

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

October 7, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, October 7, 2025 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 2:00 pm.

Dean Jore and Bob Christensen of NHHSEM joined the Board to present EOC training. Also present for this training session was Road Agent Richard Heath.

Road Agent Heath questioned the status of a new garage and the Selectmen explained that it is not slated for this year's Warrant. The Board discussed brush cutting and Dick Fortin explained that the Board is developing a policy that is based on the type of road being cut. Dick Fortin stated that care should be taken when cutting on roads close to streams and stated that William is using good judgement when leaving growth. Greg Grinnell noted that the shoreline of Conway Lake, especially where the road is in close proximity to the lake should be left untouched. It was noted that of particular concern is the vegetation around the boat launch.

The Board reviewed culvert replacements with Road Agent Heath. Dick Fortin stated that the Selectmen will send letters to the property owners when a deficient culvert is found by the Highway crew. Greg Grinnell stated that the letter will explained that if a culvert is not replaced, the property owner will be responsible for any damages to the roads.

Health Officer David Pandora met with the Board to review the status of Youngs Road and stated that there are no health issues to be addressed. The status and width of the road was reviewed and noted that items are on private property.

Dick Fortin explained that that the Conservation Commission is testing Thurston Pond and that the Chairman suspects a failed septic system. David Pandora explained that if he receives a complaint, he would contact the property owner and request a site visit to check the property.

The Board reviewed checks and signed the Accounts Payable manifest for \$10,280.68 for 13 items. The Payroll Manifest and checks were also reviewed and signed.

Signature items included a Certificate of Occupancy for Zach Page (R13-010).

The Board reviewed the Minutes of September 16 and 23, 2025. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed a letter from Jake Crabbs to Matt & Vicki Weegar regarding the condition of trees on their property. The Board noted that the trees are on private property and that the Town cannot be involved in removal of the trees.

The Board reviewed an email from Wayne Bradbury regarding the stop signs at the “four corners” and recommended installing signs with flashing lights. The Board will discuss this proposal when they meet with NHDOT next month.

The Board reviewed emails from Christopher Indorf and Kirk Roberts regarding their properties. The Board requested that the information be sent to Town Counsel for review. The Board will formulate a policy on how to handle enforcement of Short-Term Rentals.

Town of Madison submitted notice of a Planning and Zoning Board meeting regarding a proposed wireless communications facility.

HeathTrust submitted information on the status of risk pools and changes to their by-laws.

Tri-County CAP submitted information for their 2026 funding request of \$911.00.

The Planning Board submitted Notices of Decision for Peter & Mary Lou Dow and John Edge/Vertex Towers.

The Board reviewed the updated budget report.

Dick Fortin reviewed items raised at the Joint Board meeting: entry onto private property by Board members, Potter Road entry to Conway Lake, Building Permit requirement reminder for the Tatler/Selectmen’s annual letter. Dick Fortin stated that the issue of Town liability was raised if EMS cannot locate a short-term rental and noted that the Town has no liability. Dick Fortin stated that the Board needs to develop a policy on how to proceed with enforcement. John Schmerfeld noted that Town Counsel should at least receive a copy of any letter sent by the Selectmen.

Dick Fortin explained that a plot in the Snowville Cemetery is in violation of the Cemetery Regulations. Greg Grinnell stated that the Trustees should address the issue. It was noted that the new grounds crew find it difficult to mow around items at the Cemetery.

The Board discussed the Zoning Board application process and assistance by Town staff.

Dick Fortin explained that Pam Burns reached out regarding training for ZBA Board members and the use of wifi at the Town Hall.

Dick Fortin stated that no communication has been received from Camp Waukeela. The Board requested that the information be sent to Town Counsel.

John Schmerfeld stated that he attended an EMD meeting and gave an overview of the State’s facility. John Schmerfeld noted that the next step should be a workshop with Fire and Police Departments.

John Schmerfeld explained that he went to the NRCS office requesting assistance regarding Potter Road stream work and was referred to the State Wetlands office for a permit. John Schmerfeld stated that the State will only accept an application with engineered drawings.

The Board will be attending a Regional Ambulance meeting in Freedom on October 21st at 6 pm.

John Schmerfeld stated that the Board needs to further discuss monitoring of cameras and the addition of cameras at Town Hall.

The Selectmen conducted a site visit of the Town Garage and then returned to the Town Hall.

At 5:30 pm, John Schmerfeld made a motion, seconded by Greg Grinnell, to enter non-public session under RSA 91-A:3 II(a). Motion carried by roll call vote (Greg Grinnell-Yes, Dick Fortin-Yes, John Schmerfeld-Yes).

The Board reconvened public session at 5:47 pm.

John Schmerfeld made a motion, seconded by Greg Grinnell, to seal the Minutes because it was determined that divulgence of this information likely affect the reputation of an individual. Motion carried by roll call vote (Greg Grinnell-Yes, Dick Fortin-Yes, John Schmerfeld-Yes).

Greg Grinnell made a motion, seconded by John Schmerfeld, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 5:48 pm.

Respectfully submitted,

Lianne Boelzner

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