant joint the Board to discuss short-term rentals. Dennis Sullivan submitted information for review. Thaire Bryant noted that short-term rentals effect affordable and work-force housing in the areas and that adoption of regulations would protect the community and housing values. Ed Reilly stated that the realtors are pushing the concept of rentals. Thaire Bryant noted that the current two Inns and B&B are owner occupied and inspected. Joyce Blue questions how to regulate rentals. Ed Reilly stated that any regulation should be very specific so that enforcement is easier for the Selectmen. Thaire Bryant suggested that any property used for short-term rental should be owner-occupied. Dennis Sullivan noted that the ordinance would clearly explain the process of obtaining a Special Exception from the Zoning Board and then Site Plan Review by the Planning Board. Ed Reilly cautioned against permitting rentals in only certain areas of Town. Dick Fortin noted that garbage could also become an issue, as well as septic systems and number of bedrooms. Dick Fortin noted that he is in favor of requiring owner occupancy. Dick Fortin questioned the issue of grandfathering. Dennis Sullivan explained that if a property has a Special Exception, they are grandfathered but that all other rental units are not a legal use at this time. Dennis Sullivan suggested sending letters to those properties that are not in compliance and explain that they need to obtain a Special Exception from the Zoning Board. It was the consensus of the Board to pursue regulations for short-term rentals.

Road Agent Richard Heath joined the Board to discuss the turn-around on Youngs Road. Dick Fortin explained that the residents at Town Meeting approved converting the Class VI section to a Class V up to the turn-around on the Thoms property. Dick Fortin noted that even though the turn-around is on private property, it is maintained by the Town. Joyce Blue noted that the issue with Bill Thoms was that there was no advance notice. Road Agent Heath explained the conditions in that area and noted that he added fill to make it easier to turn. Dick Fortin stated that when work is done to a turn-around on private property, the owner should be notified. Road Agent Heath stated that he will blend in the fill with the road and that the larger rocks will be removed. Dick Fortin suggested meeting with property owners prior to working on Birch Hill Road.

The Board discussed the use of masks at Town Hall and adopted a mandatory mask policy as of September 7th.

The Board reviewed and signed the Accounts Payable manifest and checks for \$258,735.03 for 17 items. The Payroll manifest and checks were also reviewed and signed.

David Lovequist submitted a Building Permit application for a 10x14 potting shed at 67 Willis Bean Road (R07-019). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202124).

S & T Trust submitted a Building Permit application for a 30x16 barn/garage at 385 Stewart Road (R09-007). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202125).

Joyce Blue stated that Adam Nelson has not returned her calls and that the Board should move forward with a letter regarding the sign.

Joyce Blue questioned the change of use if the Church obtains the abutting parcel of land and converts it to a parking lot. Joyce Blue noted that there is a process to waive the land use change tax for a non-profit organization. It was noted that the property is in the Village District and that parking lots are permitted.

Dick Fortin stated that he spoke to Suzanne Raiche, who indicated that there have been no issues at the Beach this summer and that the new location for the portable toilets has worked well.

Dick Fortin gave an update on the Potter Road bridge project and indicated that the crew is working extra to make up for lost time. The Board will be meeting at the bridge on Tuesday, September 7th, at 3 pm.

Joyce Blue made a motion, seconded by Dick Fortin, to appoint John Border and Pamela Burns as alternates to the Zoning Board of Adjustment. Motion unanimously carried.

The Board reviewed the Minutes of August 17, 2021. ***Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes as written. Motion unanimously carried.***

Joyce Blue made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting was adjourned at 11:29 am.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

September 7, 2021

The regular meeting of the Board of Selectmen took place on Tuesday, September 7, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 3:00 pm.

At 3:00 pm the Board of Selectmen met with Josif Bicja and Kathryn Dziadowicz of Hoyle Tanner Associates and Mike Latulippe and Rob Hester of ME Latulippe Construction at the Potter Road bridge job site.

The Board reconvened the Meeting at the Town Hall at 4:00 pm.

The Board of Selectmen reviewed and signed the Accounts Payable manifest and checks for \$26,329.50 for 15 items. The Payroll manifest and paychecks were also reviewed and signed.

The Board reviewed the Minutes of August 31, 2021. ***Joyce Blue made a motion, seconded by Dick Fortin, to adopt the Minutes as amended. Motion unanimously carried.***

Michael Callis joined the Board and submitted a Wetland Delineation Report for his Eaton Road property prepared by Wetland Scientist Gregory Howard. Michael Callis explained that he wants to perform the recommended work but if Site Plan Review is required by the Planning Board, it will take time for the process. Dick Fortin stated that Eaton's Regulations require Site Plan Review prior to any site work being completed. Michael Callis questioned whether he can perform the recommended wetland mitigation work. Ed Reilly stated that the Planning Board must review and make the decision during the Site Plan Review process. Dick Fortin reiterated no work to the driveway can occur prior to Planning Board approval. Michael Callis stated that the recommended work is correcting what has been done in the past and not creating the new driveway. It was noted that Michael Callis will meet with the Planning Board for an informal discussion on Wednesday, September 8th. It was also noted that Michael Callis never applied for Site Plan Review for the stone business as directed to by the Selectmen in September 2001.

Joyce Blue explained that she intends to discuss the potential parking lot next to the Little White Church with the Planning Board because members of the Conservation Commission have expressed concerns regarding the stream in that area. Dick Fortin explained that in the past, the Board asked NHDRA about waiving land use change taxes and was advised that it is not a good practice to waive the tax. Dick Fortin noted that the Board should ask about waiving taxes for a non-profit before moving forward.

Dick Fortin stated that Bill Thoms has requested that material added to the turn-around on Youngs Road be removed as it creates an issue with a log landing. Dick Fortin noted that he will do a site visit and report back to the Board.

Trust Fund Trustees Elaine Klose, Jane Gray and Victoria Murphy joined the Board to review information on the Cemetery Funds. The Board reviewed a packet of information on the fund and discussed possible ways to proceed to split general maintenance and perpetual care funds. Jane Gray stated that there are plots in the Snowville Cemetery that do not have the required corner stones. Joyce Blue stated that if the Trustees prepare a list of those plots, the Selectmen will write a letter to the plot owners.

Jim Higgins joined the Board to discuss removal of trees at the Snowville Cemetery. The Board reviewed the estimate from Eldridge Logging and Dick Fortin stated that the projected work date is October 6th. The Board reviewed the costs and Jim Higgins agreed to pay \$800 of the \$4600 total cost, and to clean up the dropped trees.

Signature items included a Notice of Intent to Cut for Brian & Stephanie Lucey (R01-036-D) and correspondence to Adam Nelson.

Brian & Stephanie Lucey submitted a Building Permit application for a 10x16 shed on Cove Road (R01-036-D). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202126).

Barry & Maryanne Ellis submitted a Building Permit application for a 4x16 addition between the existing house and garage at 20 Ridge Road (U01-035). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202127).

The Board reviewed a letter from Tristan Wilkins regarding his property on Eaton Road. The Board will forward this information to Town Counsel for guidance on how to proceed.

The Mental Health Center submitted information for funding in 2022.

Granite State Analytical submitted beach water test results for August 2021.

The Board reviewed the 2021 Legislative Update packet from Town Counsel.

Carroll County Sheriff's Department submitted Deputy activity reports for August 2021.

The Board reviewed the Revised Estimated Revenues report for submittal to NHDRA.

Joyce Blue made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting was adjourned at 7:02 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

September 21, 2021

The regular meeting of the Board of Selectmen took place on Tuesday, September 21, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 4:00 pm.

The Board of Selectmen reviewed and signed the Accounts Payable manifest and checks for \$5,730.61 for 10 items. The Payroll manifest was also reviewed and signed.

The Board reviewed the Minutes of September 7, 2021. ***Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes as written. Motion unanimously carried.***

Joyce Blue stated that she received a phone call from Adam Nelson regarding the sign that he was asked to remove from his property on Route 153. It was noted that the sign is metal and was made by the Nelson children. Joyce Blue made a motion, seconded by Ed Reilly, to send a letter indicating that the Board appreciates his willingness to work with the Town.

Joyce Blue gave an update on the Planning Board and an overview of the preliminary review of a proposed subdivision on Youngs Road.

Joyce Blue gave an update on the Little White Church parking area and noted that the property is not available. Joyce Blue noted that the trees disturbing the view of the church from the beach are being removed.

Dick Fortin explained that after assisting with the retrieval of the tent for an event, he checked with Road Agent Heath about access to the facility. It was noted that the preference is that a Selectman be present when the tent is taken and returned.

Dick Fortin stated that he viewed the turnaround on Youngs Road and indicated that there would be no issue if the property were to be logged. It was the consensus of the Board to leave the turnaround level and that if a timber sale is proposed, any issues would be addressed at that time.

Ken Cargill met with the Board regarding his property on Lary Road to determine whether a permit would be required for a camping tent for two months. It was noted that no permit will be required but that the tent must meet all setbacks.

Dick Fortin gave an update on the Potter Road bridge project.

Dick Fortin stated that a request for additional information has been received for the Dredge & Fill Permit for wood addition to improve trout habitat on Linscott Brook. Dick Fortin noted that he will follow up on the request.

Joyce Blue stated that the porta-potty enclosure should have a door with padlock for the winter so that it will not be used. Dick Fortin noted that the panels could be removed for the winter.

Signature items included a Permit for Use of Foss Mountain and a letter to NHDES supporting a Wetland Permit application for David Lovequist.

Richard Lavoie submitted a Building Permit application to renew Permit #202012 for a single-family residence at 31 Thurston Road (R11-025-C). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202128).

Richard Lavoie submitted a Building Permit application to renew Permit #202013 for a barn at 31 Thurston Road (R11-025-C). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202129).

Pamela Burns & Ed Pliner submitted a Building Permit application for roof-mounted solar arrays at 190 Brownfield Road (U02-019). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202130).

Robert Peterson submitted a Building Permit application for a 16x20 addition at 9 Old Carriage Road (R12-004-B). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202131).

Kirsten Neves submitted a Building Permit application for a 20x26 addition and interior remodel at 616 Paul Hill Road (R07-011). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202132).

Holly & Richard Fortin submitted a Building Permit application to add clapboards to the entire house at 20 Stewart Road (U02-017). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202133).

Jeanne & Edward Reilly submitted a Building Permit application to renew Permit #201938 to demo and rebuild a cabin at 33 Roberts Road (R10-002). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202134).

Bruce Houghton submitted a Building Permit application for a 10x10 dock/platform at 2533 Eaton Road (R04-001-A1). The Building Permit application was reviewed, and denied by the Board of Selectmen as the structure does not meet setback requirements.

Dennis Sullivan met with the Board to review the definition of a structure as it pertains to tents. Dennis Sullivan noted that the definition states that anything made out of fabric is considered a structure but that the use of the tent should be reviewed for possible

amendments to the definition. The Selectmen requested that the Planning Board review this issue for clarification.

The Board discussed the issue of the Town Land Use Permit and who should be receiving the revenue from the fees. The Board will further review the procedures for the permit.

The Board reviewed an email from NHMA Legal Counsel regarding the use of cemetery funds.

Action Ambulance Service submitted activity reports for August 2021.

NHDOT submitted information on hearings regarding the State's Transportation Ten Year Plan and requested input from the Selectmen.

It was noted that there will be a meeting of the six Select Boards regarding ambulance service on Monday, September 27th, at 6 pm.

The Board scheduled a work session for Tuesday, September 28th, at 9 am to work on the cemetery funds and to review the NH Retirement System information.

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting was adjourned at 6:30 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

September 28, 2021

A duly-noticed special meeting of the Board of Selectmen took place on Tuesday, September 28, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 9:00 am.

The Board of Selectmen reviewed and signed the Payroll manifest and checks.

NHDOT submitted information on a culvert replacement on Route 153 and requested input from the Selectmen.

The Board reviewed the information presented by the Trustees and the email from NHMA Legal Counsel outlining the procedure to move forward with correcting the funds. It was noted that the draft letter should be sent to Town Counsel for review prior to submittal to the State. It was noted that a letter and draft Warrant Article will be prepared for review at the next Board meeting.

The Board reviewed a packet of information on the NH Retirement System. The Board will further review and discuss this information.

Joyce Blue made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting was adjourned at 11:02 am.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

October 5, 2021

The regular meeting of the Board of Selectmen took place on Tuesday, October 5, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 3:00 pm.

At 3:00 pm the Board of Selectmen met with Josif Bicja and Kathryn Dziadowicz of Hoyle Tanner Associates and Rob Hester of ME Latulippe Construction at the Potter Road bridge job site.

The Board reconvened the Meeting at the Town Hall at 3:30 pm.

The Board of Selectmen reviewed and signed the Accounts Payable manifest and checks for \$54,085.29 for 19 items.

The Board reviewed the Minutes of September 21 and 28, 2021. ***Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes as written. Motion unanimously carried.***

Ed Reilly stated that the Board needs to consider whether or not it will support the Sheriff's Department Warrant Article for next year and that the Board should meet with Sheriff Richardi in a few weeks. Dick Fortin suggested meeting with John Border to review the statistics from the digital speed signs prior to meeting with Sheriff Richardi.

Ed Reilly reported that he spoke with a resident who passed on their experiences during a recent ambulance call.

Thaire Bryant met with the Board to discuss several issues and explained that he intends to write to NH's Senators and Representatives regarding the "For The People Act" as it will not be possible to adhere to the requirements in Eaton as it relates to the use of volunteer election officials. The Board will review the information provided by NHMA on the proposed legislation.

Thaire Bryant submitted an email from Nella Thompson regarding Chris Kennedy's residency and explained that the Kennedy's are still officially residents of Eaton under NH Statute.

Thaire Bryant requested that the Selectmen give him approval to research the possibility of holding Town Meeting at King Pine again this year. It was the consensus of the Board to have Thaire Bryant get information on costs and the feasibility of holding Town Meeting at King Pine. Thaire Bryant noted that he has spoken to Stephanie Mathurin about running for Moderator. Dick Fortin expressed his regret over Thaire retiring as Town Moderator.

Thaire Bryant explained that during the Hazard Mitigation Plan update, the issue of E-911 signs was addressed and suggested that the Town purchase the signs for all residents. Thaire Bryant noted that he will work on information to create an emergency information page for the Town's website. Thaire Bryant stated that he will work on the grant paperwork for the update to the Town's Emergency Operations Plan next year.

Thaire Bryant submitted preliminary information to be reviewed by the Planning Board to regulate short-term rentals and requested that the Board review and submit any comments or concerns to him. Thaire Bryant noted that the Selectmen need to send letters to the three existing rental properties as they are in violation of Eaton's Zoning Ordinances as it relates to rentals.

Thaire Bryant noted that it is difficult to get residents to run for office and suggested that the Board look into the feasibility of changing the government structure to a Town Manager form of governance to reduce the required time commitment by the Selectmen.

Road Agent Richard Heath met with the Board regarding Highway Department operations and explained that he spoke with Willie Sheppard of NHDOT regarding the beavers and flooding on Route 153. Dick Fortin stated that at the bridge meeting, Josif Bicja recommended sealing the bridge concrete every five years. Dick Fortin will gather information for further discussion.

Ed Reilly submitted a draft letter to Town Counsel regarding the Cemetery Trust Fund and Dick Fortin submitted a draft Warrant Article that would create another Cemetery Trust Fund so that the Town could have access to funds for the Care of Eaton's cemeteries.

Ed Reilly submitted information on the NHRS unfunded liability for the Board's review. It was noted that the Board will meet with a company that handles retirement benefits to compare to the NH Retirement System.

Dick Fortin explained that he spoke with Dennis Sullivan regarding the culvert on Michael Callis' property and questioned whether the Selectmen should speak with the Wetland Scientist hired by Mr. Callis to discuss whether or not any permits will be required prior to installation of the culvert. It was the consensus of the Board that Dick Fortin should contact Greg Howard regarding his wetland report for Michael Callis.

Dick Fortin stated that the speed sign at the Hartman property may be destroyed during plowing and noted that John Border and Peter Klose should be contacted regarding the plan to protect the sign. The Board requested that John Border and Peter Klose meet with them at their next meeting and that they submit data collected by the signs for the Board's review.

Dick Fortin gave an overview of the ambulance meeting held on Monday, September 27th and explained that call numbers for April 1 through March 31 will be reviewed annually to calculate the contract payments for each Town.

Dick Fortin gave an update on the tree removal project at the Snowville Cemetery.

Dick Fortin explained that he spoke with Natalie at NHDRA regarding tents on Current Use property and stated that it is a gray area. The Board will continue to research this issue.

Dick Fortin stated that issuing permits for use of Town Land may create liability for the Town and noted that the Town's insurance company should be consulted.

Dick Fortin gave an update on the Wildlife Cohort Program, which would develop a conservation plan for Town lands; and once public input has been obtained perhaps larger landowners would like to participate in the process.

Signature items included a letter to Adam Nelson.

Sheri & Kevin Dubois submitted a Building Permit application for a generator and transfer switch at 25 Thurston Pond Road (R04-011-B). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202135).

Tara & Stephen Burke submitted a Building Permit application for a garden shed on Willis Bean Road (R07-018). The Building Permit application was reviewed and tabled by the Board of Selectmen. The Selectmen will conduct a site visit on Friday, October 8th at 10 am.

Mark Watson questioned the status of the Selectmen's investigation into the outhouse on his abutter's property. Ed Reilly noted that the Board has received photographs of the on-going project from the Town Assessor and will be reviewing them soon.

NH Department of Transportation advised the Board of a culvert replacement on Eaton Road and requested input from the Selectmen regarding any concerns or preferred mitigation measures.

The Board reviewed an email from Brad & Alyssa Duncan regarding property on Thurston Pond Road. The Board stated that the existing shed with electric power may remain on the property but that the shed cannot be occupied as a dwelling until such time as all Town regulations/codes are met and a Certificate of Occupancy has been issued.

The Governor's Office advised the Town that the deadline for submitted reports to the Department of Treasury regarding the Local Fiscal Recovery Funds has been postponed until April 30, 2022.

Starting Point submitted budget and usage information and indicated that they will be requesting \$2,655 from Eaton next year.

NH Office of Planning & Development submitted information on the National Flood Insurance Program (NFIP).

Carroll County Sheriff's Department submitted Deputy activity reports for September.

NH Department of Business & Economic Affairs submitted information on their new broadband program office and requested that the Town complete a survey.

Carroll County Broadband Committee submitted information for the Board's review.

NH Department of Environmental Services submitted a Shoreland Permit Application Packet for the Board's review.

Joyce Blue made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting was adjourned at 6:42 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

October 8, 2021

A duly-noticed special meeting of the Board of Selectmen took place on Friday, October 5, 2021 beginning at the Evans Memorial Building. Present were Ed Reilly and Dick Fortin. The meeting was called to order at 10:00 am.

The Board drove to Willis Bean Road (R07-018) to conduct a site visit in order to consider approval of a Building Permit application for a shed at that location. The Board took measurements and returned to Town Hall.

The Board voted to deny the Building Permit application submitted by Tara & Stephen Burke for a garden shed on Willis Bean Road (R07-018) until the RV is moved to meet all Town setbacks.

The meeting was adjourned at 11:00 am.

Respectfully submitted,

Richard Fortin

Richard Fortin

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

October 19, 2021

The regular meeting of the Board of Selectmen took place on Tuesday, October 19, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 4:00 pm.

The Board of Selectmen reviewed and signed the Accounts Payable manifest and checks for \$8,141.37 for 11 items.

John Border and Peter Klose joined the Board to review data from the digital speed signs and to discuss moving the northern sign so that it will not be damaged by snow removal this winter. Peter Klose stated that the proposal is to raise the sign two feet this year and to purchase a more durable post for next year. Data was reviewed for the north and south signs and the Board noted that they will be sharing this data with Sheriff Richardi at their next meeting. Peter Klose questioned whether additional speed signs can be installed on Brownfield Road as the only sign currently is at the State line.

John Border reviewed the Federal reverse auction for broadband and noted that Consolidated Communications was awarded the project to bring service to the Town within the next 5 years. John Border gave an update on the Carroll County Broadband Committee and noted that Starlink is available to approximately half of Eaton residents. The Board reviewed a letter from the Carroll County Broadband Committee and noted that a second Eaton representative needs to be appointed.

William & Tracie Kittredge submitted a Building Permit application for an 18x30 garage at 114 Thompson Hill Road (R11-042). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202137).

William & Tracie Kittredge submitted a Building Permit application for a 38x26 accessory dwelling unit at 114 Thompson Hill Road (R11-042). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202138).

The Board reviewed and amended the Minutes of October 5, 2021. ***Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes as amended. Motion unanimously carried.***

The Board reviewed the Minutes of October 8, 2021. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes as written. Motion unanimously carried.***

Individuals on the Board acknowledged receipt of a letter from Robert Barker & Timothy Ostendorf.

The Board reviewed a draft letter and supporting Town Meeting information from 1986 and 1987 regarding the Cemetery Trust Funds. The letter will be amended and presented to the Board for final approval before sending to Town Counsel.

Joyce Blue explained that while the Board is considering Thaire Bryant's suggestion of a Town Manager form of government, consideration should be given to the Selectmen's rate of pay. Ed Reilly noted that if the Town moved forward with that change, the Town Manager would be part of a retirement system if the Board went forward with a request to initiate retirement benefits for an Eaton Town employee. Joyce Blue indicated that the Town Administrator is also eligible to be part of the retirement system.

Joyce Blue gave an update on the Planning Board Public Hearings and noted that both the Hertel subdivision and Watson steep slope applications have been continued to the November 10th meeting. Joyce Blue noted that the Planning Board will be holding a work session on November 3rd at 3 pm to work on proposed Zoning Ordinance amendments.

Dick Fortin explained that he spoke with Wetland Scientist Greg Howard to determine whether a Dredge & Fill Permit will be required before Michael Callis begins work on his property. Greg Howard stated that a permit is not required to install the culverts as it will mitigate the current situation which, if not addressed, may create wetlands.

Dick Fortin stated that he spoke with Linda Kennedy at NHDRA regarding current use, who explained that if a site is improved to accept a tent then the property would have to come out of Current Use and LUCT assessed.

Dick Fortin explained that he received a phone call from Penny Deans regarding the Shoreland Permit for the Lucey property. The Board reviewed a letter from NHDES requesting additional information for the Permit application.

Dick Fortin stated that he contacted Dick Mayo regarding his property at the Potter Road bridge and noted that Mr. Mayo met with Rob Hester at the job site.

Dick Fortin noted that the Board should write letters to the Inns and Camp to request authorization to name them in the Hazard Mitigation Plan as alternative shelters in the event of an emergency. Dick Fortin stated that the Board should request that Road Agent Heath begin documenting culvert locations, materials used and the dates when culverts were replaced for future reference.

Thomas & Bethany Hicks submitted a Building Permit application for a 10x12 shed at 95 Brownfield Road (R03-033). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202136).

Primex submitted renewal information and costs for the Property & Liability Insurance, Unemployment Compensation and Workers' Compensation programs.

HealthTrust submitted information on the FY2021 Return of Surplus in the amount of \$3,696.96 for the health insurance. HealthTrust submitted information on the 2022 renewal costs for insurance.

Tri-County CAP submitted usage statistics for all programs offered. The Board requested that statistics for Eaton be submitted before Town Meeting.

NHGFOA submitted information on the acceptance of the ARPA funds and suggested that Towns hold a second Public Hearing to accept the total amount rather than just the first payment received in 2021. The Board scheduled the Public Hearing for Tuesday, November 16th, at 4 pm.

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting was adjourned at 7:02 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

November 2, 2021

The regular meeting of the Board of Selectmen took place on Tuesday, November 2, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 3:00 pm.

The Board of Selectmen reviewed and signed the Accounts Payable manifest and checks for \$231,265.41 for 15 items.

George Fredette of First Allied met with the Board to discuss possible retirement programs for the Town. George Fredette reviewed traditional and Roth IRA programs and the tax implications of both types of funds. The Board will put together pros and cons of the State Retirement System and IRA programs for further discussion.

Town Clerk Heather McKendry met with the Board to discuss unlicensed dogs in Town. It was the consensus of the Board to send letters to the dog owners reminding them to license the dog and explain that there are fees associated with non-licensed pets. Ed Reilly questioned whether the Town must pursue this issue and Heather McKendry stated that there are Towns that do not pursue the matter.

Sheriff Richardi met with the Board to review data collected from the digital speed signs and this year's activity in Town by the Deputies. Ed Reilly noted that the Deputies are issuing more written warnings this year and noted that he would like to see more tickets issued. Joyce Blue questioned the new system for issuing tickets. Sheriff Richardi stated that there is no cell service in Eaton, which hinders the ability to digitally issue tickets. Sheriff Richardi noted that \$11,800 should be budgeted for 2022 if the Town wants the same coverage from May 6th through November 11th, 2022.

David Lovequist met with the Board to discuss an abutting property and questioned whether the RV must be moved as it is not registered or inspected. David Lovequist noted that the property owners are burning materials and leaving the site during the burn. David Lovequist also requested that the Selectmen review the issue of gray water and septic waste on his neighbor's property. David Lovequist explained that he has hired a surveyor to pursue the issue of placing materials in the stream. Dick Fortin noted that NHDES has a complaint form that can be filed regarding the materials in the stream.

Ele Border met with the Board and requested that a link to the MWV Age-Friendly Community Resource Guide be placed on the Town's website. Ele Border also requested the ability to utilize Town Hall for counseling appointments. The Board approved the use of Town Hall. The Board approved the use of Town Hall and use of the website to link to the MWV Age Friendly Resource Guide.

Ele Border stated that the Town has not adopted an elderly tax credit and explained the State guidelines for the three age brackets. Ed Reilly noted that a Warrant Article would have to be drafted for Town Meeting. Ele Border will put together information for the Board's review.

The Board reviewed the Minutes of October 19, 2021. ***Joyce Blue made a motion, seconded by Dick Fortin, to adopt the Minutes as written. Motion unanimously carried.***

Ed Reilly stated that he drove Hatch Hill Road after receiving an email from Shane Gurney. The Board reviewed the email submitted to the Town regarding the condition of Hatch Hill Road. The Board will send an email explaining that because it is late in the season, the Road Agent will grade the road in the spring.

The Board reviewed and revised the draft letter to Town Counsel regarding the Cemetery Trust Funds. Ed Reilly will update the letter for further review.

Dick Fortin gave an update on the Potter Road bridge project and raised the question of the agreed-upon completion date. It was noted that an email would be sent Josif Bicja for clarification on how to proceed regarding the change of completion date.

Dick Fortin stated that he will be meeting with Road Agent Stubby Heath regarding the digital speed sign at the Hartman property and questioned whether the sign should be relocated to an area around the Little White Church. After further discussion, the Board decided to retain its current location and just remove the sign for the winter.

Dick Fortin explained that he has contacted Shake to Shingles for assistance with possibly insulating the Town garage under the NH Saves program. Dick Fortin stated that Shake to Shingles would perform a test of the facility and then present a solution for the Board's review.

Signature items included correspondence to Michael Kent, Emily Bridgham & Randall Carroll, Steven & Elizabeth Farrell, Iiro & Pirjo Lehtinen and Tristan & Lisa Wilkins.

The Board reviewed the notice for the Public Hearing on November 16, 2021 regarding acceptance of the American Rescue Plan Act funds.

State of NH submitted a Statement of Remittance for the FY22 Quarter 2 Highway Block Grant payment of \$12,488.54.

The Board reviewed NHMA wage data for Selectmen stipends in Towns with a population of up to 999 residents.

Senator Jeb Bradley submitted information on available Cares Act funds.

Green Mountain Conservation Group submitted information on a Source Water Protection workshop to be held on November 17, 2021.

Joyce Blue made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting was adjourned at 6:12 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

November 16, 2021

The regular meeting of the Board of Selectmen took place on Tuesday, November 16, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 4:00 pm.

The Board of Selectmen reviewed and signed the Accounts Payable manifest and checks for \$328,957.64 for 17 items.

Ed Reilly opened the Public Hearing regarding the acceptance of \$41,875.84 in unanticipated revenue from the American Rescue Plan Act (ARPA). Ed Reilly noted that the Board held a Public Hearing on August 17, 2021 to accept the first payment and that under the advisement of NH Municipal Association, are holding a Public Hearing to accept the entire amount to be received by the end of 2022. The Board noted that no project has been designed so the funds will be placed into the Reserved Fund Balance at this time. ***Joyce Blue made a motion, seconded by Dick Fortin, to accept \$41,875.84 from ARPA and to place the funds in the Reserved Fund Balance until a project has been designated. Motion unanimously carried.***

Thaire Bryant joined the Board to discuss location for Town Meeting and stated that King Pine has agreed to rent the base lodge for the Meeting again this year for a fee of \$1000. Ed Reilly questioned whether ARPA funds can be used to cover this expense. Thaire Bryant suggested researching an air purifying system for the Town Hall and whether upgraded audio/visual equipment would be covered under the ARPA program.

Thaire Bryant submitted the Town of Jackson's Ordinance relative to requiring E-911 signage and stated that Eaton needs to adopt a similar Ordinance before moving forward with purchasing signs and posts.

Thaire Bryant explained that the Town's Emergency Operations Plan needs to be updated and that it should be done in-house with the assistance of Courtney Jordan, who is the Town's Homeland Security and Emergency Services (HSEM) field representative.

The Board reviewed the Minutes of November 2, 2021. ***Joyce Blue made a motion, seconded by Dick Fortin, to adopt the Minutes as written. Motion unanimously carried.***

Ed Reilly questioned whether a resident has been asked to serve on the Broadband Committee with John Border. The Board will ask John Hedden if he is willing to serve on the Committee.

Heather McKendry met with the Board to discuss the Deputy Clerk's position and noted that Ele Border will be stepping down on January 10, 2022. Heather McKendry suggested increasing the rate of pay and possibly reducing the number of hours per week. The Board will further discuss the matter once a possible Deputy has been found.

Heather McKendry requested that the Board consider moving forward with on-line credit card payments for taxes and motor vehicles. Ed Reilly stated that he wants to be sure it is to the Town's benefit to incur the additional costs before further discussing the possibility.

Ed Reilly stated that he would like to discuss a recommendation made by an Eaton resident that the Town hire a Town Manager. The Board discussed the possibility and also the feasibility of hiring a Code Enforcement Officer.

Ed Reilly noted that the Hazard Mitigation Plan committee has directed the Selectmen to write letters to the Inns and Camp to request permission to list their facilities as a possible shelter site in the event of an emergency. The Board discussed the feasibility and were in agreement that possible shelters should be located outside of Eaton.

Joyce Blue gave an update on the Planning Board work session and the proposed Zoning Ordinance amendments. Joyce Blue gave an overview of the Public Hearings on Watson's driveway and Hertel's proposed subdivision. Joyce Blue noted that both Hearings were recessed until December 8th.

Joyce Blue noted that approximately \$3 billion will be apportioned to New Hampshire under the infrastructure bill and noted that the Board should be aware of how the funds will be distributed and how the Town can apply for funds.

Dick Fortin gave an update on the Potter Road bridge project and noted that the project has been slowed down once again because of rain.

Dick Fortin raised the issue of the Land Use Permit. Primex noted that the Town is covered for recreation use of Town lands but that charging for use will potentially require additional language in the permit application. Primex will send information on an indemnity clause for the Board's review.

Dick Fortin explained that the Conservation Cohorts will be meeting to work on development of a conservation plan for Town lands. Dick Fortin noted that a public meeting will be held to explain to residents the intent of the plan and to gather input.

Dick Fortin reported that there are beaver issues affecting several culverts and suggested contacting NH Fish & Game to get direction on how to remove the beaver.

The Board discussed placement of the digital speed signs and budgeting for larger poles to install next spring. Ed Reilly stated that the statistics from the signs should be part of the Selectmen's Report in the Town Report.

Stephanie & Brian Lucey submitted a Building Permit application for a 48x76 single-family residence on Cove Road (R01-036-D). The Building Permit application was reviewed and tabled pending approval of the NH Shoreland Permit.

The Board reviewed property pictures taken by Assessor Jason Call during the revaluation process. The Board will send a letter to various property owners regarding their properties.

Action Ambulance Service submitted an updated subsidy allocation for April 2022 through March 2025.

The Town of Conway submitted the 2022 Lower Mt. Washington Valley Solid Waste District cost share breakdowns.

NH Municipal Association submitted information on the 2022 Membership dues and overview of 2021 and 2022 operations.

NH Department of Revenue submitted Community Action Reports for their September and October visits to Eaton Town Hall.

Eversource advised that David Creer will be the new Community Relations Specialist for Eaton.

Carroll County Sheriff's Department submitted Deputy activity reports for October.

Action Ambulance Service submitted activity reports for October.

The Board reviewed an updated letter and attachments to Town Counsel regarding the Cemetery Funds. It was noted that the information will be forwarded to Counsel for review and direction.

The Board reviewed a Critical Facility form that residents can submit to the Town in order to advise Eversource of facilities that require immediate attention in the event of power outages.

Joyce Blue made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting was adjourned at 6:52 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

November 22, 2021

A duly-noticed Special Meeting of the Board of Selectmen took place on Monday, November 22, 2021 at the Evans Memorial Building. Present were Ed Reilly and Joyce Blue; Dick Fortin was present via Zoom. The meeting was called to order at 2:00 pm.

The Payroll Warrant and checks were reviewed and signed by the Board.

The Board reviewed and signed the 674:41 Agreement and Release submitted by Brian & Stephanie Lucey for their property on Cove Road (R01-036-D).

Stephanie & Brian Lucey submitted a Building Permit application for a 48x76 single-family residence on Cove Road (R01-036-D). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202139).

The Board reviewed the preliminary tax rate and supporting documents showing revenues and expenses. ***Joyce Blue made a motion, seconded by Dick Fortin, to set the municipal rate at \$4.08 with the total tax rate set at \$11.15. Motion unanimously carried.***

Joyce Blue made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting was adjourned at 2:44 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

November 29, 2021

A duly-noticed Special Meeting of the Board of Selectmen took place on Monday, November 29, 2021. Present were Ed Reilly, Dick Fortin and Joyce Blue. The meeting was called to order at 1:00 pm.

The Board of Selectmen met at the Potter Road bridge at 1 pm to review the status of the project. The meeting was recessed at 1:30 pm.

At 1:40 pm, the meeting was reconvened at Town Hall with Ed Reilly and Joyce Blue being present and Dick Fortin joining the meeting via Zoom.

Signature items included the December 2021 Property Tax Warrant and the 2021 Equalization Assessment Data Certificate.

The Board reviewed an email from John Border regarding the Broadband Committee. Ed Reilly will speak with Stan Dudrick about serving as an Eaton representative on the Committee with John Border.

The Board reviewed a current budget report and discussed the following possible items for funding in 2022: technology/cyber security measures (estimate from Northledge Technologies was reviewed), insulation of the Town garage (prices for insulation and a new roof will be obtained), retirement benefits, upgrade to the handicap entrance at Town Hall, digital speed signs and/or installation materials, perambulation of Town lines, programs to permit credit card payments to the Town Clerk/Tax Collector, tax map update, updated audio/visual equipment for Town Hall and possibly increasing the annual gravel appropriation.

The Board will review these items and work on the 2022 budget and Warrant Articles at their next meeting.

Joyce Blue made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting was adjourned at 3:34 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

December 7, 2021

An Emergency Meeting of the Board of Selectmen took place on Tuesday, December 7, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 7:50 am.

The Board held a teleconference with Josif Bicja of Hoyle Tanner & Associates regarding the status of the Potter Road bridge project. Josif Bicja will contact bridge contractors Rob Hester and Mike Latulippe to discuss possible traffic solutions in the event that the bridge is not completed by the agreed-upon date of December 17th.

The Board will hold another meeting at 3 pm today to further discuss the alternatives.

The meeting was adjourned at 8:15 am.

Respectfully submitted,

Dick Fortin

Dick Fortin

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

December 7, 2021

The regular meeting of the Board of Selectmen took place on Tuesday, December 7, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 3:00 pm.

The Board joined a teleconference with Josif Bicja of Hoyle Tanner & Associates, Mike Latulippe and Rob Hester of ME Latulippe Construction and Road Agent Richard Heath Jr. to review the status of the Potter Road bridge project and the current detour on Greeley Road. Dick Fortin noted that he spoke with Conway Public Works Director Paul DegliAngeli, who stated that he does not want any winter activity on Greeley Road. Rob Hester stated that he will cover all the detour signs and explained that the membrane crew is due Thursday. Rob Hester stated that the bridge rail should be installed next week and that the bridge should be open for traffic on December 17th.

The Board of Selectmen reviewed and signed the Accounts Payable manifest and checks for \$67,105.25 for 25 items. The Payroll manifest and checks were also reviewed and signed.

Signature items included a document to update the Potter Road bridge project status for ME Latulippe's bonding company.

The Board reviewed the Minutes of November 16, 2021. ***Joyce Blue made a motion, seconded by Dick Fortin, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Minutes of November 22, 2021. ***Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Minutes of November 29, 2021. ***Joyce Blue made a motion, seconded by Dick Fortin, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Minutes of December 7, 2021. ***Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes as written. Motion unanimously carried.***

Ele Border met with the Board to review information on Elderly Exemption credits for property taxes. The Board will further discuss the possibility of adopting the Exemption at Town Meeting.

Ed Reilly explained that he contacted the NHMA legal department regarding whether the Town can require that E-911 numbers be posted on every property. Ed Reilly stated that the Board can adopt a policy that house numbers are “expected” to be visible for emergency services personnel or the Board can continue to encourage residents to display the numbers. Dick Fortin suggested purchasing numbers and when residents come in for beach passes, they can be asked if they need the numbers to post their E-911 address. The Board will research prices for the reflective numbers.

Ed Reilly questioned the status of a septic system on Youngs Road. It was the consensus of the Board to put together a packet of information for review by Town Counsel.

The Board discussed the appointment of a Health Officer for Eaton. The Board will ask David Pandora if he is interested in the position.

Carroll County Registry of Deeds submitted information on the new Property Watch program at the Registry. The Board will further research the program and then disseminate the information to residents.

The Carroll County Sheriff’s Department submitted Deputy activity reports for November. The Board reviewed a year-to-date Summary Report submitted by Ed Reilly.

Primex submitted information on risk management for Town buildings and lands, including sample insurance and indemnification contract language.

NH Department of Environmental Services submitted information on ARPA Grants for Wastewater and Stormwater Infrastructure Projects and Planning.

NH Department of Health requested information on any roadside springs in Eaton. It was noted that there are no roadside springs in Eaton.

Tri-County CAP submitted information and a funding request for \$900 in 2022.

The Board reviewed the current budget report.

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting was adjourned at 6:00 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

December 21, 2021

The regular meeting of the Board of Selectmen took place on Tuesday, December 21, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 4:00 pm.

The Board of Selectmen reviewed and signed the Accounts Payable manifest and checks for \$14,801.05 for 18 items. The Payroll manifest and checks were also reviewed and signed.

The Board reviewed the Minutes of December 7, 2021. ***Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes as written. Motion unanimously carried.***

Ed Reilly explained that the process to enroll in the Carroll County Registry of Deed's property fraud alert program is easy and noted that information will be given to residents via Eaton Ears email and in the Town Report.

Ed Reilly submitted an email from NHMA Legal Counsel regarding control of Town Hall operations due to the spike in Covid cases in New Hampshire. The Board agreed to continue the mask mandate in Town Hall and to monitor the case numbers.

Dick Fortin gave an update on the Potter Road Bridge and the punch list for the Spring. Dick Fortin suggested that the bridge railings protecting the roadside banking be enhanced by the placement of boulders.

Dick Fortin explained that he is obtaining cost estimates to insulate the Town garage. Ed Reilly questioned whether the garage would be a good location for solar and Dick Fortin noted that the roof would have to be assessed first to determine whether it could support the added weight of solar panels. Dick Fortin noted that funding through NH Saves has been frozen but that the process and paperwork submittals should continue so that once funding is available the Town will be ahead of schedule.

Dick Fortin gave an update on the Conservation Cohorts and indicated that public meetings will be held on February 24th and 26th to make a presentation and solicit input from residents.

Dick Fortin gave an update on the Conservation Commission Forest Management funds and the designation of Town forests.

Dick Fortin stated that he received an email from Shane Gurney regarding salt on Hatch Hill Road and noted that after speaking with the Highway crew, determined it was likely residual salt in the sander.

Steve Larson met with the Board to discuss an incident which occurred between a Zoning Board member and a resident, and requested that the Board address the incident.

Signature items included correspondence to Roberts & Greene and Barker Ostendorf Inc. and Notice of Intent to Cut for Peter & Laura Ferlazzo (R09-012).

Stephen & Tara Burke submitted a Building Permit application for a 12x24 garden shed on Willis Bean Road (R07-018). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202140).

White Mountain Community Health Center submitted information for their 2022 funding request of \$850.00.

The Board reviewed a letter from Emily Bridgham regarding her property on Eaton Road.

The Board reviewed a letter from John Edge regarding his property on Ridge Road. The Board will forward the letter to Assessor Jason Call for review.

The Board reviewed a letter from Timothy Ostendorf & Robert Barker regarding Home Businesses.

The Board reviewed an email from Yvonne Hoyt regarding internet service.

The Board reviewed information regarding the ARPA funding reporting requirements.

The Board reviewed NH Municipal Association Legislative Bulletin #01.

The Board reviewed a letter from Town Counsel regarding the Eaton Cemetery Trust Funds.

The Board reviewed the draft Audit Report submitted by Roberts & Greene. It was noted that the Board will meet with Tamar Roberts on January 4, 2022 at 3 pm to review the report.

The Board reviewed an email from Roberts & Greene regarding an audit for 2021. ***Joyce Blue made a motion, seconded by Dick Fortin, to engage Roberts & Greene for an audit of 2021 for a cost of \$7,200. Motion unanimously carried.***

The Board reviewed a summary of the 2020 Carroll County Sheriff's Department activity.

The Board discussed the appointment of a Health Officer and noted that David Pandora is willing to discuss the position. The Board will also reach out to the Town of Tamworth, who had suggested a regional Health Officer.

The Board reviewed information for guidelines on an Elderly Tax Credit. The Board tabled the discussion until their next meeting.

Ed Reilly explained that Stanley Dudrick has agreed to be the second Eaton representative on the Carroll County Broadband Committee and that his contact information has been forwarded to John Border.

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting was adjourned at 6:37 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner