

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

August 5, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, August 5, 2025 at the Evans Memorial Building. Present were Greg Grinnell and Dick Fortin. John Schmerfeld attended the meeting via telephone due to a court summons in Virginia. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$91,453.78 for 23 items. The Payroll Manifest was also reviewed and signed.

The Board reviewed the Minutes of July 15, 2025. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Minutes of July 14-30, 2025. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Non-Public Session Minutes of July 15, 2025. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Anne Skidmore joined the Board to request use of the Town beach for a gathering of second grade students. Dick Fortin explained that the Selectmen have not approved gatherings at the beach for years due to prior issues. Greg Grinnell noted that there is also a liability issue. Anne Skidmore noted that most people attending have a pass and that guests would arrive at 4 pm. Dick Fortin stated that he would rather guests arrive at 5 pm after regular beach hours. John Schmerfeld noted that if everyone has a beach pass, the Selectmen do not have to approve. Dick Fortin stated that if everyone has a pass, his only request is that everyone arrives after 5 pm and leaves after the gathering.

Dennis Sullivan joined the Board and explained that Lindsay Kafka is not interested in the position of Moderator. Dennis Sullivan noted that he will be running for the position again next year but requested that the Board look for a resident interested in the position.

Dennis Sullivan gave an update on the Planning Board and noted that they have drafted an amendment regarding short-term rentals. Dennis Sullivan noted that the Board will begin working on finalizing the wetland ordinance and then small zoning changes due to new Statutes. Dick Fortin requested that the Board add "structure" to Article IV, Section C for clarification purposes.

Elizabeth Cobbs, Phil Greene and Justin Greene joined the Board to discuss an incident at their property regarding a stray bullet. Dick Fortin explained that the Board reached out

to Sheriff Richardi who assured the Board that everyone in the area who is known to be shooting has sufficient acreage for a shooting range. Dick Fortin suggested reaching out to property owners asking that they be careful when using the shooting range and perhaps request signs be posted. Dennis Sullivan noted that the bullet appears to have come from the east. Justing Greene stated that he is concerned about the safety of people on the property. John Schmerfeld questioned whether there are any other marks on the house. Dennis Sullivan stated that he has not looked at the siding. Dick Fortin noted that he is unsure that this is a Town issue and requested that a family member be present when speaking with property owners. The Board will pursue meeting with property owners. John Schmerfeld suggested a generic reminder in The Tatler that people should be aware of the direction they are shooting as stray bullets have been found. Dick Fortin explained that he noticed that the barn has been re-sided and that a Building Permit is required for maintenance work in excess of \$2500. Phil Greene acknowledged that siding has been replaced.

Road Agent Heath joined the Board to discuss Highway Department projects and an update on Bull Pasture Road, as well as a tentative schedule for work on Towle Hill and finishing Bull Pasture Road. Road Agent Heath stated that he has changed diesel providers to Irving Oil because they hold the State contract and their prices are better for the Town. Road Agent Heath stated that they will be doing road-side mowing in September. Road Agent Heath gave an overview of the guard rails and stated that he will be requesting cost estimates to replace guard rails on Potter, Towle Hill and Bull Pasture Roads.

The Board reviewed, adopted and signed the revised Employment Policies.

Signature items included correspondence, Responses to Tax Exemption Applications, Certificate of Occupancy for Marla Browning (R09-013-A), Emergency Services Contract with the Freedom Fire Department, Town Land Use Permits and the Health Officer Nomination Form.

Jessica Fortin & Brian Greenough submitted a Building Permit application to demolish an 8x8 shed at 69 Woodland Acres Road (R05-016). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025016).

John Schmerfeld & Cindy Hall submitted a Building Permit application for a 32x15x55 wood shed with a tin roof at 2677 Eaton Road (R05-001). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025017).

John Perrie submitted a Building Permit application for a garage/barn with living space on the second floor at 169 Lary Road (R06-008). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025018).

Tony Costigan submitted a Building Permit application for a generator at 368 Stewart Road (R03-013-C). The Building Permit application was reviewed and approved as all

requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025019).

The Board reviewed the 2025 Community Acknowledgement Form for the NH Floodplain Management Program and discussed the requirements regarding the National Flood Insurance Program (NFIP).

The State of NH submitted a Statement of Remittance for the Quarter 1 Highway Block Grant payment of \$13,538.22.

Cindy Hall submitted a request that the Town increase water testing at the Town Beach.

Ralph Wilkewitz suggested that the Selectmen use funds from the Eaton Days Trust Fund to replace picnic tables.

NH Municipal Bond Bank submitted the July bond sale results.

NH Department of Transportation submitted information on the Fiscal Year 2026 Highway Block Grant payments.

NH Department of Homeland Security submitted information on the 2025 Nonprofit Security Grant program.

Town of Conway submitted information on the Household Hazardous Waste Collection Day to be held on September 27th, 8 to 11:30 am.

The Board reviewed guidance from NHMA regarding newly adopted State Statutes which potentially affect the Town's Ordinances.

Strong Tree Engineering submitted a draft plan for the proposed Dow subdivision.

John Schmerfeld noted that there is an HSEM meeting on Thursday, August 14th, to discuss potential training for the Town.

The Board discussed the status of a potential Animal Control Officer.

The Board discussed the shed at Camp Waukeela and noted that it is much larger than the prior shed. The Board will draft a letter to the Camp owners.

Dick Fortin gave an overview of a recent fire on Willis Bean Road and questioned whether the Town should pursue a 674:41 Waiver.

Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:10 pm.

Respectfully submitted,

Lianne Boelzner

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