

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

October 21, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, October 21, 2025 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$14,371.08 for 13 items. The Payroll Manifest and checks were also reviewed and signed.

The Board reviewed the Minutes of October 7, 2025. ***Dick Fortin made a motion, seconded by John Schmerfeld, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed and approved an application for Veteran's Credit.

The Board reviewed an inspection report for a Short-Term Rental at the Kent property on Ridge Road. The Board tabled the Certificate of Occupancy until the rental listing comes into compliance with the Zoning Ordinance and associated approvals.

The Board reviewed information from HealthTrust regarding the 2026 health insurance rates. After reviewing the rates, Chairman Greg Grinnell signed the 2026 renewal form.

Twin Brook Farm submitted a Building Permit application to renew Permit #2024011 at 222 Birch Hill Road (R10-026). The Building Permit application was reviewed and approved as a Special Exception was granted by the Zoning Board for this non-conforming structure. The Permit was signed by the Board of Selectmen (Permit #2025032).

Ephraim Thompson Farm submitted a Building Permit application for new siding at 76 Birch Hill Road (R10-029). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025033).

Cindy Hall & John Schmerfeld submitted a Building Permit application for a new porch/deck and interior remodel at 2677 Eaton Road (R05-001). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025034).

Kenneth & Marguerite Dean submitted a Building Permit application for a new single-family residence at 275 Cove Road (R01-026). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025035).

Bayard Russell & Anne Skidmore submitted a Building Permit application for a 22x11 deck at 42 Crystal Lake Road (R04-001-F). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025036).

The Board reviewed and discussed the recent Zoning Board of Adjustment approvals and reviewed the rules of procedure for the Boards.

The Board reviewed an estimate from Computer Port for IT services. The consensus of the Board was to solicit additional estimates.

Lindsey Burns reported the use of fireworks in the area of Glines Hill.

The Board reviewed a letter from Steven Farrell regarding his property on Woodland Acres Road. The information will be sent to Counsel for review.

The Board reviewed an email from Graham Moore regarding Camp Waukeela. The Board will meet with Mr. Moore when he is at the Camp in December.

The Board reviewed information regarding CD interest rates. It was noted that the Board approved rolling over the CD for an additional two months.

Primex submitted the 2026 rates for Unemployment, Workers' Compensation and Property & Liability insurance.

The Board reviewed ambulance call numbers and proposed contract costs for the Regional Ambulance meeting to be held at 6:30 pm tonight at the Freedom Town Hall.

Dick Fortin gave an update on the Conservation Commission and explained that the Commission is requesting the installation of "No Parking" signs on Potter Road. The Board discussed the issue and John Schmerfeld suggested additional boulders rather than signs. Dick Fortin noted that another suggestion was to place rocks on the side of the road that would have to be removed for winter.

Dick Fortin stated that the Foss Mountain donation box was vandalized and that vehicles have been broken into while parked in the Foss Mountain parking lot. The Board will meet with Sheriff Richardi to discuss possible actions to monitor the area.

Dick Fortin noted that Mary McCormick has verbally requested that her culvert be replaced on Glines Hill Road.

Dick Fortin stated that he received a letter from Mark Griffin, who indicated that the Selectmen should be aware of the noise levels in Eaton.

Dick Fortin stated that Mike Leafe has finished repairs to the pole shed and handicap ramp.

The Board discussed the Procurement and Conflict of Interest policies and will work on revisions. John Schmerfeld suggested that purchase orders should be reviewed and approved prior to any purchase.

The Board discussed the possible adoption of a Noise Ordinance and will request guidance from NHMA. The Board will also work on creating a tree/brush cutting policy.

Dick Fortin stated that he would like to pursue a volunteer workday for the cemeteries similar to several other surrounding Towns. Dick Fortin explained that the woods are encroaching into the Snowville Cemetery and that the growth should be cut back.

John Schmerfeld stated that the Selectmen should review the draft Zoning Ordinance amendments prior to the Planning Board's work session on November 5th.

John Schmerfeld gave an overview of recent HSEM training and the quarterly EMD training sessions. John Schmerfeld noted that the area EMDs discussed the networking of equipment and the importance of a resource listing in the event of an emergency.

Dick Fortin made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 5:35 pm.

Respectfully submitted,

Lianne Boelzner

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