



## EATON, NEW HAMPSHIRE APPLICATION FOR HOME OCCUPATION CERTIFICATE OF USE

Anyone engaged or planning to engage in a Home Occupation must apply for a *Certificate of Use* from the Select Board.

**PROCEDURE:** Article VII of the Town's Zoning Ordinance lists several requirements and guidelines that must be followed in order to receive a Certificate of Use. These requirements and guidelines are listed in the Town's Home Occupation Questionnaire attached to this application.

Applicants are required to appear before the Select Board to review their completed Home Occupation Questionnaire prior to receiving a Certificate of Use.

**PERMITTED USES:** Permitted uses include, but are not limited to: home offices for lawyers, accountants, architects, dressmakers, barbers and hairdressers (one chair), tutoring, counseling, baking or food production (not restaurants), child care (with a maximum of three children) artists and craftsmen, self-employed tradesmen, repairmen and/or contractors.

**NON-PERMITTED USES:** Uses not permitted include, but are not limited to, car and truck repair, event venues, real estate agencies, or any business that is detrimental or injurious to the comfort, peace, enjoyment, health or safety of the Community or to the immediate neighborhood. Anything primarily of a retail use is not considered a Home Occupation.

Garage, yard or barn sales, garden produce sales or similar temporary activities are not considered a Home Occupation.

**APPLICATION FOR HOME OCCUPATION  
CERTIFICATE OF USE**

Applicant Information

Name of Applicant: \_\_\_\_\_

Contact Information:

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Mailing Address of Applicant:

\_\_\_\_\_

Name and Contact Information of Property Owner (if different from applicant):

\_\_\_\_\_

Telephone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Property Information

Location: \_\_\_\_\_

Map # \_\_\_\_\_ Lot # \_\_\_\_\_

Zoning District \_\_\_\_\_

\_\_\_\_\_

Home Occupation Description (Please describe the nature of your home occupation):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of Property Owner: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Applicant, if different from owner: \_\_\_\_\_

Date: \_\_\_\_\_

**Application:**   Approved   Denied   Other   (Circle one)

Reasons for Denial:

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Select Board:

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Date: \_\_\_\_\_

## Home Occupation Questionnaire/Requirements and Guidelines

Article VII of the Town of Eaton's Zoning Ordinance defines a Home Occupation as "...the accessory use of a residential property for a business endeavor. The work performed in a Home Occupation must be performed by a person(s) residing in that property and must be incidental to the residential use of the dwelling unit."

Please circle Yes or No to the requirements/guidelines below

- |     |    |  |
|-----|----|--|
| YES | NO | Will the work performed in a Home Occupation be performed by a person(s) residing in that property?  |
| YES | NO | Will no more than one non-resident of the dwelling work for the home occupation?   |
| YES | NO | Will the work performed in a Home Occupation be incidental to the residential use of the dwelling unit?  |
| YES | NO | Will the Home Occupation be conducted only within the principal dwelling or accessory building?  |
| YES | NO | Will only one sign related to a Home Occupation be used and be in compliance with the Town's Zoning Ordinance regarding <i>Signs</i> ?   |
| YES | NO | Will the Home Occupation create any external evidence other than the permitted sign or the presence of a business vehicle?   |
| YES | NO | Will the materials or equipment related to the Home Occupation be visible from the street or from abutting properties?   |
| YES | NO | Will there can be activity that is detrimental to the residential nature of the area, any emission of light, noise, odor, dust, fumes, vibration or smoke beyond the property?   |
| YES | NO | Has the septic system designs/capacities for Home Occupations that utilize significant, additional water or wastewater volumes, such a hair salons or catering services been verified in writing as adequate by a licensed New Hampshire septic designer or professional engineer? |
| YES | NO | Will more than 25 percent of the floor area of the dwelling or accessory dwelling unit be used for the Home Occupation? Area in square feet used: _____  |
| YES | NO | Will there be detectable impacts beyond the property boundaries caused by an increase in traffic, or by a change in the types of traffic, or by on-street parking?   |
| YES | NO | Will there be visible storage of any kind that is related to the Home Occupation?  |
| YES | NO | All Home Occupations will adhere to all pertinent State and Federal regulation, including life safety and fire codes.  |