

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

January 2, 2024

The regular meeting of the Board of Selectmen took place on Tuesday, January 2, 2024 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Greg Grinnell. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$175,704.59 for 19 items. The Payroll manifest and checks were also reviewed and signed.

The Board reviewed and amended the Minutes of December 19, 2023. ***Greg Grinnell made a motion, seconded by Ed Reilly, to adopt the Minutes as amended. Motion unanimously carried.***

Dick Fortin explained that Joyce Blue requested the Town install a streetlight at the Little White Church parking lot entrance. It was the consensus of the Board to contact Eversource to install a streetlight.

Dick Fortin suggested contacting Nancy Spaulding at NHDOT District 3 to obtain more information regarding low salt zones.

Dick Fortin explained that he spoke with Lindsay Kafka regarding the position of Moderator and noted that a Deputy Moderator may be needed for the two fall elections.

Dick Fortin explained that Road Agent "Stubby" Heath has suggested utilizing road materials to fill in the wash outs on Willis Bean Road rather than trucking it to the stump dump. The Board will contact the Porter, Maine, Selectmen to discuss the matter.

Ed Reilly stated that he spoke with John Hatch of Action Ambulance, who indicated that he would research the matter and respond back to the Selectmen.

Ed Reilly submitted draft statements to be submitted to legislators regarding two pending bills pertaining to RSA 91-A (HB 307-FN) and adoption of OSHA standards for public sector employees (HB 232-FN). The Board agreed to submit the statements for Legislature's consideration.

David & Caroline Powers submitted a Building Permit Application for a 60 x 44 barn/accessory building at 59 Hatch Hill Road (R11-004). The Building Permit application was reviewed by the Board. Whit Whitman and Randy Church met with the Board to discuss the application and proposed use of the barn. Whit Whitman explained that the barn will be used for storage purposes and that there is no proposed business use. Whit Whitman noted that the sink and shower have been removed from the proposal as there is no septic system. Greg Grinnell noted that if the barn becomes living space, the applicable building codes change and suggested planning for any future use. Whit

Whitman noted that the barn may house parties and questioned whether storage of unregistered vehicles is permissible. The Selectmen cautioned that “events” could constitute a change of use from storage and would require additional approvals such as Site Plan Review.

Ed Reilly gave an update on the Planning Board and noted that the Planning Board voted to send a letter of support on the culvert program grant being proposed by GMCG.

The Board reviewed the proposed Zoning Ordinance amendments to be presented at the Planning Board’s public hearing on January 17th.

Dick Fortin stated that the Conservation Commission is interested in the tax deeded parcel of land on Ben Road. The Selectmen suggested waiting on making decisions regarding this land.

Candace Maher questioned whether the Bone Builders group could utilize the Town’s Zoom account for their sessions. Dick Fortin stated that the Selectmen will discuss the issue further and make a decision.

State of NH submitted a Statement of Remittance for the 2023 Meals & Rooms Tax of \$39,124.94.

Effingham Zoning Board of Adjustment submitted a Regional Notice for the January 3rd Public Hearing regarding the proposed gas station.

NH Electric Co-op submitted information on their broadband program, which will service properties in South Eaton.

Stephanie Mathurin submitted information on volunteers for the primary election to be held on January 23rd.

Marnie Cobbs submitted a request for the Town to pay the Foss Mountain domain renewal. The Board agreed to have the Conservation Commission pay this invoice and the Selectmen will review once the Town has converted to the “.gov” domain.

Dick Fortin noted that the Yield Tax abatement request has been sent to Town Counsel for review and direction.

The Board scheduled a work session for January 10th at 3 pm to begin work on the 2024 budgets.

Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:12 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

January 3, 2024

A duly-noticed Special Meeting of the Board of Selectmen took place on Wednesday, January 3, 2024 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Greg Grinnell. The meeting was called to order at 2:00 pm.

The Board reviewed the Capital Improvements Committee's suggested projects: Town Garage and addition to Town Hall. Ed Reilly suggested that the Selectmen send out a detailed letter to the taxpayers regarding the proposed projects. The Board suggested obtaining cost estimates if the Town Garage were to be reduced to 60x80.

The Board discussed with NHMA Legal Counsel the possibility of amending the proposed bond amounts at either the Bond Hearing or Town Meeting. Counsel advised that the amounts could be amended down prior to taking the actual vote at Town Meeting.

It was the consensus of the Board to move forward with both construction projects and to notice the Bond Hearing for January 16th at 6:30 pm.

The Board discussed the request by Candace Maher to utilize the Town's Zoom account. The general consensus was to deny the request and advise investigation into other platforms such as Facebook live.

Ed Reilly made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 3:26 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

January 10, 2024

A duly-noticed Special Meeting of the Board of Selectmen took place on Wednesday, January 10, 2024 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Greg Grinnell. The meeting was called to order at 4:30 pm.

The Board reviewed and signed the Accounts Payable manifest and checks for \$5,217.40 for 5 items.

The Board began work on the proposed 2024 operating budget. Road Agent "Stubby" Heath met with the Board to develop the Highway Department budget. Road Agent Heath noted that he would like to purchase a plate compactor rather than renting as it is used frequently to install culverts. Road Agent Heath noted that a new backhoe will cost approximately \$140,000, which includes a \$30,000 trade-in for the current backhoe. It was noted that the cost of repairs has become very high and that the Board will monitor those costs this year.

The Board discussed the cost of an excavator rental and payroll costs, which will be applied to the construction project. Dick Fortin stated that salt storage needs to be addressed as the wooden shed will be removed. The Board identified items to be included in the price of the new garage: septic system, demolition of the existing wooden shed, site work, relocation of water and propane lines, surveyor and salt shed replacement. The Board discussed that if a smaller garage is constructed, the extra funds could be used to cover the cost of all the extra items. Road Agent Heath noted that once the garage is complete, he would like to pave the yard. Ed Reilly questioned whether the project will go out to bid and Dick Fortin explained that three requests were requested by the Committee and that only one company submitted an estimate.

Road Agent Heath questioned whether the Board will be pursuing enrollment in the NH Retirement System this year. Dick Fortin questioned whether the employees would be willing to compromise on other benefits to obtain the retirement. Ed Reilly stated that he was attempting to balance the increased cost for retirement. Dick Fortin raised the possibility of employees paying a portion of the health insurance. The Board agreed upon a 10% cost share for the insurance. Road Agent Heath noted that the residents should make the decision and stated that he was hired with the agreement of insurance paid by the Town at 100 percent. The Board will further discuss this proposal at their next meeting.

Ed Reilly made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 7:07 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

January 16, 2024

The regular meeting of the Board of Selectmen took place on Tuesday, January 16, 2024 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Greg Grinnell. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$12,189.10 for 12 items. The Payroll manifest and checks were also reviewed and signed.

The Board reviewed the Minutes of January 2, 2024. ***Ed Reilly made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Minutes of January 3, 2024. ***Ed Reilly made a motion, seconded by Dick Fortin, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Minutes of January 10, 2024. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Dick Fortin stated that the pole number for the new streetlight on Route 153 is 28/4 and indicated that Brad Perry will be contacted to begin the process.

Dick Fortin explained that he spoke again with Lindsay Kafka regarding the position of Moderator and noted that she would not be available for the two elections in the Fall of 2024 but would be interested in the position if her duties began in 2025. The Board will seek an Assistant Moderator for the elections in the Fall of 2024.

Dick Fortin stated that Carol Mayhofer has not found any grant programs to assist with the construction of the Town garage or Town Hall addition.

Ed Reilly reported that John Hatch of Action Ambulance will be reviewing the ambulance charge issue and report back to the Board.

Signature items included the MS-60A Auditor Option and IRS Application for a Waiver from Electronic Filing.

The Board reviewed an Application for Current Use from Heather Schwartz (R04-002-A) and referred it to the Assessor for review.

Road Agent "Stubby" Heath joined the Board to discuss budget items for the Highway Department. Road Agent Heath stated that he is not in favor of contributing to the health insurance as he was hired with full insurance benefits. Road Agent Heath noted that the truck replacement schedule should be decreased to 8 years and that a new backhoe would

be a 7-year lease. Road Agent Heath stated that he would like to purchase a plate compactor for \$6500.

The Board discussed employee pay and benefits. It was the general consensus to move forward with the NH Retirement System, to provide full health insurance and to give the employees a 5% raise.

Zachary Branscom of NH E-911 submitted information on possible changes to the dispatch of Action Ambulance from Conway PD to the Carroll County Sheriff's Department. It was noted that all effected parties will be contacted prior to making any decisions regarding this change.

Carroll County Communications District submitted their Annual Report.

The Board reviewed information in preparation of the upcoming Bond Hearing. It was noted that due to the weather, the Hearing has been postponed until Monday, January 22nd, at 6:30 pm.

Dick Fortin made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:05 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EATON TOWN HALL
BOARD OF SELECTMEN
BOND HEARING
January 22, 2024

A Bond Hearing took place on Monday, January 22, 2024 at the Eaton Town Hall and also via Zoom. Present at the Town Hall were Selectmen Richard Fortin and Greg Grinnell. Selectman Edward Reilly attended via Zoom. The Hearing was called to order at 6:30 pm.

Dick Fortin opened the Hearing and gave an overview of the Capital Improvement Committee and their recommendations to the Selectmen. Dick Fortin explained that the recommendation was to continue to fund the Capital Reserve Funds for large purchases such as vehicles and also for road construction projects. Dick Fortin stated that the Committee recommended construction of a new Town Highway Garage and an addition to Town Hall, both of which would require bonding/borrowing of funds. Dick Fortin stated that the current Town garage was built in 1973 and that the CIP Committee identified reasons why it should be replaced. Dick Fortin further stated that the Town Hall was constructed in the early 1950s as a school and noted that the Committee also identified reasons why an addition for office space is recommended.

Dick Fortin explained that the Selectmen reviewed the recommendations and made the decision to put both construction projects before the voters at Town Meeting. Dick Fortin explained that the decision will be made in March, but that the Selectmen must hold the Bond Hearing and follow legal procedures in the event that the projects are approved by the voters. Dick Fortin stated that the Selectmen anticipated these capital projects and hired a professional audit firm three years ago, which is required in order to pursue bonding.

Dick Fortin explained that the Town can pursue funds through the NH Municipal Bond Bank or a private bank and explained the process to pursue bonding through the NHMBB. Greg Grinnell stated that payments through the Bond Bank are scheduled and cannot be altered, whereas if funds are borrowed through a private bank, the loan could be paid off early with no penalties. Dick Fortin noted that the Board is looking at two separate loans totaling \$1.5 million and explained that it makes sense to borrow the funds for the Town Hall addition with a smaller term to avoid interest.

Marnie Cobbs asked what would happen if the voters only approved \$800,000 for the Town Garage. Dick Fortin explained that the \$1.2 million is based on an estimate for the project. Dick Fortin explained that the original building proposal has been reduced to a 64x80 building and also includes costs such as a new septic system, surveyor, demolition of the existing shed, moving the salt container, converting the existing garage to a sand shed, moving of water and propane lines and site work. John Hartman questioned the placement of an office for the Road Agent. Dick Fortin explained that there is a small office within the garage and that above it is a small storage area for tools. Dick Fortin also noted that the school bus will need a lean-to off the new or old garage building.

Dick Fortin explained that the Selectmen also agreed that the Town Hall needs attention and the Committee has proposed a 38x24 addition with two offices and center hallway, which addresses security and storage. John Hartman questioned whether the storage area will be fireproof. Dick Fortin stated that the file storage area will be climate-controlled and fireproof for archived records. Dick Fortin gave an overview of the proposed heating and water system, which should reduce costs. Kim Bowker questioned whether the existing Town Hall would remain the same. Dick Fortin stated that it will become meeting space and that it would allow others to use the Facility. Jane Gray noted that the Community Circle wanted to utilize the Town Hall, but the downstairs was not large enough and stated that there are Town groups that would use the Town Hall. Marnie Cobbs questioned whether the Town Hall could be for gatherings other than Town business. Dick Fortin stated that the Selectmen would have to discuss the issue and develop a policy.

Dick Fortin explained the tax rate is based on property valuation, operating budgets and Warrant Articles. Dick Fortin stated that if the projects are approved at Town Meeting, the bond payments would increase the tax rate above what is needed for regular operations. Jonathan Simonds noted that last year's budget increased approximately 21% and questioned the increase this year. Dick Fortin noted that the Board has not yet finalized the budget, but it could be up to 10%. Dick Fortin stated that the Budget Hearing will be held on February 8th and noted that an estimated tax rate would be available at that time.

The Board reviewed a chart (attached) showing possible bond payments if the projects are approved. Dick Fortin stated that the payments are estimated at a 5% interest rate, which is higher than anticipated by the Bond Bank. Dick Fortin explained that a shorter term reduces the amount of interest paid but has a higher tax rate impact. Steve Farrell stated that he would want to see the impact over several years as the costs increase if property values increase. Dick Fortin stated that if the property values increase, the tax rates should go down if costs remain level.

Dick Fortin stated that the Selectmen are looking for feedback from the voters as to whether it would be better to pursue a longer term to reduce the tax rate or a shorter term to reduce the amount of interest paid. Kim Bowker questioned whether the voters will be voting on the term of the bond at Town Meeting. Dick Fortin stated that the Warrant Article is to approve the amount appropriated and authorize the Selectmen to negotiate the terms of the bond. John Hartman suggested a longer term on the bond to match the life of the building. Steve Farrell questioned whether a bond could be re-financed. The Board noted that they would research that issue.

Bill Kittredge stated that steel buildings are available online for much lower cost. Dick Fortin stated that the Town did receive several estimates for steel and wooden buildings, but that they were for the shell only. Dick Fortin stated that the CIP Committee has reviewed a cost estimate from a Contractor for the entire project. Greg Grinnell explained that the Committee reviewed several estimates that were similar. Dick Fortin stated that Construx is willing to work with the Town to make sure the cost is within the approved budget. Peter Klose noted that no agreements have been signed and that additional estimates could be obtained. Dick Fortin noted that the Board feels the cost estimate is solid to move forward.

John Hedden noted that the CIP Committee also reviewed school and road costs and questioned whether there are any significant costs that might alter the voters' decision on bond terms. Jane Gray explained that the Eaton School Board established Capital Reserve Funds to absorb large costs such as a new school bus or special education services. John Hartman stated that there are maintenance issues with the Conway school buildings, which may increase the contract costs for Eaton.

Dick Fortin explained that the Selectmen have a spreadsheet with anticipated costs for planning purposes so that costs can be reviewed and scheduled in an attempt to keep the tax rate fairly level. Dick Fortin stated that funds will be placed in a Capital Reserve Fund to cover road construction costs and that the projects will be scheduled according to available funds over the next five to 10 years.

Marnie Cobbs questioned whether the Selectmen feel the Town can afford these projects. Greg Grinnell stated that it is not the Board's decision and that the projects are being brought to the voters to make the decision. Ed Reilly stated that the voters will have to make the decision after receiving more information at the Budget Hearing. Jeanne Reilly questioned if there are items outside of the Town's control that may affect the tax rate. Dick Fortin gave a history of the County, Local and State Education tax rates, which is combined with the Town portion that gives the final tax rate. Jeanne Reilly questioned whether each project will be voted on separately and Dick Fortin stated that there are two Warrant Articles and that each is voted on by a separate ballot.

John Hartman questioned why the tax rate increased in 2024. Dick Fortin explained that the tax rate was higher in 2017 and that when covid hit, the Selectmen reduced the rate by using the fund balance to give the residents a break. Steve Farrell questioned whether any thought has been given to property owners that are not voters and may not know about the possible increased tax rate. Dick Fortin stated that the Fall Tatler that went out with the tax bills alluded to the CIP Committee but at that time there were no recommendations or costs. Dick Fortin stated that the Board has been using the website and "Eatonears" email to get information out to residents. Ed Reilly noted that the Selectmen have discussed the possibility of sending out an informational letter to property owners.

Marnie Cobbs stated that she is concerned about increased taxes. Road Agent Heath stated that the road projects should have been addressed years ago. Dennis Sullivan questioned the cost of gravel versus paved roads. Road Agent Heath noted that some of the paved roads have no base and need to be totally reconstructed and then paved every 10 years. Road Agent Heath further explained that the gravel roads are maintained by the appropriated funds for gravel each year.

John Hartman questioned the number of tax payers in Town. Dick Fortin stated that there are approximately 600 parcels of land and that an average of five new residences were built in a two-to-three-year timeframe. Dick Fortin noted that the tax impact for these two projects will decrease each year under the proposed payment plans.

Kim Bowker stated that the Town Garage is needed but the Town Hall addition would be nice. Dick Fortin explained that the Town was subjected to a First Amendment Audit which highlighted the need for secure office space. Jane Gray stated that the Selectmen first drafted a plan for a secure addition in the 1980s when there was a shooting and the State wanted Town offices to be secure. Don Fields stated that in most Town Halls, employees are protected.

Don Fields questioned whether the voters will decide the term of the bond. Greg Grinnell stated that the Selectmen are seeking input on that issue. Dick Fortin stated that the Selectmen will be at the elections tomorrow and encouraged residents to stop and give their opinion on the projects and the bond terms. Ed Reilly stated that the operating budget and projected costs over the next few years will impact the Selectmen's decision on the term of the bond.

John Hartman questioned whether the term of the Town Hall addition bond could be longer to lower the cost. Dick Fortin noted that the Bond Bank can provide that information. Kristie Foster questioned whether the Selectmen are leaning to the Bond Bank for funding. Dick Fortin stated that the Board will be reaching out to private banks to obtain interest rates and annual payments to compare with the Bond Bank. Heidi Fields questioned whether any grant programs have been found to assist with the costs. Dick Fortin noted that no grants have been found for municipal buildings.

Steve Farrell questioned whether final construction costs will be approved at Town Meeting. Dick Fortin explained that the voters will be considering an Article that would raise a specific amount of money and also give the Selectmen authority to move forward with the project and negotiating bond terms. Don Fields stated that the Warrant Article would give the Selectmen the authority to spend up to a certain amount for the project and that they will negotiate bond terms in the best interest of the taxpayers.

There being no further questions or discussion, the Bond Hearing was adjourned at 8:12 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

Estimated Payment and Tax Rates
January 22, 2024

Town Hall -- \$300,000					Town Garage -- \$1.2m							
	5 year	Tax Rate	10 yr	Tax Rate	10 yr	Tax Rate	15 yr	Tax Rate	20 yr	Tax Rate	25 yr	Tax Rate
1	75,000	0.51	44,625	0.31	178,500	1.23	138,500	0.95	121,500	0.83	113,000	0.78
2	72,000	0.49	42,825	0.29	171,300	1.18	133,200	0.91	119,850	0.82	113,250	0.78
3	69,000	0.47	41,400	0.28	165,600	1.14	129,400	0.89	116,700	0.80	110,500	0.76
4	66,000	0.45	39,975	0.27	159,900	1.10	125,600	0.86	113,550	0.78	107,750	0.74
5	63,000	0.43	38,550	0.26	154,200	1.06	121,800	0.84	110,400	0.76	105,000	0.72
6			37,125	0.25	148,500	1.02	118,000	0.81	107,250	0.74	102,250	0.70
7			35,700	0.25	142,800	0.98	114,200	0.78	104,100	0.71	99,500	0.68
8			34,275	0.24	137,100	0.94	110,400	0.76	100,950	0.69	96,750	0.66
9			32,850	0.23	131,400	0.90	106,600	0.73	97,800	0.67	94,000	0.65
10			31,425	0.22	125,700	0.86	102,800	0.71	94,650	0.65	91,250	0.63
11							99,000	0.68	91,500	0.63	88,500	0.61
12							95,200	0.95	88,350	0.61	85,750	0.59
13							91,400	0.63	85,200	0.58	83,000	0.57
14							87,600	0.60	82,050	0.56	80,250	0.55
15							83,800	0.58	78,900	0.54	77,500	0.53
16									75,750	0.52	69,750	0.48
17									72,600	0.50	67,275	0.46
18									69,450	0.48	64,800	0.44
19									66,300	0.46	62,325	0.43
20									63,150	0.43	59,850	0.41
21											57,375	0.39
22											54,900	0.38
23											52,425	0.36
24											49,950	0.34
25											47,475	0.33
	345,000		378,750		1,515,000		1,657,500		1,860,000		2,034,375	
Int:	45,000		78,750		315,000		457,500		660,000		834,375	
***Estimated 1st Year Payment for a \$300,000 home												
		153.00		93.00		369.00		285.00		249.00		234.00
***Estimated 1st Year Payment for a \$500,000 home												
		255.00		155.00		615.00		475.00		415.00		390.00

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

January 23, 2024

A duly-noticed Special Meeting of the Board of Selectmen took place on Tuesday, January 23, 2024 at the Evans Memorial Building. Present were Dick Fortin and Ed Reilly. Greg Grinnell joined the meeting at 1:00 pm. The meeting was called to order at 11:00 am.

The Board reviewed checks and signed the Accounts Payable manifest for \$4,238.69 for 5 items.

Signature items included a Supplemental Notice of Intent to Cut for Michael Choremi (R01-001-A).

Children Unlimited submitted information to support their 2024 funding request of \$1,500.00.

NH Department of Environmental Services submitted a Wetlands Permit extension for Marla Browning (R09-013-A).

Town of Freedom Zoning Board of Adjustment submitted a Regional Impact Notice for a Public Hearing on January 24, 2024 regarding a wireless telecommunications facility.

Nancy Watson submitted information on HB1049 regarding overnight mooring.

NHMA submitted information on HB1002 regarding the Right-to-Know Law and requested that the Selectmen encourage Representatives to support this Bill.

Kristine Foster-Carbone submitted questions to the Board regarding the proposed Town garage.

The Board continued work on the 2024 operating budgets. After review of the updated personnel administration costs, the Board agreed to reduce employee raises to 3% for cost of living. The Board discussed proposed road projects for this year with Road Agent Heath.

Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 2:40 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
January 29, 2024

A duly-noticed Special Meeting of the Board of Selectmen took place on Monday, January 29, 2024 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Greg Grinnell. The meeting was called to order at 2:00 pm.

The Board reviewed and signed the Payroll manifest and checks.

Signature items included a Supplemental Notice of Intent to Cut for Peter & Joyce Blue (R03-025 & 038).

The Board reviewed the Minutes of January 16, 2024. ***Ed Reilly made a motion, seconded by Dick Fortin, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed and amended the Minutes of the January 22, 2024 Bond Hearing. ***Greg Grinnell made a motion, seconded by Dick Fortin, to adopt the Minutes as amended. Motion unanimously carried.***

The Board reviewed the Minutes of January 23, 2024. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the updated 2024 Operating Budget and draft Warrant. The Board questioned whether borrowing could be delayed until 2025 if the Article on the Town Hall addition is approved, thereby allowing more time to review and finalize the scope of work. It was noted that Bond Counsel will be contacted for more direction on the Warrant Articles for the Town Garage and Town Hall projects.

Greg Grinnell made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 3:26 pm.

Respectfully submitted,

Lianne Boelzner
Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

February 6, 2024

The regular meeting of the Board of Selectmen took place on Tuesday, February 6, 2024 at the Evans Memorial Building. Present were Dick Fortin and Greg Grinnell. The meeting was called to order at 3:00 pm. Ed Reilly joined the meeting at 3:35 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$122,028.22 for 20 items. The Payroll manifest and checks were also reviewed and signed.

The Board reviewed the Minutes of January 29, 2024. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Signature items included Yield Tax Warrants for Jeffrey Hertel (R10-031), Michael Choremi (R01-001-A) and Peter & Joyce Blue (R03-025 & 038).

Debra Callis submitted a Building Permit Application for interior kitchen remodel at 2315 Eaton Road (U01-003). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023036).

Richard & Lori Lavoie submitted a Building Permit Application for an 8x30 shed roof on the side of the barn for outdoor storage at 31 Thurston Road (R11-025-C). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023037).

Bayard Russell & Anne Skidmore submitted a Building Permit Application for a roof-mounted solar system at 42 Crystal Lake Road (R04-001-F). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023038).

D & C Wilson Trust submitted a Building Permit Application for a 20x33 addition, 10x30 pole shed and relocation of propane tanks at 373 Burnham Road (R06-034). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023039).

State of NH submitted a Statement of Remittance for the Quarter 3 Highway Block Grant payment of \$8,497.86.

NH Homeland Security & Emergency Management submitted information on Eaton's new Field Representative.

NH Interlocal Trust submitted information on their health insurance program for municipalities.

Gibson Center submitted information to support their 2024 funding request.

Tri-County CAP submitted information to support their 2024 funding request.

The Board scheduled a meeting with Rick Evans of NHDRA to review a Yield Tax abatement request.

NHMA submitted a guidebook for developing a Volunteer Manual. The Board will review the information prior to developing a policy.

The Board discussed the meeting with Action Ambulance scheduled for February 20th.

The Board discussed the proposed Town Garage and noted that they will put together a spreadsheet of the estimates received for the building to compare different options.

Road Agent “Stubby” Heath met with the Board to discuss Highway Department operations and budget items. Road Agent Heath stated that a new backhoe would be leased for 7 years at an estimated cost of \$20,000 annually.

The Board reviewed the proposed Warrant and voted on each Article. The Board reviewed the budget and estimated revenues for the Budget Hearing on Thursday, February 8th.

Greg Grinnell made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:35 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
PUBLIC HEARING ON THE BUDGET
February 8, 2024

The Public Hearing on the budget took place on Thursday, February 8, 2024 at the Eaton Town Hall and via Zoom. Present were Selectmen Richard Fortin, Edward Reilly and Greg Grinnell. The Public Hearing was called to order at 6 pm.

Copies of the budget, the proposed Warrant, proposed Zoning Ordinance amendments, the 2023 detailed payments and the Sources of Revenues were distributed.

Dick Fortin stated that the correct number of new residences over the last 12 years was 31, averaging 2.5 annually and noted that construction appears to be cyclical.

Greg Grinnell reviewed the revenues from last year and proposed for this year. Paul Hennigan questioned the increase in Building Permit fees. Greg Grinnell explained that the Board adopted new permit fees this year. Bill Weiss questioned the \$255,900 transferred last year. Dick Fortin explained that those funds came from the asphalt, new equipment, road reconstruction and equipment maintenance reserve funds to cover projects and purchases.

Ed Reilly reviewed the operating budget expenditures from last year versus the proposed operating budget for 2024. Ed Reilly noted that the Election line item was increased to reflect four elections in 2024 and that the Legal budget was increased to cover fees for bond counsel. Ed Reilly explained that the Personnel Administration budget increased to cover health insurance and retirement costs. David Sorensen questioned the increase in wages and Ed Reilly noted that employees received a 3% cost of living increase. Ed Reilly noted that the Town will be seeking a part-time person for the Planning and Zoning Boards. Laura Nash suggested researching a grant through the Lakes Region Planning Commission for the Master Plan update. Ed Reilly noted that the annual contract price for Freedom Fire increased to \$24,000 for this year and that Center Conway's contract remains at \$16,000. Don Gemmecke questioned the Solid Waste budget and asked if Eaton contracts with Conway. Dick Fortin explained that Conway's Solid Waste budget varies each year depending on testing and offsetting revenues and that the costs are split between Albany, Eaton and Conway based on property values. Ed Reilly noted that the Beach budget was increased to reflect a raise for the attendants and work to address safety issues at the beach entrance. David Sorensen questioned whether the Interest on TAN line item can be reduced to \$1 and that if borrowing is necessary, the fees can be taken from a different line item. Dick Fortin explained that the Town cannot overspend the bottom line and that this line item has always been used as a cushion. Dick Fortin stated that the operating budget increased by 3.7 percent and noted that he would not be in favor of reducing any line item. David Sorensen stated that there should be enough available funds in other line items to cover costs of borrowing. Peter Klose questioned if the unused funds raised go to the Fund Balance at the end of the year. Dick Fortin stated that any unused funds do go into the Fund Balance and that the Selectmen use those

funds the next year to reduce taxation. Don Gemmecke questioned whether the Town will be reassessed this year. Dick Fortin noted that the Assessor has raised his fee for 2024 and explained the annual work for building permits and current use changes.

Dick Fortin reviewed Articles 13 through 31 on the Warrant. Dick Fortin explained that Article 13 will be voted on by paper ballot at Town Meeting and the polls will remain open for one hour. Dick Fortin explained that the Selectmen have not yet had the opportunity to go through the cost estimates for the garage and noted that the consensus of voters who spoke with the Board, a 20-year bond term was the most favorable. Dick Fortin explained that approval of this Article does not mean that the entire amount must be spent and that the Board will work to obtain more concrete cost estimates for the building. Don Gemmecke questioned the role of Bond Counsel and Dick Fortin gave an overview of Counsel's role in the process. Bill Kittredge questioned the interest rates and Dick Fortin noted that the new spreadsheet gives the estimated rates based on prior bond sales. Ed Reilly stated that interest rates are based on amount of bonds issued and length of the bonds. Dick Fortin stated that the Selectmen have not ruled out borrowing from a private bank. Ann Jenkins stated that the interest rates will be dropping and questioned why these projects cannot be delayed. Dick Fortin stated that the Capital Improvements Committee held a Public Hearing to present their recommendations on the needs of the Town. Peter Klose stated that the final decision rests with the voters at Town Meeting. Jane Gray stated that the Town Hall addition was first discussed more than 20 years ago to address safety issues. Dick Fortin suggested reviewing all the Articles and then coming back to the two bond Articles at the end of the meeting.

Dick Fortin presented Article 14 and again noted that the vote will be by paper ballot. Bill Weiss questioned the tax impact of these two bond Articles. Dick Fortin explained that the estimated tax rate is on the spreadsheet and that the Board will review the information at the end of this Hearing. JoAnn Kelly questioned how the addition will keep employees safe. Dick Fortin explained that the question was addressed at the CIP and Bond Hearings and that the report is available for review.

Dick Fortin explained that Article 16 is to combine asphalt with road reconstruction and maintenance and noted that it is easier to have all funds in one account. Dick Fortin noted that the Asphalt Reserve Fund will be closed and that the \$33,000 balance will be placed into the Fund Balance. Ed Reilly stated that the money is slated to be placed into a new Capital Reserve fund and that it is easier to have one fund for all road costs rather than multiple accounts. Dick Fortin stated that the Road Agent suggested creating one fund so that roads could be reconstructed and paved as needed.

Dick Fortin stated that Article 17 is to change the purpose of the existing road maintenance fund to include asphalt. John Hartman questioned how use of the funds are justified and asked whether quotes are obtained for each job. Dick Fortin stated that the Board has estimates for paving each road and noted that this fund is to allow the Highway Department to work on roads each year. John Hartman questioned who oversees this fund and Dick Fortin stated that the Selectmen discuss costs with the Road Agent. Steve Farrell stated that the jobs could be put out to bid for the market price and that the Selectmen could then reject all bids.

Dick Fortin explained that Article 18 funds the new capital reserve fund and that the \$30,000 from fund balance is the monies from the dissolved asphalt account. Ann Jenkins questioned whether this money can be used for anything other than road reconstruction. Dick Fortin stated that this fund cannot be used for anything other than the stated purpose.

Dick Fortin stated that Article 19 places funds aside for the purchase of a new truck and that Article 20 puts funds aside for large repair costs.

Dick Fortin stated that Article 21 is to raise funds for gravel. Helon Hoffer questioned where last year's funds went. Road Agent Heath explained that each year gravel is placed on the roads throughout Town.

Dick Fortin stated that Article 22 is for this year's grader lease payment and noted that the last payment is in 2026.

Dick Fortin explained that Article 23 addressed the ownership of the South Eaton Meetinghouse and that this issue has been worked on over the past few years. Dick Fortin stated that tax records show the Town owns the property but that the Church Parish believed they owned the property. Dick Fortin stated that after much research, Town Counsel has indicated that this is the best way to proceed to clear up the issue. A Zoom attendee questioned whether the South Eaton Meeting House Parish would be able to convey the property in the future or whether there would be restrictions. Dick Fortin stated that the Selectmen will further discuss that issue.

Dick Fortin stated that Article 24 merely designates land already owned by the Town as Town Forest so that it is clear where the timber harvest proceeds are placed. Dick Fortin stated that Article 25 is a housekeeping issue that permits funds from the sale of a cemetery plot to be deposited directly into the Cemetery Trust Fund.

Dick Fortin reviewed petitioned Articles 26 through 30.

Dick Fortin directed attention to the updated bond payment estimates. Bill Weiss questioned the increase in taxes. Dick Fortin noted that the estimated increase in the municipal tax rate for this year for all Articles not including the bonds is approximately 87-cents. Dick Fortin stated that the bonds will impact tax rates beginning in 2025. George Diller noted that using a private bank for these projects may be the best option. Greg Grinnell stated that the Board has been reviewing both options and that until the Town votes in March, the Board only has estimates. Ann Jenkins questioned when that information will be available. Dick Fortin stated that actual interest rates will not be known until funds are actually borrowed. Kim Bowker stated that residents are voting on the project and trusting the Selectmen to act in the best interest of the Town.

Bill Weiss questioned the tax impact if both projects are approved. Dick Fortin stated that if both projects are bonded for 20 years, the estimated impact will be \$1.02 for the first year. John Hartman questioned the school tax rate as there are possible bonds for maintenance of the buildings. Dick Fortin stated that the School District handles those issues and that the Selectmen do not have that information.

JoAnn Kelly questioned how the addition would keep employees safe. Greg Grinnell explained that there will be two locked offices and that there will be limited access to records and staff. Helon Hoffer questioned when the voters will be told about the interest rates. Dick Fortin stated that if the voters approve the projects, the Selectmen will proceed with obtaining concrete costs for borrowing. David Condoulis questioned whether interest rates from a private bank can be obtained. Dick Fortin noted that interest rates cannot be guaranteed three months in advance. Helon Hoffer noted that the terms of the bond is not within the Warrant Article which means the voters are putting the final decision in the hands of the Selectmen. Ann Jenkins questioned whether thought has been put into converting the existing Town Hall into secure offices. Jane Gray stated that any work within the Town Hall would require that the entire building be brought up to current building and fire codes and would cost more than the addition.

Laura Nash made a motion, seconded by Paul Hennigan, to adjourn this Public Hearing. Motion unanimously carried. Dick Fortin closed the Public Hearing at 8:01 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

February 15, 2024

A duly-noticed Special Meeting of the Board of Selectmen took place on Thursday, February 15, 2024 at the Evans Memorial Building. Present were Dick Fortin and Ed Reilly. The meeting was called to order at 10:00 am.

Rick Evans and Noah Hoffman from NHDRA joined the Board to review an application for abatement of Yield Taxes.

Rick Evans reviewed DRA Rule 3406.01 regarding assessment of Yield Tax and reviewed all information submitted for the abatement request.

After Rick Evans and Noah Hoffman left the meeting, the Board discussed the application and reviewed the submitted information. The Selectmen voted to approve an abatement of \$2455.73 to be refunded with 4% interest of \$98.23.

Ed Reilly made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 12:10 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

February 15, 2024

A duly-noticed Special Meeting of the Board of Selectmen took place on Thursday, February 15, 2024 at the Evans Memorial Building. Present were Dick Fortin and Ed Reilly. The meeting was called to order at 6:05 pm.

David Norton met with the Board to review plans and estimates for the proposed Town Hall addition and Town Garage. Cost-saving suggestions were made for each project.

Ed Reilly made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 7:55 pm.

Respectfully submitted,

Richard Fortin

Richard Fortin

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

February 20, 2024

The regular meeting of the Board of Selectmen took place on Tuesday, February 20, 2024 at the Evans Memorial Building. Present were Dick Fortin and Greg Grinnell. The meeting was called to order at 3:00 pm. Ed Reilly joined the meeting at 3:35 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$18,208.36 for 18 items. The Payroll manifest was also reviewed and signed.

John Hatch and JT Harmon from Action Ambulance Service joined the Board to discuss billing procedures. John Hatch explained that charges for ambulance services are dictated by State and Federal regulations. John Hatch stated that Anthem sends payment for ambulance services directly to the patient rather than the service provider, sometimes making it more difficult to collect payment. John Hatch gave an overview of the changes in dispatch and noted that the ambulance will now respond from Tamworth.

The Board reviewed the Minutes of February 6, 2024. ***Ed Reilly made a motion, seconded by Dick Fortin, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed and amended the Minutes of the February 8, 2024 Budget Hearing. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes as amended. Motion unanimously carried.***

The Board reviewed the Minutes of February 15, 2024 morning meeting. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Minutes of February 15, 2024 evening meeting. ***Ed Reilly made a motion, seconded by Dick Fortin, to adopt the Minutes as written. Motion unanimously carried.***

Dick Fortin explained that he spoke with NHMA regarding the process for appointing a Moderator for Town Meeting. Dick Fortin stated that the Supervisors of the Checklist can swear in a Moderator, who can then appoint an Assistant Moderator for voting day.

Dick Fortin gave an update on the Conservation Commission and explained that Dennis Sullivan met with the Commission to review the Natural Resource Inventory. Dick Fortin explained that there is a group of volunteers who will assist with the mapping for the NRI website. Dick Fortin stated that he will contact NHMA regarding whether all maps have to be public or if some could be designated as limited access.

Dennis Sullivan met with the Board to review spreadsheets that he created to show all bond terms at 5% interest to compare the possible tax impact. Dennis Sullivan also submitted a spreadsheet showing the tax impact of each of the proposed Warrant articles.

Ed Reilly questioned whether Eaton's EMD should be in contact with the HSEM field representative as there are grants available to the Town for emergency management projects.

Greg Grinnell noted that he has been in contact with Louis Vitali of Mariner Towers to review land for a possible cell tower.

Signature items included correspondence to Snowville L&T, Certificate of Occupancy for Kurt Willson & Andrea Marescia (R10-007-B), 2024 Town Meeting Warrant and 2024 MS-636 Proposed Budget.

Ken & MaryAnn Blatt submitted a Building Permit Application for a 7x10 greenhouse at 135 Brownfield Road (U02-003). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023040).

Waukeela Landco submitted a Building Permit Application to demolish an existing bathroom building and to construct an 18-1/2x32-1/2 bathroom/shower building at 25 Brownfield Road (R03-027). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023041).

The Board reviewed a request for abatement of a Yield Tax. After review of all submitted information, the Board unanimously approved an abatement of \$554.49.

The Board discussed the feasibility of having Town Counsel present at Town Meeting. Dick Fortin noted that Heidi & Don Field expressed concern about the Warrant Article pertaining to the South Eaton Meetinghouse being amended. It was noted that the Article was written by Town Counsel and that the Article should be clarified and not amended.

At 6:24 pm, Dick Fortin made a motion, seconded by Ed Reilly, to enter non-public session under RSA 91-A:3 II(c). Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Greg Grinnell-Yes).

Ed Reilly made a motion, seconded by Greg Grinnell, to adjourn the non-public session and return to public session. Motion unanimously carried. The Board reconvened public session at 7:00 pm.

Ed Reilly made a motion, seconded by Greg Grinnell, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Greg Grinnell-Yes).

Greg Grinnell made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 7:02 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

March 5, 2024

The regular meeting of the Board of Selectmen took place on Tuesday, March 5, 2024 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Greg Grinnell. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$217,775.61 for 18 items. The Payroll manifest was also reviewed and signed.

The Board reviewed the Minutes of February 20, 2024. ***Ed Reilly made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Non-Public Session Minutes of February 20, 2024. ***Ed Reilly made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Dick Fortin raised the question of reviewing Building Permit applications when they are complicated and noted that he would like time to review the materials. After much discussion, the Board agreed that Building Permit applications are to be submitted one week in advance. The Permit application forms will be updated to reflect the submission requirement.

Paul Hennigan and Dennis Sullivan joined the Board to review procedures for Town Meeting. It was noted that Paul Hennigan will be Moderator as Stephanie Mathurin has advised the Selectmen that she would not be able to fulfill the duties of Moderator for Town Meeting. Bond Counsel will be contacted for clarification on amendments and reconsideration of the bond Articles.

Dick Fortin stated that trees have been marked with pink ribbons on Foss and Potter Roads and that an application will be submitted to the Planning Board to gain permission for the Highway Department to remove the trees. Dick Fortin stated that Asplundt is also marking trees with checkered tape and will be submitting an application to the Planning Board.

Patricia McMurry joined the Board to discuss the possibility of fund raising for construction of the Town Hall addition. Patricia McMurry gave an overview of the process and questioned whether fundraising for the Little White Church could be included with the mailings. Dick Fortin stated that combining the Town with the Church could be an issue. Greg Grinnell questioned whether the Town could pay all the expenses if the two efforts are combined. It was noted that Patricia McMurry will submit a proposed fund raising letter for the Board's review.

Dick Fortin stated that he spoke to Ron Briggs regarding a boundary survey and reported that the cost could be approximately \$2500 and that it could be scheduled for the spring.

Dick Fortin explained that he reviewed the repair costs for the F550 highway truck, which was approximately \$22,000 over the past 18 months. The Board discussed the truck replacement schedule and will further discuss the issue.

Ed Reilly made a motion, seconded by Dick Fortin, to appoint Bayard Russell as Eaton's Emergency Management Director. Motion unanimously carried.

Ed Reilly explained that he called HSEM regarding possible grant funds for the Town Hall as it is the emergency operations center. Ed Reilly noted that HSEM will research possible grants and report back to the Board.

Greg Grinnell gave an update on the Planning Board and noted that the Board is focusing on the Master Plan update.

The Board reviewed a Resolution adopting the 2024 Hazard Mitigation Plan update. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the 2024 Hazard Mitigation Plan. Motion unanimously carried.*** The Board signed the Resolution and Certificate of Adoption.

The Board reviewed an email from Atty. Gorrow regarding the South Eaton Meeting House Warrant Article.

Marilee Enus of UNH Technology Transfer Center submitted information on the Safe Streets & Roads for All (SS4A) Grant program.

The Board reviewed information on the estimated 2023 Equalized ratio of 76.2%.

JoAnn Kelly submitted information on the number of families supported by Children Unlimited.

Dick Fortin made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:33 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

March 12, 2024

A duly-noticed Special Meeting of the Board of Selectmen took place on Tuesday, March 12, 2024 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Greg Grinnell. The meeting was called to order at 12:20 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$876.03 for 6 items. The Payroll manifest and checks were also reviewed and signed.

The Board discussed the status and procedure of the Master Plan update by the Planning Board. The Board will research whether there is any training on how to update the Master Plan.

The Board reviewed the Minutes of March 5, 2024. ***Ed Reilly made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed two properties currently storing trailers and noted that letters will be sent to each property owner outlining the required setbacks for the trailers. The Board scheduled a meeting for Friday, March 15th, at 6:45 am to conduct a site visit for building permit compliance.

Dick Fortin gave an update on Potter Road and damage reported by Sherm DeWitt. Dick Fortin explained that he advised Sherm DeWitt that a Dredge & Fill Permit from the State is required before he can work in the stream.

The Board met with Treasurer Sue Jones regarding Town funds. ***Ed Reilly made a motion, seconded by Greg Grinnell, to move \$100,000 into a CD and to authorize Dick Fortin to sign the paperwork. Motion unanimously carried.***

Dick Fortin explained that Kristy Foster gave a presentation on invasive species to the Conservation Commission and noted that the Commission was not in favor of the suggestion to spray chemicals.

Wayne Bradbury stated that he wants to vote on the bond articles by absentee ballot. Dick Fortin explained that State Statutes dictate how bond articles are addressed and stated that you have to be present at Town Meeting to vote. Wayne Bradbury questioned the Selectmen on why the Town Meeting is not held on Sunday so that more people can attend. Wayne Bradbury noted that he has a duplex and that the tax impact of the bonds would be too much.

The Board discussed the possible siting of a cell tower on Towle Hill Road within the Town Forest as there is a company interested in discussing the location.

Signature items included correspondence and the 2024 Assessing Agreement.

The Board reviewed estimated tax rates for each Warrant Article.

The Board reviewed an email from Bond Counsel regarding possible amendment of the bond articles at Town Meeting.

The Board met with Road Agent Heath regarding Highway Department operations and the proposed reconstruction of Bull Pasture Road.

The Board met with Paul Hennigan to review Town Meeting procedures.

Dick Fortin made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 3:02 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

March 19, 2024

The regular meeting of the Board of Selectmen took place on Tuesday, March 19, 2024 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$26,941.30 for 11 items.

The Board reviewed the Minutes of March 12, 2024. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes as written. Motion unanimously carried.***

Signature items included MS-232 Report of Appropriations, Tax Collector Recommittal Warrants and Correspondence to Timothy Scott/E-911, Peter Lang, David Works and Elaine & Carl Mariniello/Frank & Dina Lombardi.

Emily Bridgham submitted a Building Permit Application for an interior kitchen remodel at 2620 Eaton Road (R04-018). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit will be signed by the Board of Selectmen (Permit #2023042) out of session once information on the contractor has been submitted.

The Board discussed the position of Fire Warden. Dick Fortin will contact State Fire Warden Tom Trask for information.

The Board met with Treasurer Sue Jones regarding the creation of a CD. The Board reviewed and signed all required documents to create a 2-month CD for \$100,000.

Denise Frappier questioned the Board as to whether dust control will be applied to the roads this year. Greg Grinnell noted that the Town has found a company for dust control this year.

Dennis Sullivan met with the Board to discuss recent Town Meeting votes and suggested adding questions to the Master Plan questionnaire to get input from taxpayers. Dennis Sullivan noted that the Planning Board could also solicit input regarding cell towers. Dick Fortin stated that information given with the questionnaire must not lead people to give answers the Planning Board wants. Dennis Sullivan stated that he feels the Conservation Commission does not want some of the items being discussed by the Planning Board and that the pros and cons of items should be stated. Dick Fortin stated that Marnie Cobbs has suggested that the Conservation Commission should be involved in writing the Master Plan. Dick Fortin stated that the Commission can submit suggestions but that the Planning Board should have full control of the content. Dennis Sullivan stated that he agrees but that the Commission should make suggestions. Greg Grinnell stated that he

agrees that the writing of the Master Plan should be entirely by the Planning Board. Ed Reilly stated that the Statutes should be reviewed for clarification.

Dick Fortin made a motion, seconded by Ed Reilly, to reappoint John Hedden as a regular member for three years and Peter Klose as an alternate for three years to the Planning Board. Motion unanimously carried.

Sherm DeWitt and Mark Griffin met with the Board regarding the Mayo property on Potter Road and explained that they want to clean up the brook. Sherm DeWitt stated that they will cut trees but leave the stump and roots. Mark Griffin questioned whether the Town should apply for the permit as it affects the safety of a Town road. Ed Reilly stated that the Road Agent will be consulted prior to any work being done. Sherm DeWitt stated that approximately 600 to 800 feet of the brook will be affected. Dick Fortin stated that the work will be conducted within State waters and that a permit will be required prior to any work taking place. Dick Fortin stated that the Selectmen will discuss the riprap at the Town Road with the Road Agent.

NH Department of Safety/Homeland Security advised of a WebEOC training seminar on April 2nd.

Zachary Branscom of NH E-911 submitted information on the Emergency Notification System. It was noted that the Board will review this information with EMD Bayard Russell.

Starting Point submitted information to support their 2024 funding request.

Center Conway Fire Chief Glenn Merrill submitted Town Hall's seating capacity calculations.

Town Counsel submitted a draft Quitclaim Deed for the South Eaton Meetinghouse. It was noted that the Deed will be forwarded to the Parish Counsel for review.

NH Attorney General Formella submitted information on the Right-to-Know law.

Dick Fortin made a motion, seconded by Ed Reilly, to appoint Carol Mayhofer as a regular member for three years and Pam Burns and Mark Griffin as alternate members for three years to the Zoning Board of Adjustment. Motion unanimously carried.

Ed Reilly stated that he has reviewed the cybersecurity report from CISA and recommended that a meeting be scheduled to review the information and to develop an action plan.

The Board discussed purchasing a new PA system for Town Hall. Dick Fortin will pursue options for a sound system.

Greg Grinnell stated that the Board should continue discussions on remodeling Town Hall and noted that the property survey should be done this year in anticipation of a new Highway garage.

Greg Grinnell noted that he is in discussions with Blue Sky Towers regarding a possible cell tower in Eaton.

The Board discussed the design of a Town Hall sign. Greg Grinnell will pursue the sign.

Robin Nuccio met with the Board to discuss new hours for the Town Clerk's Office. As of May 1st, the office will be open on Wednesdays, 8 am to 5 pm.

Robin Nuccio presented a property for the Board's review. ***Dick Fortin made a motion, seconded by Greg Grinnell, to waive the Lien Notice fee for Brian Hand. Motion unanimously carried.***

Dick Fortin made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:20 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

March 21, 2024

A duly-noticed Special Meeting of the Board of Selectmen took place on Thursday, March 21, 2024. Present were Greg Grinnell and Dick Fortin. The meeting was called to order at 7:00 am.

The Board conducted a property visit to Lary Road to review the construction and for compliance to the Ridgeline Ordinance.

The meeting adjourned at 7:24 am.

Respectfully submitted,

Richard Fortin

Richard Fortin

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

April 2, 2024

The regular meeting of the Board of Selectmen took place on Tuesday, April 2, 2024 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$33,810.85 for 16 items.

The Board reviewed the Minutes of March 19 and March 21, 2024. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

James & Jennifer Donato submitted a Building Permit Application to renew Permit #2022026 for a single-family residence at 78 Thurston Pond Road (R04-011-E). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024001).

Signature items included correspondence to Peter Lang & Myriam St. Jacques.

The Board reviewed a quote and sample design for a Town Hall sign. The Board will request a quote for a two-sided sign ready to mount.

June Garneau of Mapping & Planning Solutions submitted the 2024 Hazard Mitigation Plan.

NHDOT submitted information on their paving projects for this summer.

The Board reviewed a request for a liquor license at the Snowvillage Inn. It was noted that the Board will approve the request once the Center Conway Fire Chief has issued the Permit for Assembly.

Ed Reilly questioned whether the Board should meet to discuss the two bond projects to review why they did not pass at Town Meeting. Dick Fortin noted that the Board should discuss before moving forward with any plans. The Board tabled this discussion until later in the meeting.

The Board reviewed State Statutes pertaining to the Master Plan and the roll of the Conservation Commission during the update. It was noted that the Planning Board will solicit input from the Commission while drafting the questionnaire.

The Board discussed the status of cybersecurity projects and requested a list of items that have already been addressed.

Ed Reilly stated that the Board receives information to support the financial requests by non-profit agencies and asked whether someone from the agency should be present at Town Meeting. The Board will send a letter to each agency stating that a representative will be required to attend the Budget Hearing.

Ed Reilly stated that according to a newspaper article, 6 Towns are renegotiating their school contract and questioned whether the Selectmen should be kept informed on the process. It was requested that Monique Hebert be asked to attend the next meeting.

Ed Reilly submitted a list of the existing Policies and Regulations that the Board will be reviewing and updating over the next year.

Greg Grinnell submitted information from Blue Sky Towers regarding possible placement of a cell tower in Town. Dick Fortin recommended meeting with the Planning Board and Conservation Commission to discuss the feasibility of a tower.

The Board discussed the status of Foss Mountain Road and noted that concerns was expressed regarding travel for the eclipse on Monday.

Dick Fortin explained that the scenic road restriction applies to stone walls and cutting trees. It was noted that the Public Hearing for tree cutting on the scenic roads will be held on April 17th.

Dick Fortin explained that he discussed the issue of maps on the NRI website with NHMA legal counsel and was told that RSA 91-A only applies if someone requests the information. The Board will continue to research this issue.

Dick Fortin stated that he discussed the position of Fire Warden with Tom Trask and noted that Larry Nash's three-year term just started.

Dick Fortin stated that he discussed Town Hall's sound system with John Hartman, who is willing to set up the system. Ed Reilly suggested obtaining prices for a new system.

Dick Fortin stated that the Board has been planning on meeting with Nancy Spaulding of NHDOT regarding low salt areas and suggested also discussing the issue of beavers which cause flooding in Town. The Board also noted that a request for painting stop lines at the four corners should be discussed.

Bethany Hicks met with the Board regarding the position of land use administrator. ***Dick Fortin made a motion, seconded by Greg Grinnell, to hire Bethany Hicks as a part-time assistant. Motion unanimously carried.***

Greg Grinnell stated that he spoke with Jane Gray about fund-raising for the Town Hall project. Dick Fortin stated that he spoke with David Norton, who indicated that the projects probably didn't pass due to the tax impact and noted that the cost of the projects will not

be any cheaper in future years. Dick Fortin stated that the Selectmen should talk to residents to answer any questions they may have and questioned whether additional options should be reviewed before going back to the voters next year. Greg Grinnell stated that he would like to pursue additional options with other companies. Dick Fortin noted that funding sources should also be researched.

Dick Fortin made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:04 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

April 16, 2024

The regular meeting of the Board of Selectmen took place on Tuesday, April 16, 2024 at the Evans Memorial Building. Present were Greg Grinnell and Dick Fortin. The meeting was called to order at 4:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$57,838.05 for 20 items.

The Board reviewed the Minutes of April 2, 2024. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Marla Browning submitted a Building Permit Application to renew Permit #2023004 for a single-family residence at 370 Stewart Road (R09-013-A). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024002).

Signature items included a Notice of Intent to Cut Wood for Peter & Joyce Blue (R03-025 and 038).

Dennis Sullivan submitted information on the Henney Historical Fund. The Board discussed the possibility of applying for grant funds to digitize Town Clerk records.

Gemini Sign submitted an estimate for the two-sided sign for the front of Town Hall. Dick Fortin will order the sign when he requests quotes for an 8x5 sign for the front of the building.

NHDRA submitted a Community Action Report for their visit on February 1st, 2024.

Tax Collector Robin Nuccio submitted information provided to the Board of Tax and Land Appeals regarding the date of the final 2023 tax bill.

The Board reviewed a Wetlands Permit application for Kenneth and Marguerite Dean (R01-036) to replenish sand on their beach.

The Town of Freedom submitted a Regional Notification for an upcoming public hearing for a cell tower.

Dick Fortin noted that the recent CIP Report should be submitted to the Office of State Planning.

Dick Fortin stated that a barrier should be placed on Foss Mountain Road as people are attempting to drive through the snowbank and the road is still unpassable.

Dick Fortin suggested scheduling a meeting on May 21st with Nancy Spaulding of NHDOT to discuss the white lines at the four corners, low salt designations and the beaver issues that are causing flooding.

Dick Fortin explained that he met with John Hartman, who reset the sound system and fixed the microphone. Dick Fortin suggested testing the system at a meeting before next year's Town Meeting.

Dick Fortin gave an update on the Conservation Commission, who discussed the possible cell tower and the Recreation and Natural Resource chapters of the Master Plan.

Greg Grinnell stated that he is still attempting to obtain cost information from Patco for a steel building and noted that he has contact information of a firm to review Town Hall for suggestions on how to best utilize the facility.

The Board discussed the recent power outage where people with generators but no phone capability. The Board suggested placing a question on the Master Plan questionnaire regarding the potential of utilizing Town Hall to get water, phone service and to use as a warming station.

The Board scheduled a work session for Tuesday, April 30th, at 3 pm.

Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 5:34 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

April 30, 2024

A duly-noticed Special Meeting of the Board of Selectmen took place on Tuesday, April 30, 2024 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$19,809.30 for 13 items.

The Board reviewed the Minutes of April 16, 2024. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Kevin Conklin & Lorraine Bassett submitted a Building Permit Application for a 6x10 greenhouse attached to an existing barn at 461 Stewart Road (R12-001-H). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024003).

The Board reviewed and signed Protective Price Agreements with Superior Plus Propane for propane and heating oil.

John Edge inquired about the status of the Homestead Exemption Bill (HB1034).

The Board reviewed an inquiry for the position of summer beach attendant. The Board will keep the information until they meet with the current beach attendants at their next meeting.

Dennis Sullivan submitted additional information on the Henney grant program and noted that digitizing of records would have to be performed by an outside company. Dick Fortin will pursue the possibility of funds for an archival cabinet.

Zachary Branscom of NH E-911 submitted information on incorrect house numbering of a property on Alaya Lane. The Board will write a letter to the property owner regarding the issue.

NHDRA submitted information on the 2023 Equalized Valuations.

NHDRA submitted their 2021 Assessment Review Report for the Board's review.

NHDES submitted a Permit-by-Notification to Richard Stewart (R10-019) for a culvert replacement.

Center Conway Fire Chief Glenn Merrill submitted a Place of Assembly permit for the Inn at Crystal Lake.

The Board reviewed Notices of Decision from the Planning and Zoning Boards.

The Board reviewed a request regarding a headstone at the Snowville Cemetery. ***Dick Fortin made a motion, seconded by Ed Reilly, to regretfully deny the request for a second headstone as it violates the Cemetery Regulations. Motion unanimously carried.***

The Board discussed adoption of a Safety Manual and tabled the issue until further research on requirements can be completed.

Road Agent Heath met with the Board regarding Highway Department operations. ***Dick Fortin made a motion, seconded by Greg Grinnell, to authorize the purchase of a plate compactor to be funded by the Road Reconstruction Capital Reserve fund. Motion unanimously carried.***

At 4:28 pm, Dick Fortin made a motion, seconded by Ed Reilly, to enter non-public session under RSA 91-A:3 II(i). Motion carried by roll call vote (Ed Reilly-Yes, Greg Grinnell-Yes, Dick Fortin-Yes).

Dick Fortin made a motion, seconded by Ed Reilly, to adjourn the non-public session and return to public session. Motion unanimously carried. The Board reconvened public session at 6:29 pm.

Dick Fortin made a motion, seconded by Ed Reilly, to seal the Minutes because it was determined that divulgence of this information likely would render the proposed action ineffective and the issues discussed are exempt under RSA 91-A:5 XI. Motion carried by roll call vote (Ed Reilly-Yes, Greg Grinnell-Yes, Dick Fortin-Yes).

The Board reviewed budget information for the beach and prepared to meet with the Beach Attendants on May 7th. The Board discussed milfoil inspections and noted that it is not the duty of the Beach Attendant to inspect boats.

Ed Reilly made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:56 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

May 7, 2024

The regular meeting of the Board of Selectmen took place on Tuesday, May 7, 2024 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$36,442.11 for 17 items. The Payroll manifest and checks were also reviewed and signed.

The Board reviewed the Minutes of April 30, 2024. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Minutes of the Non-Public Session on April 30, 2024. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Peter & Joyce Blue met with the Board and submitted an application for Abatement regarding their Yield Tax.

State of NH submitted a Statement of Remittance for the Q4 Highway Block Grant Aid payment of \$8,529.66.

Tall Pines Forest Management submitted information on assessing the Town's woodlots.

Ed Reilly questioned whether any property owners have responded to the letters sent from the Board. It was noted that Ed Reilly will review the property on Hatch Hill Road to determine the next step of action.

The Board discussed the recent letter from the Department of Revenue regarding the status of current use files. The Board requested that files be reviewed and that any deficiencies be addressed.

EMD Bayard Russell met with the Board to discuss the Emergency Notification System. The Board will request that Zach Branscom from E-911 meet with the Board to further explain the system.

The Board discussed the status of the school contracts and requested that a member of the School Board meet with the Selectmen for an update. The Board will research the possibility of hiring counsel if necessary.

Greg Grinnell noted that he has contact information for a firm to review the Town Hall and make recommendations on how to better use the space. It was the consensus of the Board to request an estimate and scope of work. The Board discussed how to move

forward with the Town Garage and Town Hall projects. The Board will continue to discuss this issue and make a decision as to how and when to move forward.

Dick Fortin noted that Larry Nash has requested authorization to replace a few flags. It was the general consensus of the Board to authorize the replacement of flags.

Dick Fortin questioned the status of a new streetlight at the Church parking lot. The Board tabled this issue until input from the abutters could be obtained.

Dick Fortin explained that he spoke with a representative from NRCS regarding the stream on Mayo's property and was informed that the proposal may not help the stream.

Dick Fortin stated that he received a report of a large boat on Crystal Lake and indicated that they were only using the trolling motor. Dick Fortin stated that he spoke with Marine Patrol, who advised that this is an acceptable practice.

Dick Fortin stated that he met with Road Agent Heath regarding the proposed reconfiguration of the Town Beach parking area.

Dick Fortin explained that the damage to Foss Mountain Road was from vehicles attempting to use the road while closed and did not come from residents on that road. The Board noted that access must be available for residents on that road.

The Board reviewed and amended the Beach Use Policy. ***Dick Fortin made a motion, seconded by Ed Reilly, to accept the amendments. Motion unanimously carried.*** Elaine Weathers and Suzanne Raiche met with the Board to review the new policy and discuss schedules for this coming summer.

The Board reviewed and signed a document submitted by Tax Collector Robin Nuccio regarding a property to be tax deeded.

Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 5:59 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

May 21, 2024

The regular meeting of the Board of Selectmen took place on Tuesday, May 21, 2024 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$187,688.24 for 13 items. The Payroll manifest and checks were also reviewed and signed.

Zach Branscom of NH E-911 joined the Board to discuss the Emergency Notification System. Zach Branscom gave an overview of the emergency and non-emergency alerting portions of the system and indicated that the Code Red program is now being handled by Genesis. Zach Branscom explained that citizens would have to sign up for the alerts to be received via cell phone voice/text, landline voice or email. Ed Reilly questioned whether residents would also receive other messages. Zach Branscom noted that state or county emergency notifications would also be transmitted to all numbers on file.

Dick Fortin gave an overview of Alaya Lane, which is a private road. Zach Branscom noted that the road is posted as Fire Lane 34 and should be updated to be correct with the tax maps, google maps and the E-911 system. The process for renumbering the residence on Alaya Lane was reviewed. The Board will reach out to the property owners to schedule a meeting.

The Board reviewed the Minutes of May 7, 2024. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes as written. Motion unanimously carried.***

The Town of Conway submitted information on the Lower MWV Solid Waste District and requested that Eaton designate a representative for the District committee.

Francis Bonnell requested information regarding hunting on Town lands.

NHMA submitted requests that the Selectmen contact Senators and Representatives regarding multiple House Bills and proposed amendments.

Tax Collector Robin Nuccio submitted the Lien Execution Report for the Board's review.

North Country Council submitted a request for possible projects for the FY 2027-2036 Transportation Improvement Plan.

NHDOT submitted a driveway permit application for Justin Johnson on Brownfield Road for the Board's review. The Board indicated that the line of sight due to the rise of the hill raises concerns due to the reaction time if trucks are exiting the property.

Sherm DeWitt met with the Board regarding the cemeteries and placement of markers and flags for Veterans. Ed Reilly stated that the Board will speak to the maintenance crew. Sherm DeWitt stated that there are federal funds available for cemetery stone repairs and explained that the Eaton Cemetery needs to be groomed and stones repaired. The Board will meet with the Cemetery Trustees to discuss work to be done at the Cemetery.

Sherm DeWitt questioned whether the Town would assist on the stream project on the Mayo property. Ed Reilly stated that the Town will not be involved in this project.

Signature items included Beach Use Policy, Reimbursement Request to NH Department of Safety, Yield Tax Warrant for Richard & Holly Fortin (R04-002), Notice of Intent to Cut for RJ2 Property Management (R03-040) and Notice of Abatement.

Dick Fortin stated that he corrected a headstone at the Snowville Cemetery after receiving a report that it had been moved. It was noted that the family will be contacted to suggest having the stone re-caulked.

Ed Reilly submitted a picture of a camper on Hatch Hill Road. Dick Fortin will visit the property and speak with the owner.

Ed Reilly submitted a draft Safety Policy for the Board's review at the next meeting.

Monique Hebert met with the Board to give an update on the status of the school contract and explained that the Board has reviewed the Madison and Freedom elementary schools. Monique Hebert noted that a representative from Conway will attend the June 3rd Eaton School Board meeting.

Zach Page submitted a Building Permit application for the Board's review and issuance at their next meeting. Zach Page stated that he would like to obtain an agreement to utilize Foss Mountain Road and the ability to park a vehicle in the winter parking area. Ed Reilly stated that the Board will discuss the issue. Zach Page questioned whether a gate could be installed to eliminate traffic. Dick Fortin stated that the road is Class V with a summer maintenance only designation so a gate cannot be used. Zach Page questioned whether the Willis Bean Road behind his house could be blocked as the area is always wet and it does not serve as an access for anyone. The Board will further discuss this request.

Ed Reilly made a motion, seconded by Dick Fortin, to elect to approve the inclusion of Eaton's employees in the NH Retirement System as provided for by RSA 100-A (supp) effective September 1, 2024. Motion unanimously by roll call vote.

Town Counsel submitted information on the possible cell tower for the Board's review at their next meeting.

Dick Fortin stated that he received an email from Trustee Elaine Klose about trees in the cemetery. Dick Fortin noted that he is willing to cut the limbs and have the Highway crew chip the wood. It was the general consensus to move forward with this project.

Dick Fortin submitted information from Paul Hennigan on the proposed addition at Town Hall. Greg Grinnell stated that he would like to pursue renovations before moving forward with an addition.

Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:43 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

June 4, 2024

The regular meeting of the Board of Selectmen took place on Tuesday, June 4, 2024 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$19,301.79 for 18 items. The Payroll manifest and checks were also reviewed and signed.

NHDOT District 3 Engineer Nancy Spaulding met with the Board to discuss several items. Nancy Spaulding explained that the Brownfield Road paving/shim project has not yet been scheduled but will most likely take place late summer. Dick Fortin stated that a resident requested that the Board research a low salt designation near the ponds and questioned the process. Nancy Spaulding explained that DOT does not use sand because of the removal costs in the Spring and noted that the low salt areas are due to drinking water sites. Nancy Spaulding stated that public safety comes first and that she will check on possible alternate methods for treating the roads and report back to the Board. Nancy Spaulding explained that although the striping crews are understaffed, she will make sure the stop line project in Eaton Center will be on the list of DOT projects.

Ed Reilly noted that there is only one speed limit sign on Brownfield Road. Nancy Spaulding stated that she will discuss the matter with the safety administrator for direction.

The Board discussed the issue of flooding on Route 153 and Brownfield Road caused by the presence of beavers. Nancy Spaulding stated that NHDOT has limited authority outside of the right-of-way and cannot address the beaver issues on private property. Nancy Spaulding suggested working with NHDES, Fish & Game and property owners to discuss possible solutions.

Nancy Spaulding explained that the box culvert just south of the Eaton Village Store will be replaced, which will require the closure of Route 153 for a week, followed by one-lane traffic for a few weeks while work on the culvert continues. Nancy Spaulding noted that the project has been tentatively scheduled for July.

The Board reviewed the Minutes of May 21, 2024. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Signature items included the June 2024 Property Tax Warrant, Permit for Use of Town Lands and correspondence to Tristan & Lisa Wilkins and Henry Nakamura & Sarah Van Boven.

Zach Page submitted a Building Permit Application to remove an existing deck and siding, to remove an existing mudroom and to construct a new deck with a covered section at 15

Elbow Hill Road (R13-010). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024004).

Robert Weinstein submitted a Building Permit Application for a generator at 35 Thompson Hill Road (R11-040). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024005).

Barry & MaryAnne Ellis submitted a Building Permit Application to demolish an 8x12 shed at 20 Ridge Road (U01-035). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024006).

Rick Wilcox submitted a Building Permit Application for a 10x10 shed at 86 Woodland Acres Road (R05-017). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024007).

Charter Communications/Spectrum submitted a Franchise Agreement. The Board will review the Agreement for discussion at their next meeting.

NHDES approved a Wetlands Permit for Kenneth & Marguerite Dean (R01-036).

Dick Fortin advised the Board that he spoke with David Works regarding the trailer on his property and noted that it will be removed.

Heidi Field and Laura Robinson met with the Board regarding the deed for the South Eaton Meetinghouse and paid the \$1.00 purchase fee.

Trustees Victoria Murphy, Jane Gray and Elaine Klose met with the Board to discuss the Eaton Cemetery. Ed Reilly stated that Sherm DeWitt expressed concerns regarding the condition of the cemetery. Dick Fortin noted that Jess Davis has worked on cemetery stones for the Town in the past. Victoria Murphy noted that the Town does not have deeds for this cemetery and that the Trustees will focus on this cemetery. Jane Gray stated that the graves should be documented. Victoria Murphy noted that the Trustees will put together a report and come back to the Selectmen to further discuss a plan of action. Elaine Klose stated that she met with Diana Simonds regarding the trees at the Snowville Cemetery that need to be pruned. Dick Fortin noted that the Town chipper can be used and that there is a clump of trees in the lower section that may need to be cut.

The Board reviewed the amended ground lease and will put together a clean copy for final review and submission.

Dick Fortin explained that he has researched abandoned and discontinued roads and noted that they can be closed off by gates or other means.

Dick Fortin stated that he has ordered an LED street light for placement at the Little White Church on Eaton Road.

The Selectmen noted that the Eaton School Board will hold a special meeting on June 27th, at 6 pm to gather input from voters regarding possible new school contracts.

Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:51 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

June 18, 2024

The regular meeting of the Board of Selectmen took place on Tuesday, June 18, 2024 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 3:05 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$274,792.21 for 22 items. The Payroll manifest and checks were also reviewed and signed.

The Board reviewed the Minutes of June 4, 2024. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes as written. Motion unanimously carried.***

Phil Trapasso submitted a Building Permit Application for a generator at 42 Woodland Acres Road (R05-019-C). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024008).

Signature items included the Quitclaim Deed for the South Eaton Meeting House, Septage Disposal Agreement with North Conway Water Precinct, MS-535 Financial Report, PA-28 Inventory Report and Notice of Intent to Cut for Jeanne & Edward Reilly (R10-002).

Bethany Hicks met with the Board to review the proposed Facebook page. It was noted that this page would be used for official notices. Dick Fortin expressed concerns regarding posts that do not reflect Town policies and/or Board of Selectmen sentiments expressed during public meetings. Bethany Hicks stated that a Facebook page can be controlled to disallow public comment. The Board will review the proposal for further discussion at their next meeting.

Matthew & Carissa Fusco submitted a Building Permit Application for a 28x20 Pavilion at 101 Thurston Pond Road (R04-011). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024009).

Waukeela Landco submitted a Building Permit Application to demo an existing shed and to construct a 6x8 storage shed on the existing footprint on Cass Point Road (R03-042). Abbie Sparks explained that the previous shed was destroyed by trees and that the new shed will be taller because of the planned roofline. The Board noted that because the structure is non-conforming, the new structure must be exactly the same footprint. It was noted that the top of the shed will be altered to be the same as the demolished shed. The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. Once the Permit application has been updated to show

the exact measurements, the Permit will be signed by the Board of Selectmen out of session (Permit #2024010).

David Smolen requested permission for the Gibson Center to utilize Town Hall for Eaton resident events. The Board noted that each event would have to be reviewed separately. Furthermore, permission would be conditional upon a Town official being present for the event.

Nancy Spaulding of NHDOT submitted information regarding low salt designation and suggested water testing through NHDES. The Board stated that the Town performs water testing through UNH's Lay Lake monitoring program.

Nancy Spaulding of NHDOT submitted information on the paving project on Brownfield Road and noted that Continental Paving has been awarded the project.

The Board reviewed an email from Kate Hamblet regarding beach passes and noted that the policy has always been to issue one sticker for long-term renters.

NH Homeland Security & Emergency Management submitted information on cooling center procedures for reporting to the State.

John Border submitted information from the digital speed signs regarding speed and vehicle counts.

The ZBA submitted a Notice of Decision for the Variance granted to Tracie Kittredge.

The Board reviewed and amended the draft Safety Policy.

Dick Fortin stated that the Board needs to meet to review the location proposed to be blocked on Willis Bean Road. ***Dick Fortin made a motion, seconded by Greg Grinnell, to grant permission to Zach Page to block Willis Bean Road adjacent to his property and Town lands once the location has been approved by the Board of Selectmen. Motion unanimously carried.***

The Board discussed the status of the short-term rental on Ridge Road and noted that the matter will be sent to Counsel for further action.

Dick Fortin stated that he met with Brad Perry regarding the street light at the Church parking lot and noted that he is unsure as to whether there will be an installation fee. The Board indicated that the Little White Church must accept responsibility for any fees prior to approving installation of the light.

Dick Fortin stated that the handicap ramp should be painted or stained this summer.

Dick Fortin stated that he spoke to Cliff Cabral and gave an overview of items at the cemetery that do not meet current regulations. The Board will discuss these issues with the Cemetery Trustees when they meet on July 2nd.

Dick Fortin explained that Stewart Heath owns property on Willis Bean Road and that he repaired the washed-out section of the road in Porter, Maine. Dick Fortin noted that the land may be put up for sale and that Marnie Cobbs has asked whether the Conservation Commission should purchase the property. It was the general consensus of the Board that if the Conservation Commission can raise the funds, they can pursue purchase of the property. The purchase will require voter approval at Town Meeting.

The Board reviewed the parking on Brownfield Road near the beach and noted that some of the poles have been removed. The Board will monitor the issue this summer.

Dick Fortin stated that the Highway crew has reported that a resident may be using Town sand for a private project. It was noted that this situation will be monitored.

Dick Fortin explained that the Town will rent a lift to trim trees at the cemetery and to power wash the Town Hall.

Dick Fortin stated that he spoke with David Condoulis regarding the granite at the cemetery and explained that a crew will be put together to work on the granite slabs in the fall.

At 6:29 pm, Dick Fortin made a motion, seconded by Ed Reilly, to enter non-public session under RSA 91-A:3 II(c). Motion carried by roll call vote (Ed Reilly-Yes, Greg Grinnell-Yes, Dick Fortin-Yes).

Dick Fortin made a motion, seconded by Ed Reilly, to adjourn the non-public session and return to public session. Motion unanimously carried. The Board reconvened public session at 6:46 pm.

Dick Fortin made a motion, seconded by Ed Reilly, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Ed Reilly-Yes, Greg Grinnell-Yes, Dick Fortin-Yes).

Dick Fortin made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:48 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

June 24, 2024

A duly-noticed Special Meeting of the Board of Selectmen took place on Monday, June 24, 2024 at the Evans Memorial Building. Present were Ed Reilly and Dick Fortin. The meeting was called to order at 1:00 pm.

Signature items included a Supplemental Notice of Intent to Cut for RJ2 Property Management (R03-040).

The Board met with an applicant for the position of beach attendant.

Dick Fortin made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 2:00 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

July 2, 2024

The regular meeting of the Board of Selectmen took place on Tuesday, July 2, 2024 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$14,762.90 for 13 items. The Payroll manifest and checks were also reviewed and signed.

The Board reviewed the Minutes of June 18, 2024. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Minutes of June 24, 2024. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Minutes of the Non-Public Session held on June 18, 2024. ***Ed Reilly made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the draft Master Plan questionnaire submitted by the Planning Board. It was the consensus of the Board that because the Town had voted on both the Garage and the addition to Town Hall projects, there was no need to include language regarding those projects in the proposed Master Plan questionnaire. The Selectmen discussed how to proceed with all the projects proposed by the CIP. Greg Grinnell noted that bids for a new garage will not be possible without engineered plans and suggested working with several companies to secure a cost estimate for the garage. Ed Reilly stated that he believed voters did not approve the projects because of the tax rate impact. Greg Grinnell suggested moving forward with only the Town Garage.

The Board reviewed an application from the Community Church of Eaton for a charitable exemption. ***Ed Reilly made a motion, seconded by Dick Fortin, to approve the request for tax exemption as they meet the requirements of RSA 72:23 and are benefiting the general public and residents of Eaton. Motion unanimously carried.***

The Board reviewed an application from the South Eaton White Meeting House for a charitable exemption. ***Ed Reilly made a motion, seconded by Dick Fortin, to approve the request for tax exemption as they meet the requirements of RSA 72:23 and are benefiting the general public and residents of Eaton. Motion unanimously carried.***

Mason & Johanna McBrien joined the Board to discuss their property on Old Carriage Road. Mason McBrien explained that approximately 2 acres around the house are not in Current Use and questioned how to split off a section that is listed separately on the deed.

Dick Fortin explained that a subdivision may be required and that a lot requires 10 acres, not including the house site, to remain in Current Use. The Board will research the possible merging of lots to determine whether a subdivision will be required or whether an unmerging can be requested. Mason McBrien questioned where Old Carriage Road becomes a discontinued road. The Board will research this issue for further discussion.

Trustees Victoria Murphy, Jane Gray and Elaine Klose met with the Board to review the current Investment Policy. Ed Reilly noted that the Selectmen will review relevant documents from NHMA and State Statutes for further discussion at their next meeting.

The Trustees explained that they have started identifying headstones in the Eaton Cemetery and noted that there are stones that need to be cleaned. Dick Fortin stated that he and David Condoulis looked at the granite boundary stones and will begin work to fix their placement this Fall. Dick Fortin stated that he and Peter Klose trimmed some trees at the Snowville Cemetery and that a lift will be rented to address the larger tree limbs. Victoria Murphy questioned whether someone can be hired to address the maintenance and the Board noted that the issue can be further discussed. Dick Fortin stated that he spoke with Cliff Cabral regarding items appearing at the Snowville Cemetery and noted that the items in the past were removed and brought to Town Hall. Jane Gray suggested installing a small sign at the gate with the Cemetery rules. Ed Reilly suggested sending out the Cemetery regulations via EatonEars.

The Board reviewed an application by the Audubon Society for a charitable exemption. The Board noted that this property is enrolled in Current Use. ***Ed Reilly made a motion, seconded by Greg Grinnell, to deny application as the property does not meet the used and occupied directly requirement. Motion unanimously carried.***

Sherman DeWitt met with the Board regarding the Mayo property along Snow Brook and submitted a letter from NHDES regarding permitting information. Dick Fortin stated that the letter indicates that a Wetlands Permit is needed for dredging. Sherm DeWitt stated that the proposal is to remove dead trees, not dredging. Dick Fortin stated that working within the stream requires a Permit and suggested hiring a wetlands scientist to review the site. Sherm DeWitt stated that he will have Dick Mayo's attorney review the issue. Sherm DeWitt stated that he is trying to keep the water from the road and to make the stream look good.

Road Agent Heath questioned the status of the Town Garage project. Ed Reilly stated that the Board needs time to put together a proper package to get cost estimates. Greg Grinnell stated that cost estimates were not submitted because there were no plans and noted that the Board should work with two companies to put together bid packages. Ed Reilly stated that the timing for reconsideration of a new garage proposal to place before the Town Meeting in March of 2025 was not good given current interest rate projections.

Signature items included a Blueberry Lease Agreement with Ryan Bushnell, Land Use Change Tax Warrants for Kenneth Cargill (R05-006 and 005), David & Caroline Powers (R11-004), Community Church of Eaton (U01-010-A) and Jay Hastings (R11-004-A), Cemetery Deed and Current Use Applications for Heather Schwartz (R04-002-A) and USVLT (R09-013, 021 and 022).

The Board reviewed, adopted and signed the Safety Policy.

The Board discussed the enrollment of employees into the NHRS. The Board unanimously agreed to elect participation in the tax shelter program under RSA 100-A:16, I(e). The Election Form was signed by Chairman Ed Reilly.

Rick Wilcox requested that his Building Permit be amended for an 8x20 shed at 86 Woodland Acres Road (R05-017). The Board reviewed and approved the amendment to Permit #2024007.

Granite State Analytical Services submitted water test results for the Town Beach from June 13, 2024.

J'Nai Smallwood of Tri-County CAP submitted information on her position of Municipal Funds Coordinator.

Ed Reilly noted that a site visit with Zach Page should be scheduled regarding closing of the road in front of his house. The Board noted that closure will only affect two parcels, Zach Page's and one owned by the Town.

The Board discussed a Town Facebook page. Dick Fortin stated that he does not want comments permitted and that he would prefer a special notice banner on the website. The Board agreed that the Facebook page should be announcements only with no comments permitted, to be reviewed in six months.

Dick Fortin stated that the cost of a fireproof file cabinet is \$2,000 to \$3,000 and suggested purchasing a regular cabinet to be placed in the back closet. Ed Reilly suggested placing cabinets in storage containers outside.

Ed Reilly noted that he is drafting a Volunteer Policy that will reference the NHMA Manual, which will be much shorter and easier to navigate.

The Board discussed the status of a third beach attendant. Ed Reilly will check references and report back to the Board.

Greg Grinnell questioned the status of the cell tower ground lease. It was noted that an updated copy will be sent to Blue Sky Towers.

Dick Fortin made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 7:00 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

July 16, 2024

The regular meeting of the Board of Selectmen took place on Tuesday, July 16, 2024 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$19,281.12 for 17 items. The Payroll manifest and checks were also reviewed and signed.

The Board reviewed the Minutes of July 2, 2024. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Twin Brook Farm submitted a Building Permit Application to demolish an existing non-conforming shed and to construct a new 10x14x12 shed in the same footprint at 222 Birch Hill Road (R10-026). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024011).

The Board discussed and approved the use of Town Hall on August 13th for a funeral reception as there will be a Town official present.

The Board reviewed information from TD Bank regarding the existing CD. ***Greg Grinnell made a motion, seconded by Ed Reilly, to add \$100,000 to the CD for a two-month term. Motion unanimously carried.*** The Board and Treasurer Sue Jones signed all the necessary paperwork.

The Lower MWV Solid Waste District submitted information on the Household Hazardous Waste Collection Day to be held at the Conway Transfer Station on Saturday, September 21st, 8 to 11:30 am.

Lisa Wilkins notified the Selectmen that work has been completed on their stairway in accordance with the Zoning Board conditional approval and that they are awaiting final inspection by the Building Inspector.

Edmunds Software submitted a cost proposal for financial software for the Board's review and discussion at a later meeting.

Nancy Watson advised the Board of a public hearing in Porter, Maine, regarding a possible gravel pit on property that abuts Town land.

USVLT submitted information with their tax payment regarding their tax-exempt status as a charitable organization. USVLT also indicated that their intent is to file for property tax exemption for the 2025 tax year.

Eversource submitted information on the upcoming rate increases for electric service.

Granite State Analytical submitted water test results for samples taken at the Town beach on July 9th.

NH HSEM submitted information on the Disaster Declaration for the April 3-5, 2024 storm and advised of required briefing meetings if the Town is planning to submit a claim for financial assistance. It was noted that the Town did not suffer any road damage due to this storm.

Ed Reilly questioned the status of the E-911 changes for Alaya Lane. It was noted that Dick Fortin will reach out to the property owners to schedule a meeting.

Ed Reilly submitted information from NHMA on duties of the Trustees of the Trust Funds and noted that he would look into the possibility of revising the duties listed in the Town's Investment Policy, as requested by the Trustees. Ed Reilly noted that he could not revise any requirements covered by the RSA.

The Board discussed the shed at Camp Waukeela and noted that there has been no response to the request for a site visit. The Board will send a letter indicating that the new shed is larger in size than the previous grandfathered structure and that the new shed must be reduced in size.

Greg Grinnell submitted information on the camper currently located on Eaton Road and indicated that Federal Piping was observed at the property. The Board will send the property owners a letter again stating that the camper is not in compliance with Eaton's Zoning Ordinance.

The Board reviewed the draft Master Plan questionnaire in preparation for the joint meeting on Monday, July 22nd.

Dick Fortin explained that School Board member Sue Wiley requested the services of Town Counsel in regard to the school contract negotiations. The consensus of the Board was that use of Town Counsel is permissible and that the bill for legal services be paid through the SAU budget.

Dick Fortin stated that he met with Ron Briggs regarding a survey of the Town Hall/Town Garage property and indicated that an estimate will be submitted for approval before the survey work begins.

Dick Fortin stated that Paul Hennigan has inquired as to whether NHDOT would install a footbridge during the road closure for the new culvert. It was noted that Nancy Spaulding would be contacted to make this request.

Dick Fortin stated that he researched the length of Old Carriage Road (formerly Lawless Road) in response to the McBrien's visit with the Selectmen. Dick Fortin stated that records show that the Town portion of the road is 830 feet.

Dick Fortin explained that School Treasurer Dale Schofield has suggested that she perform more of the bookkeeping duties rather than paying the SAU. The Board recommended that she reach out to the SAU office to discuss the issue.

Mark Griffin and Sherm DeWitt joined the Board to discuss the Mayo property on Potter Road. Sherm DeWitt requested that the Selectmen visit the property and review the proposal to remove trees from the stream. Greg Grinnell stated that a State Permit is required to work in the stream and questioned why the Town is being approached again regarding the project. Mark Griffin stated that NHDES has indicated that no permit is needed. Ed Reilly stated that if equipment is used, a permit is required and noted that he had suggested to Mark Griffin in an earlier phone conversation that he contact NHDES again for clarification. Dick Fortin stated that the Wetlands Division and not the Shoreland Division covers this stream and that he spoke with a representative who stated that use of equipment will require a Wetlands Permit. Dick Fortin stated that the Board was told that an excavator would be used to remove the trees. Sherm DeWitt stated that the logs would be moved with ropes and that the excavator would be on the road to remove the logs from against the road. Ed Reilly reiterated that this was a State issue, and that if this project is found to violate the rules, the property owner might be fined by the State.

Dick Fortin stated that he received a complaint regarding the Gray's trailer not being moved before fall foliage. It was noted that the Board will send a letter to the property owners regarding the issue.

Ed Reilly made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 5:43 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

August 6, 2024

The regular meeting of the Board of Selectmen took place on Tuesday, August 6, 2024 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$253,865.49 for 26 items. The Payroll manifest was also reviewed and signed.

The Board reviewed the Minutes of July 16, 2024. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Paul Hennigan met with the Board and stated that the Camp has added an additional layer of materials over the drainage previously installed by NHDOT and that it causes drainage issues on Brownfield Road. Paul Hennigan stated that he has been contacted by concerned residents regarding the Moderator's position. Paul Hennigan stated that the Town's Emergency Operations Plan must be part of the Master Plan because the Town Hall and Town Garage are designated as emergency shelters. Ed Reilly noted that language relative to the need to use Town Hall in cases of emergencies had changed in the new, recommended language by the Planning Board. Dick Fortin stated that the former Master Plan indicated that historically residents were independent in times of events but that the changing dynamics has created an expectation that the Town will offer services during any weather or disaster event.

Signature items included correspondence to Elaine & Carl Mariniello/Frank Lombardi and Management Representation letter to Roberts & Greene.

The Board discussed the Zoning Ordinance as it pertains to recreational vehicles and requested that the Planning Board review the section for clarification of an RV being used rather than stored.

State of NH submitted a Statement of Remittance for the Highway Block Grant payment of \$13,074.34.

NHDOT submitted the Highway Block Grant payment schedule for FY2025.

The Board reviewed a letter from Ken Cargill regarding the LUCT for his property (R05-006). The Board requested that all information be forwarded to Town Counsel for review and direction.

Ellen Sofronas of Overwatch Foundation submitted information on the Town's website migration to a ".gov" domain.

Nancy Spaulding advised that NHDOT will not be placing a pedestrian bridge during the Route 153 culvert replacement project.

The Board reviewed and approved a letter to be sent to a property owner from Town Counsel.

The Board reviewed information on the NH Municipal Bond Bank's July sale which received interest rates of 3.25% to 3.92%.

The State of NH submitted the schedule of Election Law Training sessions.

Northtown Associates submitted information on new assessing personnel.

The Board reviewed a Wetlands Permit by Notification for Timberlake-Moore Family Trust for beach sand replenishment.

The Board reviewed and approved the MS-434 Revised Estimated Revenues.

IWorQ submitted a draft service agreement for the Board's review. The Board requested a demo on the software and will review the agreement for further discussion.

Ed Reilly noted that the Joint Loss Committee must hold a safety meeting. Ed Reilly will review information in the RSA as it relates to the formation of the Committee and the Board will schedule a meeting.

The Board discussed the storage shed at Camp Waukeela and requested that a meeting be scheduled with the owners once camp is done for the summer.

The Board discussed the status of the Alaya Lane E-911 revisions. Dick Fortin noted that he will reach out to the property owners again to schedule a meeting.

Greg Grinnell explained that he met with David Pandora to review the Town Hall for possible renovations and gave an overview of items that will need to be addressed. Greg Grinnell noted that David Pandora will be submitting a report for the Board's review. Ed Reilly stated that the Board should consider putting Town offices downstairs and leave the upstairs open for meetings and possible shelter. Ed Reilly stated that he believed that entry downstairs would be easier to control for security purposes. Dick Fortin noted that the new drainage will need to be reviewed to make sure there is no further flooding in the basement. Greg Grinnell will review this proposal with David Pandora to include any potential issues within his report.

Dick Fortin explained that there is a vacancy on the Conservation Commission. ***Dick Fortin made a motion, seconded by Greg Grinnell, to appoint Steve Kafka to serve as a member of the Conservation Commission. Motion unanimously carried.***

Dick Fortin stated that he has been contacted by Bill Thoms and Quddus Snyder regarding the former Pauline Thoms' properties. The Board discussed the properties on Youngs Road, which fall under the Steep Slope and Ridgeline Protection Ordinance.

Dick Fortin stated that Mike Leafe has requested that the Road Agent review Roberts Road as they are regrading their driveway and want to avoid any potential drainage issues.

The Board discussed the schedule of Beach Attendants for the remainder of the summer and requested that Vince Kloskowski be contacted to fill in for any vacancies.

Dick Fortin stated that he was contacted regarding a grate at the Eaton Village Store. Greg Grinnell suggested contacting the EVPS to relay the concerns.

Dick Fortin noted that Carol Mayhofer is still researching grants for the Town Garage.

Dick Fortin made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:16 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

August 20, 2024

The regular meeting of the Board of Selectmen took place on Tuesday, August 20, 2024 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 2:30 pm.

The Board attended a Zoom presentation of IworQ Systems software to track permits issued by the Town. The Board reviewed the cost for the program and it was the general consensus of the Board to put any decisions on this software on hold for further research and discussion.

The Board reviewed checks and signed the Accounts Payable manifest for \$14,551.91 for 16 items. The Payroll manifest was also reviewed and signed.

Moderator Dennis Sullivan met with the Board to review the schedule for the upcoming General Election on September 10th. Moderator Sullivan noted that Lindsay Kafka has been sworn in as Deputy Moderator to assist with the September and November elections. Moderator Sullivan gave an overview of Inspector of Elections and ballot clerks.

The Board reviewed the Minutes of August 6, 2024. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Signature items included NHRS Reporting User Form, Permit for Use of Town Lands and Eversource Tree Pruning agreements.

David Lovequist submitted a Building Permit Application to renew Permit #2022021 to rebuild a non-conforming structure on Willis Bean Road (R07-017). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024012).

David Lovequist submitted a Building Permit Application to renew Permit #2021024 for a potting shed and interior work at 67 Willis Bean Road (R07-019). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024013).

Ken & MaryAnn Blatt submitted a Building Permit Application for an 8x28 Wood Shed with Storage at 135 Brownfield Road (U02-003). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024014).

Jay Perault & Erin DeRoche submitted a Building Permit Application for minor interior and exterior renovations, 8x8 hot tub deck and conversion of screen porch to living space at 16 Lary Road (R06-025). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024015).

Michael & Philip Choremi & Jane Roll submitted a Building Permit Application to remove a partition and install a beam in a kitchen at 874 Potter Road (R01-001). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024016).

The Board reviewed pay rates for the position of Administrative Assistant. ***Dick Fortin made a motion, seconded by Greg Grinnell, to increase the rate of pay. Motion unanimously carried.***

NH Retirement System advised the Board that the Town's application to participate was approved.

Roberts & Greene submitted the finalized 2023 Financial Audit report.

Town Counsel submitted a compilation of all NH Legislation adopted to be reviewed by the Selectmen and Planning Board for updates to Policies and/or Ordinances.

The Board discussed formulation of the Joint Loss Management Committee and revised membership to two Selectmen and two employees. The Safety Policy will be amended for adoption at the Board's next meeting.

Greg Grinnell stated that he is waiting for information from David Pandora on requirements if Town Hall is renovated for office space. Dick Fortin stated that the Board needs scope of project and cost estimates for each of the options to move forward. Greg Grinnell noted that once requirements are received to address Building Codes, he will put together cost estimates.

Dick Fortin gave an update on the Conservation Commission and noted that the Commission hired Cliff Cabral to check Crystal Lake for milfoil. Dick Fortin explained that the revenues for blueberries will be reduced this year because of the late harvest. The Board discussed the Conservation Commission's support of wetland training courses.

Dick Fortin stated that due to the high river levels, the launch on Potter Road has been very busy. Dick Fortin explained that a broken picnic table at The Grove has been removed.

Dick Fortin explained that he has not been able to speak with Henry Nakamura and Sarah VanBoven regarding the Alaya Lane issue and suggested holding a meeting via Zoom.

Dick Fortin stated that he will be attending the Planning Board meeting in Porter, Maine, regarding the gravel pit and proposed moratorium on expansions of use.

Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:02 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

September 3, 2024

The regular meeting of the Board of Selectmen took place on Tuesday, September 3, 2024 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$28,079.50 for 17 items. The Payroll manifest was also reviewed and signed.

The Board reviewed the Minutes of August 20, 2024. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Deborah Bryant submitted a Building Permit Application to resurface a deck at 441 Stewart Road (R12-001-I). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024017).

MaryAnne O'Mara submitted a Building Permit Application for mini-splits and deck post railing replacement at 240 Towle Hill Road (R06-027). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024018).

Moderator Dennis Sullivan met with the Board and submitted a list of potential election inspectors. ***Dick Fortin made a motion, seconded by Ed Reilly, to appoint the recommended Inspectors of Elections for a two-year term. Motion unanimously carried.*** Moderator Sullivan explained that the Town should have an emergency plan in the event that the designated polling place cannot be utilized for elections. The Board will further discuss this plan at their next meeting.

Dennis Sullivan stated that Quddus Snyder reached out to him regarding the potential development of land on Youngs Road. Dennis Sullivan explained that he has agreed to work with Quddus Snyder and has met with USVLT regarding possible conservation easements and that he will speak with EVPS regarding fund raising. Dennis Sullivan stated that Quddus Snyder wants to put together a task force to work on this issue. Dennis Sullivan stated that if this property comes before the Planning Board, he will step down due a conflict of interest.

Timothy & Charline Leonardi submitted a Building Permit Application for a 10x16 shed at 12 McCormack Lane (R09-011-B). The Building Permit application was reviewed. ***Dick Fortin made a motion, seconded by Ed Reilly, to deny the application as the structure does not meet the required setbacks. Motion unanimously carried.***

The Board reviewed the abatement request from Kenneth Cargill regarding the LUCT for his property on Lary Road (R05-005). ***Dick Fortin made a motion, seconded by Ed Reilly, to deny the request. Motion unanimously carried.*** The Board signed a letter to Kenneth Cargill advising of their decision.

The Board reviewed the amended Safety Policy regarding the establishment of the Joint Loss Management Committee. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Safety Policy. Motion unanimously carried.*** The Board signed the Policy and will begin the process of having employees select their representatives.

Nancy Spaulding of NHDOT advised the Board that the culvert project on Route 153 will be postponed until next year.

Action Ambulance submitted activity reports through March for the Board's review. The Board requested that John Hatch meet with the Board in October and submit activity reports through September.

The Board discussed the permit software from IworQ. The general consensus was to not pursue this software.

NHDES submitted a Wetlands Permit for Timberlake Moore Family Trust (U01-007) for beach sand replenishment.

NHDRA submitted information on new interest rates for property taxes effective January 2025.

The Board reviewed a letter from Roberts & Greene regarding the audit of Town records for the 2023 Financial audit.

The Board reviewed correspondence and the status of property on Eaton Road. The Board requested that the issue be sent to Town Counsel for further action.

The Board reviewed the amended Cyber Incident Response Policy. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Policy. Motion unanimously carried.***

The Board discussed the Charter Communications franchise agreement and requested that it be sent to Primex for review and amendment.

The Board requested that Blue Sky Towers be contacted regarding the status of the amended ground lease.

The Board discussed signage for E-911 and whether the Town should budget funds to supply signs. The Board will further discuss this issue during budget preparation.

Ed Reilly submitted information for the Board's review on a NH Supreme Court ruling regarding Short-term rental regulations. It was noted that the information will be distributed to the Planning Board for review.

Greg Grinnell stated that he spoke to Sue Wiley regarding the status of school contract negotiations.

Greg Grinnell requested that Ron Briggs be contacted regarding the schedule for survey of the Town Hall/Garage property.

Greg Grinnell stated that a culvert on Paul Hill Road continues to be problematic and questioned whether a grate should be installed. Dick Fortin noted that the Highway crew cleans out the culvert and that beavers are the issue. It was noted that the issue will be further discussed with the Road Agent.

Dick Fortin explained that the Conservation Commission is considering a summer intern for next year as there is grant funds available. The Board will further research the status of this intern to determine whether or not they would be considered a Town employee, and who would be responsible for their supervision.

Dick Fortin gave an update on the Conservation Commission and questioned whether Paul Nuccio, as newly-elected Chair, should meet with the Selectmen. It was the consensus of the Board to schedule a meeting and also to discuss Paul's plans for further education.

The Board requested that Zach Page meet with the Selectmen to finalize the placement of rocks on the discontinued Willis Bean Road.

Dick Fortin noted that Willis Bean Road is still designated as an emergency lane and noted that one area is showing signs of washing out. It was noted that Dick Fortin and Road Agent Heath will meet to assess the road.

Dick Fortin stated that he spoke with John Schmerfeld regarding the position of Emergency Management Director.

Dick Fortin stated that Henry Nakamura and Sarah VanBoven did not reach out via Zoom during this meeting. The Board will try to contact them one more time.

Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:00 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

September 10, 2024

A duly-noticed Special Meeting of the Board of Selectmen took place on Tuesday, September 10, 2024 at the Evans Memorial Building. Present were Ed Reilly and Dick Fortin; Greg Grinnell joined the meeting in progress. The meeting was called to order at 11:00 am.

The Board reviewed checks and signed the Accounts Payable manifest for \$4,802.80 for 4 items. The Payroll manifest and checks were also reviewed and signed.

The Board reviewed and amended the Minutes of September 3, 2024. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes as amended. Motion unanimously carried.***

Signature items included a permit and Yield Tax Warrants for Peter & Joyce Blue (R03-025 & 038) and RJ2 Property Management (R03-040).

Bruce Houghton submitted a Building Permit Application for a generator at 2533 Eaton Road (R04-01A-1). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024020).

Matthew Weegar submitted a Building Permit Application to remove an existing 8x12 coop and construct a new 12x12 coop at 21 Snowville Road (U02-031). The Board tabled this permit until the applicant submits the required demolition permit application.

The Board reviewed information from TD Bank regarding the existing CD. ***Ed Reilly made a motion, seconded by Dick Fortin, to renew the CD for a three-month term. Motion unanimously carried.***

The Board reviewed and amended the draft Continuity of Operations Plan to be submitted to the Secretary of State's office.

Starting Point submitted information on their 2025 funding request of \$3,843.00.

Tri-County CAP submitted information on their 2025 funding request of \$911.00.

The Board reviewed information submitted by Victoria Murphy regarding a proposal to rename a portion of Stewart Road to eliminate any confusion for responding emergency personnel. The Board will research this issue for further discussion at their next meeting.

Zach Page met with the Board regarding placement of rocks on Willis Bean Road. The location of these rocks will be approved by the Road Agent and one Selectman. Zach Page requested a formal letter approving his use of the winter parking lot. Ed Reilly suggested that the approval be given for 5 years, at which time any issues can be discussed and another approval letter granted.

The meeting was adjourned at 2:00 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

September 17, 2024

The regular meeting of the Board of Selectmen took place on Tuesday, September 17, 2024 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$231,254.73 for 14 items. The Payroll manifest was also reviewed and signed.

The Board reviewed and amended the Minutes of September 10, 2024. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes as amended. Motion unanimously carried.***

Signature items Emergency Services Contract with Freedom Fire & Rescue and Yield Tax Warrant for Jeanne & Edward Reilly (R10-002).

Carroll Shackford submitted a Building Permit Application for a generator at 2890 Eaton Road (R05-033). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024021).

Jennifer Malvesta submitted a Building Permit Application for the remodel of a bathroom and replacement of deck boards at 46 Lary Road (R05-033). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024022).

William Reny submitted a Building Permit Application for a generator at 29 Ridge Road (U01-021). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024023).

Thomas & Heidi Parilla submitted a Building Permit Application for the demolition and reconstruction of a non-conforming residence and the demolition of 3 accessory buildings and construction of a new garage at 74 Breezy Point Road (R01-032). The Building Permit application was reviewed and denied as the proposed new residence was increased in height contrary to Article VI and the proposed garage did not meet required setbacks.

The Board reviewed and amended the Building Permit application to insert a section to indicate when a Building Permit has been approved or denied. The Board reviewed the Building Permit fee schedule and proposed a change for demolition fees and proposed a flat fee for generator installs. The Board will hold a Public Hearing on October 1st at 3 pm to present and adopt the new Permit fees.

Dennis Sullivan met with the Board to review the driveway on the Hertel subdivision property and noted that the driveway may violate the Steep Slope Ordinance. The Selectmen will contact the new property owner regarding the driveway.

Dennis Sullivan indicated that the Planning Board will be soliciting input from the Selectmen regarding the Town Operations chapter of the Master Plan.

The Board reviewed with Dennis Sullivan the recent decision of the Zoning Board of Adjustment. Dennis Sullivan noted that the Planning Board makes the determination of whether property is under the Steep Slope Ordinance and that the shed application should have been reviewed by the Planning Board.

The Board reviewed the draft Master Plan Questionnaire and suggested some edits for the Planning Board.

The Board reviewed a Legislative Update from Town Counsel which may impact the Town.

The Board discussed the status of the Joint Loss Committee and noted that the employees should be contacted for their nomination of representatives.

Ed Reilly proposed putting a line item in next year's operating budget to offer residents E-911 signage. The Board will further discuss this issue during the budget season.

Ed Reilly stated that he reviewed the Investment Policy, which follows State Statute and suggested that the Policy remain the same.

Dick Fortin stated that he spoke to Bob Cotrell at the Conway Library regarding the digitizing of vital records and noted that he will submit an application to the Henney Fund to cover costs of the project. Dick Fortin noted that the scanning machine could be borrowed from the Conway Library for this project.

Dick Fortin submitted information on the Conway Lake launch for the Board's review and noted that Steve Kafka will be researching the issue further.

Dick Fortin stated that the Conservation Commission will be purchasing a blueberry winnower to harvest the ECC fields.

Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:14 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

October 1, 2024

The regular meeting of the Board of Selectmen took place on Tuesday, October 1, 2024 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$27,207.13 for 20 items. The Payroll manifest was also reviewed and signed.

Ed Reilly called to order a Public Hearing regarding Building Permit fees. The Board reviewed the fee schedule and amended the following fees: Residential living space increased from \$0.35/sf to \$0.45/sf, generators/mini-split flat fee of \$10, and demolition fees changed from a flat rate of \$10 to \$10 for up to 100 sf and \$50 for more than 100 sf. There being no public comment, ***Greg Grinnell made a motion, seconded by Dick Fortin, to adopt the new fee schedule effective October 4, 2024. Motion unanimously carried.*** There being no further comment or questions, Ed Reilly closed the Public Hearing.

The Board reviewed the Minutes of September 17, 2024. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes as written. Motion unanimously carried.***

Signature items included the Investment Policy and 2024 Audit Engagement Letter with Roberts & Greene.

Matthew Weegar submitted a Building Permit Application to remove an existing 8x12 coop and construct a new 12x12 coop at 21 Snowville Road (U02-031). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024019).

Bee Lakeside/Betsy VanGemerren submitted a Building Permit Application to renew Permit #2023015 for interior remodel/exterior cosmetics at 1128 Potter Road (R02-017). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024024).

Purity Spring Resort submitted a Building Permit Application for a roof over an existing porch and to close in stairs at 3002 Eaton Road (R06-004). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024025).

John & MaryLynne Dacey submitted a Building Permit Application to convert an existing deck to a 3-season room at 479 Stewart Road (R12-001-J). The Building Permit

application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024026).

Thomas & Heidi Parilla submitted a Building Permit Application to demolish and replace an existing non-conforming residence in the same footprint at 74 Breezy Point Road (R01-032). The Building Permit application was reviewed and approved with the condition that there be no change to the height, width or length of the new residence as required in the 2024 Zoning Ordinance Article VI Section 3. The Permit was signed by the Board of Selectmen (Permit #2024027).

Road Agent Heath joined the Board to discuss Highway Department operations and submitted a quote for a new backhoe. Road Agent Heath explained that the backhoe will need approximately \$15,000 in repairs and that it is only worth \$32,000. The Board will review recent repair costs and estimated lease payments for further discussion at their next meeting.

Road Agent Heath submitted a quote from GMI Asphalt for paving and noted that Glines Hill and Ridge Road are slated to be paved this fall and that Towle Hill Road will be paved next year. Road Agent Heath explained that Bull Pasture Road will be stripped of pavement next year to work on the road foundation.

The Board discussed the Vanasse property and reviewed the approvals for the canvas shed. The Board will send a letter to remind the Vanasses that a Building Permit will be required to replace the shed.

Dennis Sullivan met with the Board and requested that Cindy Hall be appointed to the Planning Board. ***Dick Fortin made a motion, seconded by Greg Grinnell, to appoint Cindy Hall to the Planning Board for a 3-year term. Motion unanimously carried.***

The Board reviewed and signed a Motion for Rehearing of a Zoning Board of Adjustment decision regarding a Variance for a shed on the property of Timothy & Charline Leonardi.

Timothy & Charline Leonardi submitted a Building Permit Application for a 10x16 shed at 12 McCormack Lane (R09-011-B). The Building Permit application was reviewed. ***Dick Fortin made a motion, seconded by Greg Grinnell, to table the application until after the Motion for Rehearing has been addressed by the Zoning Board of Adjustment. Motion unanimously carried.***

The Board reviewed a proposal from Briggs Land Surveying to survey and mark the corners of the Town Hall/Garage property. ***Ed Reilly made a motion, seconded by Dick Fortin, to accept the proposal with the condition that the cost is not to exceed \$5600. Motion unanimously carried.*** Ed Reilly signed the proposal.

John Border submitted information from the digital speed signs for June 18 through September 25, 2024. The Board requested that a spreadsheet be designed to show traffic information for the past several years.

The Board reviewed the updated Master Plan questionnaire and cover letter.

The Board reviewed an email from Dina & Frank Lombardi regarding their application to the Zoning Board relative to the camper on their Eaton Road property.

Ed Reilly suggested asking all agencies seeking funding from the Town to be at the Budget Hearing or Town Meeting to answer questions. It was the consensus of the Board to send a letter to all agencies requesting that a representative be present at the Budget Hearing.

The Board discussed the status of Victoria Murphy's request regarding Stewart Road. The Board will review and further discuss the issue at their next meeting.

Ed Reilly stated that the Continuity of Operations document should be updated prior to the November election.

The Board scheduled a Public Hearing for 3 pm on October 15th to address the E-911 addressing system on Alaya Lane.

Greg Grinnell requested that David Pandora be contacted to request the list of issues to be addressed at Town Hall if the Board pursues renovations to create office space.

Dick Fortin gave an overview of the work completed at the manhole on Ridge Road and noted that he put together a diagram of the culvert.

Dick Fortin stated that he has worked on the gate at the Eaton Cemetery and noted that the project is not yet complete.

Dick Fortin stated that he is working on an application for the Henney Historical Fund to digitize the Eaton vital records.

Dick Fortin explained that the Conservation Commission is still researching the grant for an intern. Dick Fortin explained that he will be picking up a Winnower for the blueberry fields. Dick Fortin stated that brush cutting on Foss should be taking place in the next few weeks.

Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:14 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

October 15, 2024

The regular meeting of the Board of Selectmen took place on Tuesday, October 15, 2024 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$11,613.29 for 17 items.

Ed Reilly called to order a Public Hearing regarding the implementation of a new addressing system on Alaya Lane. Zach Branscom, Field Representative of NH Bureau of Emergency Services, joined the Board for the Public Hearing. The Board discussed a property on Alaya Lane that has an incorrect address on Crystal Lake Road that may cause confusion for emergency service responders. Ed Reilly noted that a number of attempts to contact the property owners for the purpose of obtaining input into an address change for their home have been unsuccessful. There being no public comment, ***Dick Fortin made a motion, seconded by Greg Grinnell, to change the current address from 34 Crystal Lake Road to 34 Alaya Lane effective on January 8, 2025. Motion unanimously carried.*** There being no further comment or questions, Ed Reilly closed the Public Hearing at 3:10 pm.

Mark Watson met with the Board to discuss the rocks on Willis Bean Road. Dick Fortin explained the location and noted that the Town and Zach Page are the abutting property owners and that the rocks are to discourage vehicles from going through the mud holes. Mark Watson questioned parking in the winter parking area on Foss Mountain Road and requested authorization to use that parking site. The Board noted that they will discuss with Road Agent Heath and report back to the Watsons.

Road Agent Heath met with the Board to review the service estimate for the backhoe. The Board reviewed the Sales Agreement packet submitted by Southworth Milton/Caterpillar for a new backhoe. The Board read and adopted the Governmental Entity Resolution to lease, purchase and/or finance the backhoe. The Board signed the Agreement documents.

The Board shared Mark Watson's request to have permission to park in the winter parking area on Foss Mountain Road. Road Agent Heath advised the Board that permission to use the area could be extended to Mark Watson at this time.

John Hatch of Action Ambulance Service met with the Board to review the year-to-date activity reports. John Hatch explained the terminology used in the reports and noted that the Company's on-line dashboard would allow the Town to run reports as needed.

Dennis Sullivan met with the Board to discuss the November 5th elections.

Dennis Sullivan gave an update on the Youngs Road property and noted that the owners are asking \$2.9 million for the property.

Dennis Sullivan noted that there are tire marks on the Camp Waukeela beach and questioned whether the barrier will be put in place this year. Dick Fortin noted that the new owners are not interested in placing the barrier on the beach again.

The Board reviewed the Minutes of October 1, 2024. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes as written. Motion unanimously carried.***

Signature items included the 2024 MS-1 Summary of Valuation, Agreement & Release for George Diller (R03-055), Cemetery Deed and Certificate of Occupancy for Bayard Russell & Anne Skidmore (R04-001-F).

Thomas & Heidi Parilla submitted a Building Permit Application to demolish an old camper and two storage sheds at 74 Breezy Point Road (R01-032). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024028).

George Diller submitted a Building Permit Application for a 62x20 single-family residence with 62x8 open porch at 105 Crystal Lake Road (R03-055). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024029).

The Board reviewed a letter from Kenneth Cargill regarding the Land Use Change Tax for his Lary Road property (R05-005).

White Mtn. Community Health Center submitted information for their 2025 funding request.

HealthTrust submitted the 2025 benefit renewal packet for the Board's review.

Frank & Dina Lombardi informed the Board that they will not be pursuing Zoning Board of Adjustment approval for the camper as they will be selling the property.

Ed Reilly explained that Quddus Snyder has expressed concern about the widening of Youngs Road. The Board will inspect the road and discuss its status with Road Agent Heath and report back to Quddus Snyder.

Dick Fortin submitted pictures of the granite curbing at the cemetery and noted that the granite should be reset next spring. Dick Fortin stated that Cliff Cabral's crew is responsible for moving those granite stones and suggested meeting with Cliff Cabral to discuss the issue. Dick Fortin noted that he went to the cemetery to mark a potential plot and explained that there is a plot that needs to be corrected and re-marked.

Dick Fortin gave an update on the Conservation Commission and noted that the Commission will not be pursuing an intern for next year. Dick Fortin stated that the brush

has been cut on Foss Mountain. Dick Fortin stated that Paul Nuccio has contacted NHDOT regarding the low-salt designation for Route 153 and have asked the Selectmen to pursue this issue. The Board will contact NHDOT to further discuss the possibility of a low-salt zone. It was noted that Paul Nuccio will meet with the Board on November 5th. Dick Fortin explained that Paul Nuccio wants to propose to the Planning Board a Town-wide wetlands evaluation so that the Zoning Ordinance would address the value of wetlands. Dick Fortin stated that the Commission is working on a Conservation Plan which addresses protections needed in Town.

Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:07 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

November 5, 2024

The regular meeting of the Board of Selectmen took place on Tuesday, November 5, 2024 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 11:00 am.

The Board reviewed checks and signed the Accounts Payable manifest for \$161,755.98 for 21 items. The Payroll warrant and checks were also reviewed and signed.

The Board reviewed the Minutes of October 15, 2024. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Signature items included the Property Tax Warrant and Yield Tax Warrant for Jeffrey Hertel (R10-31, Lots 1, 3 and 4).

Matthew & Carissa Fusco submitted a Building Permit Application for a 10x8 shed and fence at 101 Thurston Pond Road (R04-011). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024031).

John Schmerfeld met with the Board regarding the position of Emergency Management Director. A copy of the last EOP will be provided to John Schmerfeld and he will meet with the Selectmen again on December 3rd to be officially appointed to the position.

The State of NH submitted a Statement of Remittance for the Q2 Highway Block Grant payment of \$13,074.34.

The Board reviewed an email requesting information on permissible use of property located on Willis Bean Road. The Board requested that a response reiterate that Willis Bean Road is a Class 6 Road and that there are restrictions for maintenance and use. It was also noted that the Zoning Ordinance be referenced in response to questions regarding possible uses of the property.

David Lovequist questioned whether the Selectmen received a notice of the Public Hearing regarding a gravel pit in Freedom. The Board will research the location to determine whether the property falls under the regional notice guidelines.

NH Municipal Association submitted information on the new requirement for noticing funds received by the State.

A & D Klumb Environmental advised of a proposed telecommunications Tower in Madison and requested any information as to whether the location will affect historic properties in Eaton.

Zach Branscom of NH E-911 submitted information regarding the construction of a cell tower for the Board's review.

Greg Grinnell submitted contact information for a landscape company and noted that he will reach out to them for cost estimates.

The Board reviewed a letter from Stephanie Mathurin & John Hedden regarding the shed on McCormack Lane.

Primex submitted renewal rates for Property & Liability Insurance, Workers' Compensation and Unemployment Compensation.

NHDRA submitted a Community Action Report for their visit with Bethany Hicks on July 31, 2024.

Ed Reilly gave an update on the Lower MWV Solid Waste District and noted that the MOU from 1987 is being reviewed for possible updates.

Greg Grinnell noted that Burke Brothers owns a large construction company and questioned whether they should be contacted regarding the Town Garage.

Dick Fortin explained that he spoke to John Hatch and Fire Chief Glenn Merrill regarding any possible confusion on Stewart Road and was assured that there has not been an issue with responders. The Board agreed that they will not support any change of names for Stewart Road as there are no issues with the emergency services responders.

Greg Grinnell questioned the status of cemetery maintenance. Dick Fortin suggested an annual budget item or Warrant Article to address several items.

Dick Fortin recommended sending a letter to the owners of Camp Waukeela regarding the construction of a shed.

Dick Fortin stated that in reviewing the South Conway Lake Association book, he noted an error in information regarding the canoe launch on Potter Road.

The Board discussed the condition of Youngs Road and noted that the Highway crew only graded the road and did not ditch this year. After all three Selectmen visited the road separately, the Board concluded that the road appears to be the necessary width. It was noted that during one visit, a Selectman met with the property owner who stated that what was done this year is to his satisfaction but doesn't want to see the road widened going forward.

Dick Fortin stated that he submitted a grant application to the Henney Fund for the digitizing of vital records.

The Board will request a meeting with Cliff Cabral in December to discuss the granite that was moved by his mowing crew.

The Board discussed the duties of Board Chair and explained to Greg Grinnell his role as Chair for the upcoming year.

The meeting was recessed at 1:27 pm. The meeting reconvened at 2:44 pm.

Paul Nuccio met with the Board and explained that the Conservation Plan is being developed and that he is looking into water quality for potential Ordinances to be presented to the Planning Board. Paul Nuccio explained that the State does not have wetland buffer requirements and that he will be researching the issues. Paul Nuccio stated that he is also focusing on the maintenance of the Foss Mountain trail and future prescribed burns. Paul Nuccio indicated that as the trail becomes busier, attention will be needed on the parking situation.

Paul Nuccio explained that NHDOT needs a letter from the Selectmen requesting that Eaton and Brownfield Roads be reviewed for a low-salt designation. Paul Nuccio will gather water test results from the Green Mountain Conservation Group for further review. The Board reminded Paul Nuccio that the Selectmen must review all letters from the Conservation Commission before they are sent out.

Dick Fortin made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 3:45 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

November 19, 2024

The regular meeting of the Board of Selectmen took place on Tuesday, November 19, 2024 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$8,889.04 for 21 items. The Payroll warrant and checks were also reviewed and signed.

The Board reviewed the Minutes of November 5, 2024. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Signature items included correspondence, Cemetery Deeds, and Certificate of Occupancy for Kenneth Cargill (R05-006).

Cynthia Hall & John Schmerfeld submitted a Building Permit Application to replace a bridge over a brook in the driveway at 2677 Eaton Road (R05-001). The Building Permit application was reviewed and approved as the property owners were granted a Special Exception by the Zoning Board of Adjustment. The Permit was signed by the Board of Selectmen (Permit #2024030).

Zach & Ginger Berger submitted a Building Permit Application for a generator at 434 Stewart Road (R09-010). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024032).

Tim & Charline Leonardi submitted a Building Permit Application for a 10x16 utility shed at 12 McCormack Lane (R09-011-B). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024033).

The FCC notified the Town of a proposed communications tower in Madison, NH. The Board reviewed the proposal by A&D Klumb Environmental. Greg Grinnell noted that if a Tower is placed in Madison, it may make the placement in South Eaton redundant.

Dennis Sullivan joined the Board to discuss the November election and the upcoming Town Meeting.

Dick Fortin stated that he has reviewed the Eversource bill for the street lights and noted that the cost of LED is much less than incandescent. The Board discussed meeting with Eversource once again to review requirements for changing out the fixtures. The Board

discussed the feasibility of a power cooperative and noted that the Town of Conway is negotiating with a firm.

The Board discussed the status of the sound system and noted that they will test the system prior to Town Meeting.

The Board reviewed information from David Pandora on required upgrades if offices are constructed on the main floor of Town Hall. The Board discussed multiple options for modifying Town Hall. Dick Fortin stated that he would like costs for all options to present to the voters before moving forward. Ed Reilly noted that the downstairs could be converted to office space, leaving the upstairs as a meeting room. Greg Grinnell stated that a wheelchair electronic door will cost approximately \$12,000. Dick Fortin stated that the issue is the door is heavy and difficult for elderly people to open. Greg Grinnell will research options for the door.

Dick Fortin stated that he and Paul Nuccio met with the State regarding controlled burns on Foss Mountain for training purposes. Dick Fortin explained that the proposed timing could disrupt the blueberry harvest. Dick Fortin stated that the Town's insurance company will be contacted as the Town will be liable if any situations arise.

Dick Fortin noted that the Town has been awarded funds from the Henney Trust to digitize the vital records. It was noted that the work will take place next year.

The Board reviewed the current budget and began work on next year's Capital Reserve funding.

Dick Fortin made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:09 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

December 3, 2024

The regular meeting of the Board of Selectmen took place on Tuesday, December 3, 2024 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$176,131.69 for 24 items. The Payroll warrant and checks were also reviewed and signed.

Thaire & Debbie Bryant joined the Board to discuss the recent ZBA/PB hearing. Thaire Bryant explained that he has concerns regarding the approvals. Ed Reilly stated that the Board has received an email from Planning Chair Dennis Sullivan and that the Board will further discuss this issue.

Thaire Bryant noted that there are concerns regarding hours that a resident can pick up packages at the post office. Ed Reilly stated that the Board had received similar complaints and were planning to meet with Kevin Flynn to discuss the concerns raised.

The Board reviewed the Minutes of November 19, 2024. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Signature items included correspondence, Notice of Intent to Cut for Mahala & Leslie Swart (R01-015) and 2024 Assessment Date Certificate.

Leslie & Mahala Swart submitted a Building Permit Application for a 10x12 shed (run-in) at 72 Cove Road (R01-015). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024034).

Michael Choremi submitted a Building Permit Application for a single-family residence with attached garage at 890 Potter Road (R01-001-A). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024035).

Dennis Sullivan joined the Board to review the recent approvals for a short-term rental and review the email sent to the Selectmen. The Board reviewed the imposed conditions by both the Zoning and Planning Boards. Ed Reilly noted that the septic system must be addressed as it is not large enough for the number of bedrooms in the house. The Board will consult with Town Counsel regarding the issues.

Road Agent Heath joined the Board and requested a meeting in non-public session. **At 4:22 pm, Ed Reilly made a motion, seconded by Greg Grinnell, to enter non-public session under RSA 91-A:3 II(a). Motion carried by roll call vote (Ed Reilly-Yes, Greg Grinnell-Yes, Dick Fortin-Yes).**

Dick Fortin made a motion, seconded by Greg Grinnell, to adjourn the non-public session and return to public session. Motion unanimously carried. The Board reconvened public session at 4:38 pm.

Dick Fortin made a motion, seconded by Greg Grinnell, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Ed Reilly-Yes, Greg Grinnell-Yes, Dick Fortin-Yes).

The Board discussed winter storms and Dick Fortin explained that Road Agent Heath monitors the radio so that if there is an emergency, the roads are taken care of before responders arrive.

The Board reviewed information on disability and life insurance through HealthTrust. It was suggested that information be obtained from Aflac.

Cliff Cabral advised the Board that he will be closing his mowing business. Dick Fortin noted that he has requested a cost estimate from a private contractor.

Town of Moultonborough submitted a Regional Impact notice for a proposed cell tower.

Ed Reilly submitted information on the Continuity of Operations Plan for the Board's review and further discussion at the next meeting.

Greg Grinnell requested a copy of the deed for the Hatch Cemetery for discussion of budgets.

Greg Grinnell explained that he met with a painter regarding fireproofing the walls at Town Hall and is expecting a cost estimate for the Board's review. Greg Grinnell noted that the Freedom Fire Department has a handicap door and stated that he will research the issue further.

Greg Grinnell noted that he has been in contact with GM Towers regarding the tower at King Pine and that more information may be available early next year.

Dick Fortin explained that he has created a list of work to be done at the Eaton Cemetery and had forwarded pictures to Ryan Harvey as a possible contractor to address the items.

Dick Fortin submitted information on the relocation of corner markers at the Snowville Cemetery to be attached to the Cemetery Deeds for future reference.

The Board discussed the status of flags and Veteran's markers at the Snowville Cemetery. The Board will remove the flags and in the Spring install the markers more securely into the ground.

Dick Fortin made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:00 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

December 17, 2024

The regular meeting of the Board of Selectmen took place on Tuesday, December 17, 2024 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$14,078.91 for 18 items. The Payroll warrant and checks were also reviewed and signed.

John Schmerfeld joined the Board to review the role of Selectmen. Ed Reilly announced that he will not be running for Selectman in March. The Board collectively stated that they support John Schmerfeld running for Selectman.

The Board reviewed the Minutes of December 3, 2024. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed information on terms and rates for the CD at TD Bank. ***Dick Fortin made a motion, seconded by Greg Grinnell, to roll the full amount over for 2 months. Motion unanimously carried.***

The Town of Conway submitted cost calculations for the Lower MWV Solid Waste District for next year.

The Board reviewed an email from Shaheen Merhej regarding Willis Bean Road and the 3 lots for sale.

Henney Historical Fund submitted a check and approval for a grant to digitize Eaton's Vital Records. ***Dick Fortin made a motion, seconded by Greg Grinnell, to accept the grant to be spent in 2025. Motion unanimously carried.***

Ed Reilly submitted information on developing a Continuity of Operations Plan for the Board's review and further discussion in March.

The Board of Selectmen have chosen to continue paying William Heath while he is out recovering from a non-work related injury. While out on leave, William will be participating in on-line training related to highway operations during his rehabilitation.

Greg Grinnell noted that while going through the Master Plan questionnaire results, there was not a lot of responses regarding Town Hall renovations. Greg Grinnell noted that it will cost approximately \$5000 to paint the interior wood walls for a one-hour fire rating.

Dick Fortin gave an update on the Conservation Commission and stated that the Commission will be putting together a formal application process for the Tin Mountain Camp scholarships.

Dick Fortin explained that the Commission received a copy of the Master Plan questionnaire results relative to recreation and wetland buffers. Dick Fortin noted that the Commission will put together suggestions for the Planning Board. Greg Grinnell questioned why the Commission is opposed to trails on Town land. Dick Fortin explained that trails disturb wildlife corridors and are costly to maintain.

Dick Fortin explained that he attended training regarding a beaver deceiver device and then made several phone calls to gather additional information. Dick Fortin noted that a drone could be used to gather information on the number of beaver structures.

Dick Fortin stated that Ryan Harvey has indicated that it will cost approximately \$5000 to \$7000 to work on the granite wall in the Cemetery. The Board will further discuss this project during budget preparation.

Dick Fortin explained that he has been reviewing available information on open spaces in Towns and how it relates to tax revenue. Dick Fortin noted that Eaton has 4,500 acres assessed for full taxation, 2,500 acres owned by the Town and 10,000 acres in Current Use. Greg Grinnell questioned how much of the Town-owned land is actually buildable. Ed Reilly questioned how many acres the Town should own. Dick Fortin will continue his research and report back to the Board.

The Board scheduled a budget work session for January 8th at 11 am.

The Board reviewed information and photographs submitted by Wayne Bradbury. The Board will discuss the issues with Road Agent Heath.

Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 5:24 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner