

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

January 7, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, January 7, 2025 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$206,772.52 for 20 items.

Dick Fortin made a motion, seconded by Greg Grinnell, to ratify the following item signed out of session: Payroll warrant and checks dated January 2, 2025. Motion unanimously carried.

The Board reviewed the Minutes of December 17, 2024. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Center Conway Fire Chief Glenn Merrill joined the Board to review a recent emergency call and the ambulance response time. The Board also discussed the proposed budget fee and recent changes to Fire Departments in Conway.

Road Agent Heath explained to the Board that he has received estimates of \$180,000 for a new vehicle and that he hopes to sell the F-550 for \$40,000 with sander and plow.

Signature items included the MS-60A Auditor Option, Notice of Intent to Cut for Eugene Long (R11-002) and Certificate of Occupancy for Craig & Jacqueline Wilson (R04-010E).

The State of NH submitted a Statement of Remittance for the 2024 Meals & Rooms Tax of \$40,891.55.

Minuteman Press submitted a quote of \$1,210 for printing the 2024 Town Report. The Board suggested reducing the number of Reports to 175 copies.

The AmeriCorps Senior Companion Program submitted information for posting at Town Hall.

The Board reviewed the preliminary property survey of the Town Hall/Garage property. Dick Fortin made a motion, seconded by Greg Grinnell to request that Ron Briggs update the plan to establish Everett White Road in its entirety. The Board will meet with the Carbones to review the plan. The Board will forward the information to Town Counsel for direction on how to proceed regarding transfer of ownership from the Eaton School District to the Town of Eaton.

The Board discussed the status of Michael Kent's Certificate of Occupancy and required conditions of approval from the Zoning and Planning Boards. The Board will send a letter to Mr. Kent outlining all required items for final approvals.

Greg Grinnell gave an overview of tax rates for surrounding Towns and submitted a comparison of the 2023 and 2024 rates.

Greg Grinnell explained that he spoke with Nancy Williams regarding the Post Office. The Board reviewed an email regarding the search for a new Postmaster as Ms. Williams is retiring. The Board will reach out to EVPS regarding concerns voiced from residents.

Greg Grinnell gave an update on the Planning Board and noted that the Planning Board will be reviewing the Master Plan questionnaire and incorporating the responses into the new Master Plan.

Greg Grinnell gave an overview of the recent School Board meeting and stated that there is an increase in the budget. Greg Grinnell stated that the Special Education line item has increased as the State will not be sending as much funds to the Towns as in the past.

Dick Fortin noted that William Heath may be able to return to work light duty at the end of February and suggested having him work on the beaver deceiver program to gain information for the Board's review.

Dick Fortin stated that he received a call regarding the new power lines and proposed tree cutting on Potter Road. The Board will further research the issue to determine whether the property owner is subject to Planning Board approval as it is a scenic road.

Dick Fortin explained that Conservation Chair Paul Nuccio questioned whether Snow Brook is subject to the State Shoreland Water Quality regulations. Dick Fortin stated that after research, it was determined that the portion of Snow Brook near Potter Road is not under the State's jurisdiction.

The Board reviewed information from Primex regarding the Town's liability during a controlled burn on Foss Mountain for training purposes. Dick Fortin will bring this information to the Conservation Commission.

Dick Fortin submitted information on open space for the Board's review. Dick Fortin noted that he is reviewing the list of Town-owned property from the Assessing records.

The Board scheduled a meeting to work on the 2025 budget for January 14th at 9:30 am.

Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 5:24 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
January 14, 2025

A Special Meeting of the Board of Selectmen took place on Tuesday, January 14, 2025 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 9:30 am.

The Board reviewed and signed the Payroll Warrant and checks.

Peter Dow submitted a Building Permit Application to renew Permit #2023023 for an ADU at 2954 Eaton Road (R05-028). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024036).

The Board reviewed the 2024 expenditures and began work on the 2025 budgets. The Board will hold another work session on Thursday, January 23rd, at 12:30 pm.

Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 12:37 pm.

Respectfully submitted,

Lianne Boelzner
Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

January 21, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, January 21, 2025 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$5,519.10 for 15 items.

School Board Member Sue Willey joined the Board to discuss a proposed School Warrant Article. The Board explained that the Town Hall property is still under the ownership of the Eaton School Board, and the Warrant Article is to sell the parcel to the Town of Eaton. The only known reference to ownership of the Town Hall property goes back to a Registry of Deed entry dating back to November 5, 1951 (sale from Allen & Mary Kenneson to the Eaton School District). As far as it is known, the property was not transferred from the Eaton School District to the Town of Eaton.

The Board reviewed the Minutes of January 7 and 14, 2025. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed and signed correspondence to the Eaton Village Preservation Society.

The Madison Zoning Board of Adjustment submitted a Public Hearing Notice for a proposed cell tower off King Pine Road.

Action Ambulance Service submitted the 2024 year-end activity reports.

The Board reviewed Legislative Bulletins#1 and #2.

The Board reviewed an email from Ron Briggs regarding additional research to show the entire length of Everett White Road on the survey plan being prepared for the Town Hall property.

Ed Reilly suggested that the information on land usage breakdown should be provided to the Planning Board for possible inclusion in the Master Plan.

Ed Reilly noted that the Safety Committee should schedule a meeting for April.

Greg Grinnell gave an update on the Planning Board and noted that the suggestion arose for the Town to obtain internet service at the Beach.

The Board discussed Paul Nuccio's request regarding septic testing. Dick Fortin recommended that the Board look at the water data with an agent from UNH to get a better sense of what may be happening. Ed Reilly stated that the lakes are owned by the State and questioned if the State should be investigating the matter. Dick Fortin stated that he will contact Bob Craycraft at UNH to schedule a meeting.

Greg Grinnell stated that he spoke to an architect who is willing to be involved in the Town Hall/Town Garage project.

Dick Fortin explained that he researched the issue of cutting trees on a scenic road and gave an overview of NHMA's legal opinion of a landowner cutting on their own property.

Dick Fortin suggested that William Heath enroll in the "Smart About Salt" NHDES on-line training. Ed Reilly stated that he will discuss the matter with William.

Dick Fortin gave an update on the Conservation Commission. Dick Fortin stated that NH Burn Council is investigating an outside insurance company for liability insurance as the Town's insurance company will not cover a prescribed burn.

The Board reviewed the draft Selectmen's Report. The Board continued working on the 2025 operating budget and scheduled a work session for Thursday, January 23rd, at 1 pm to continue working on budgets and Warrant Articles.

Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:33 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
January 23, 2025

A Special Meeting of the Board of Selectmen took place on Thursday, January 23, 2025 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 1:00 pm.

Road Agent Heath explained that he would like to finish the paved roads before the new garage is back on the Warrant. Road Agent Heath noted that he is proposing to pave Towle Hill Road and to work on Bull Pasture Road, which would remain gravel this year. Road Agent Heath noted that Bull Pasture Road would be paved in 2026 and then put all the roads on an 8-year repaving schedule.

The Board discussed the truck replacement schedule and settled on a 7 to 8 year cycle.

The Board scheduled a budget work session for Tuesday, January 28th, at 2 pm.

Dick Fortin noted that he has scheduled a Zoom meeting with Bob Craycraft of UNH for 2:30 on Tuesday, February 18th.

Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 2:51 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

January 28, 2025

A Special Meeting of the Board of Selectmen took place on Tuesday, January 28, 2025 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 2:00 pm.

The Board reviewed and signed the Payroll Warrant and checks.

The Board reviewed emails from Nancy Watson and Paul Nuccio regarding Willis Bean Road. The Board will discuss the issue with Stewart Heath and research information on snowmobile trails.

The Board reviewed the proposed 2025 operating budget and draft Warrant. The Board requested that a representative of the service agencies requesting funding be present at the Budget Hearing on February 6th.

Dick Fortin made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 4:09 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

February 3, 2025

A Special Meeting of the Board of Selectmen took place on Monday, February 2, 2025 at the Evans Memorial Building. Present were Greg Grinnell and Dick Fortin. The meeting was called to order at 1:04 pm.

The Board met with Road Agent Heath to discuss potential building projects.

The Board reviewed the potential weather forecast for Thursday, February 6th. Due to the incoming snowstorm, the Board voted to reschedule the Budget Hearing for Wednesday, February 5th, at 6 pm.

The meeting adjourned at 1:40 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

February 4, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, February 4, 2025 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$23,835.34 for 17 items.

Kevin Flynn & Dale Schofield of EVPS joined the Board to discuss the Eaton Post Office. Kevin Flynn gave an overview of the annual costs to operate the Post Office and the income received. Kevin Flynn stated that if anyone has concerns regarding the Post Office, they should contact him directly. Kevin Flynn questioned whether EVPS could be given tax-exempt status or submit a Warrant Article to raise funds as a non-profit entity.

The Board reviewed the Minutes of January 21, 2025. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Minutes of January 23, 2025. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Minutes of January 28, 2025. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Minutes of February 3, 2025. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Signature items included correspondence to Ryan Bushnell/Burnt Meadow Farm.

State of NH submitted a Statement of Remittance for the Q3 Highway Block Grant payment of \$8,716.23.

MWV Economic Council submitted a report for the Town Report and requested that Eaton appoint a representative to the Council.

NH Municipal Bond Bank submitted the January 2025 Bond Sale results.

Michael Choremi submitted a revised 674:41 Agreement and Release for the Board's review. The Board will send the document to Counsel for review and comment.

Jonathan McNeal of Industrial Tower & Wireless submitted information regarding their wireless communications business. Greg Grinnell will research the company and report back to the Board.

Mark Watson joined the Board to discuss Willis Bean Road and expressed concern that vehicles will drive up the road now that it has been plowed. Mark Watson further stated that the road is a designated snowmobile trail, which means it cannot be plowed. Ed Reilly explained that Stewart Heath plowed Willis Bean Road to have access to his property. Ed Reilly noted that the Board will be notified if the road is plowed again this winter. Dick Fortin explained that he spoke with Craig Reny of the NH Trails Bureau, who will be researching whether Willis Bean Road is a snowmobile trail. Mark Watson stated that he is concerned about the drainage in the spring as Willis Bean Road is his access.

The Board reviewed Legislative Bulletins #3 and #4.

White Mountain Community Health Center submitted information to support their 2025 funding request.

Gibson Center submitted information to support their 2025 funding request.

Greg Grinnell gave an update on the proposed cell tower in Madison and noted that the balloon test is scheduled for Tuesday, February 25th.

Greg Grinnell explained that he met with Road Agent Heath to discuss possible designs of a Town Garage. The Board reviewed the votes from last year's Town Meeting regarding the Garage and Town Hall addition. The Board reviewed the petitioned Warrant Article requesting funds for administrative offices.

The Board reviewed the proposed Warrant and voted on each Article. The Board reviewed the budget and estimated revenues for the Budget Hearing on Wednesday, February 5th.

Ed Reilly made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:09 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
PUBLIC HEARING ON THE BUDGET
February 5, 2025

The Public Hearing on the budget took place on Wednesday, February 5, 2025 at the Eaton Town Hall and via Zoom. Present were Selectmen Edward Reilly, Greg Grinnell and Richard Fortin. The Public Hearing was called to order at 6 pm.

Copies of the budget, the proposed Warrant, proposed Zoning Ordinance amendments, the 2024 detailed payments and the Sources of Revenues were distributed.

Ed Reilly noted that the sound system is being tested and thanked John Hartman for his input in troubleshooting the system.

Greg Grinnell reviewed Articles 5 through 14 on the Warrant. Greg Grinnell noted that the funds being raised under Article #8 will go towards the purchase of new highway truck this year. Greg Grinnell explained that the Road Reconstruction monies will be used for the paving of Towle Hill Road and reconstruction of Bull Pasture Road this year.

Greg Grinnell reviewed petitioned Articles 15 through 21. David Smolen of the Gibson Center gave an overview of the programs and number of residents served. J’Nai Smallwood of Tri-County CAP gave an overview of the services provided and noted that 21 residents in Eaton were served last year. JoAnn Kelly gave an overview of the various services and programs offered by Children Unlimited. Ms. Simard gave an update on Starting Point and George Diller questioned the increase in funding. Dick Fortin noted that the request is based on the number of clients served. Dick Fortin reviewed the number of Eaton residents served by the White Mountain Community Health Center.

Cindy Hall explained that she spoke to John Eastman, Conway Town Manager, regarding the cost and programs available at the Recreation Center and noted that programs are also open to adults. John Hartman stated that the Town opted out of the program because Eaton students were not taking advantage of the services. Cindy Hall stated that these fees would also provide reduced rate parking stickers and one annual pass for cross-country skiing at Whitaker Woods. Paul Hennigan stated that he would want to see an agreement between the Eaton Selectmen and Town of Conway due to past issues. Paul Hennigan questioned who will provide transportation and Dennis Sullivan noted that it is not an issue because the Rec Center is now at the school. John Hartman questioned whether Eaton could be provided with statistics on usage. Lindsay Kafka agreed and stated that Eaton should request a usage report on the number of Eaton residents who utilize the programs. John Hedden questioned whether this is open to residents or all taxpayers. Dick Fortin stated that it should be both residents and taxpayers.

Dick Fortin reviewed the operating budget expenditures from last year versus the proposed operating budget for 2025. Dick Fortin explained that the ambulance cost is lower this year because the number of calls in Eaton went down and that contract costs are based on percentage of calls. Dick Fortin explained that funds are being allocated for E-911 signs and that residents can order a sign through Town Hall. Dick Fortin noted that the cost for building inspection is higher this year because the Selectmen have asked Building Inspector David Pandora to review all plans for new residences prior to the issuance of a Permit. Dennis Sullivan questioned where the funds go if a line item is not expended. Dick Fortin stated that at the end of the year, unused budget funds go into the fund balance. Cindy Hall questioned the formula used to determine Eaton's share of the solid waste expenses. Dick Fortin reviewed the formula and projected costs for Albany and Eaton.

Dick Fortin reviewed the revenues from last year and proposed for this year. Dick Fortin noted that the increase in Building Permit fees is due to the Selectmen adopting a new fee schedule. Dick Fortin explained that the Henney Grant is to digitize the Town's vital records to make it easier for the Clerk to search and find documents.

There being no further questions or comments, **Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn this Public Hearing. Motion unanimously carried.** Dick Fortin closed the Public Hearing at 7:05 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

February 18, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, February 18, 2025 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 2:30 pm.

The Board held a Zoom session with Bob Craycraft of UNH regarding Thurston Pond. Also present at this session was Paul Nuccio and Dagmar von Schwerin of the Conservation Commission. Dick Fortin questioned the historical water testing data compared to recent test results. Bob Craycraft explained that test results change annually based on weather and noted that this past summer was a dryer summer. Bob Craycraft explained that the transparency of the pond was down and noted that it could have been impacted by the bad pollen season. Bob Craycraft noted that the median nutrients were a little higher but that is not unusual. Bob Craycraft stated that the phosphorus level spiked in June, but that could be due to the pollen. Bob Craycraft noted that the chloride level has increased approximately 20 percent over the past 25 years, which could be due to road salt. Bob Craycraft stated that in order to drive the levels up, a septic system would have to be in total failure. Paul Nuccio questioned how to test septic systems without singling out residents. Bob Craycraft stated that the E-Coli levels would be high and that an odor would be evident. Bob Craycraft suggested that the Conservation Commission educate residents that septic systems should be pumped every 2 to 5 years and inspected. Dick Fortin asked for suggestions on how to proceed. Bob Craycraft recommended that the Conservation Commission continue to gather water samples, add testing locations, perform conductivity testing and educate residents. Dick Fortin noted that Thurston Pond has always been unique for test results and noted that the alkaline level is higher than the other ponds. Bob Craycraft stated that it could be due to geological formations. Bob Craycraft stated that testing should begin early in the season for run-off and then monitor during the different seasons and that conductivity should be monitored. Paul Nuccio noted that one of Thurston Pond's tributaries flow through a culvert and that there is a large body of slow-moving water at that location. Bob Craycraft stated tributary monitoring would give a better picture. Dick Fortin noted that there is beaver activity on that side of the road.

The Board reviewed checks and signed the Accounts Payable manifest for \$12,895.68 for 16 items.

The Board reviewed the Minutes of February 4, 2025. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Minutes of the February 5, 2025 Budget Hearing. **Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.**

Signature items included a Certificate of Occupancy for Peter/Colton Dow (R05-028), the 2025 Town Warrant and MS-636 Proposed Budget.

The Board reviewed information on terms and rates for the CD at TD Bank. **Ed Reilly made a motion, seconded by Greg Grinnell, to roll the full amount over for 2 months. Motion unanimously carried.**

The Board reviewed Legislative Bulletins #5 and #6.

In response to an email, the Board discussed Highway operations with Road Agent Heath. It was verified that when plowing private driveways, Mr. Heath is not in the employ of the Town and that the plow and sander are privately owned. William Heath met with the Board to discuss training. It was noted that the Highway crew would take the "Smart About Salt" training.

John Hatch of Action Ambulance met with the Board to review response times and training for the ambulance drivers. Ed Reilly questioned if Action Ambulance could reduce their response times and John Hatch stated that shorter response times were very possible.

Ed Reilly noted that he spoke to Cindy Hall regarding the recreation program and stated that an official letter outlining the provided services of the Conway Recreation Program will be forthcoming from John Eastman. The Board agreed that a formal agreement should be pursued.

Greg Grinnell explained that he spoke with the Palmers regarding the request to place a cell tower on their property and gave an update on the company.

Greg Grinnell submitted a draft floor plan for a new highway garage and explained that he is putting together information before meeting with an architect.

Greg Grinnell stated that he met with an electrician to determine upgrading electrical work to be done at Town Hall and indicated that the cost would be approximately \$2500. **Dick Fortin made a motion, seconded by Greg Grinnell, to move forward with the electrical upgrades at Town Hall. Motion unanimously carried.**

Greg Grinnell gave an update on the Madison Zoning Board hearing regarding the proposed cell tower at King Pine.

The Board reviewed information received during the zoom session with Bob Craycraft. Dick Fortin stated that additional test sites should be identified. Ed Reilly stated that it might be helpful if the Conservation Commission could put together educational materials for residents regarding community efforts to keep our lakes healthy.

Dick Fortin gave an update on the Conservation Commission and noted that a new Tin Mountain Scholarship form has been forwarded to the bank for approval. Dick Fortin stated that Paul Nuccio, Dagmar von Schwerin and Dennis Sullivan are working on the Conservation Plan.

Dick Fortin stated that Craig Renney, Director of NH Trails Bureau, has verified that there are no official State of NH designated snow mobile trails in Eaton.

Dick Fortin made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:13 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

March 4, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, March 4, 2025 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$23,008.39 for 17 items.

The Board reviewed the Minutes of February 18, 2025. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed and signed a Notice of Intent to Cut for David & Caroline Powers (R11-016-A).

Jessica Fortin & Brian Greenough submitted a Building Permit application to convert an 8x20 screen porch to indoor space and interior renovations at 69 Woodland Acres Road (R05-016). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024037).

Dennis Sullivan joined the Board to review Town Meeting procedures.

The Board reviewed an email from White Mountain Community Health Center. It was the consensus of the Board not to grant an exception.

The Board reviewed a draft letter regarding Current Use files. The Board will further review the document at their next meeting.

The Board reviewed an email from NHMA Legal Counsel regarding appropriations and requested that the information provided by NHMA be forwarded to Town Counsel for further clarification.

The Board reviewed an email from Marianna Crabbs regarding a tree on Snowville Road. It was noted that Road Agent Heath has contacted Eversource. The Board requested that Road Agent Heath pursue the removal or trimming of the dead limbs.

The Board reviewed an email from Judith Perkins regarding the proposed cell tower in Madison. The Board will take the issue under advisement.

The Board reviewed an email from John Hatch of Action Ambulance Service regarding the training of new crew members. The Board requested that Mr. Hatch submit updates as the training continues, and that he follow through on his commitment to ensure that his staff become familiar with all roads in Eaton that are closed during winter months.

NHDOT Engineer Nancy Spaulding submitted an update on the culvert replacement in Eaton Village.

The Board reviewed an email from Nancy Watson regarding Foss Mountain Road. The Board will take this matter under advisement.

The Board reviewed a letter from Conway Recreation Director Michael Lane regarding the programs available to Eaton residents should the appropriation be approved at Town Meeting. The Board requested that Conway Town Manager John Eastman be contacted to provide information on how the cost for this service was calculated and to report monthly on the total number of times each category of recreational service was accessed by Eaton residents. And finally, the Conway Town Manager should be informed that the Eaton Selectmen are requesting that a formal agreement be provided for their review and signature.

The Board reviewed the current Memorandum of Understanding and By-Laws for the Lower MWV Solid Waste District.

The Board reviewed Legislative Bulletins #7 and #8.

William Heath and Daniel Jones submitted their Certificates from the Winter Salt Management Program.

Greg Grinnell gave an update on the School Board and forthcoming Tuition Contract for grades K-6.

Greg Grinnell submitted an estimate for a Town Garage and reviewed all included items for the building. Greg Grinnell requested approval to submit information for an architect to obtain drawings so that the building could be put out to bid. Dick Fortin noted that the architect should be informed that the project may not take place within the next few years. Greg Grinnell noted that the bidding process is not necessary right away, but the plans would be a good way of showing the Town what it would look like if approved. Dick Fortin noted that a new estimate for a steel building will be forthcoming for comparisons.

The Board reviewed materials for the Town Meeting.

Ed Reilly made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:17 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
March 11, 2025

A Special Meeting of the Board of Selectmen took place on Tuesday, March 11, 2025 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 11:00 am.

The Board reviewed checks and signed the Accounts Payable manifest for \$7,884.02 for 12 items. The Payroll manifest and checks were also reviewed and signed.

The Board reviewed the Minutes of March 4, 2025. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed an application for Elderly Property Tax Exemption. The Board requested additional information be submitted for review at their next meeting.

Mike & Jennifer Rust submitted a Building Permit application for a bathroom remodel at 5 Ridge Road (U01-024). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024038).

The Board reviewed an email from Town Counsel clarifying the purpose of a Warrant Article.

The Department of Revenue Administration submitted information on the 2024 equalization ratio of 65.9%.

Conway Town Manager John Eastman submitted information on the Conway Recreation Program and a spreadsheet showing the cost breakdown.

Matthew Baker of Power Plan Energy Group submitted information on a Community Solar Program.

Building Inspector David Pandora submitted information on required codes for a proposed Highway Garage.

The Board reviewed a draft Master Plan Chapter 4. The Board will review and continue to suggest edits of the Chapter for the Planning Board.

The Board reviewed Legislative Bulletin #9.

Ed Reilly and Greg Grinnell gave an overview of the Lower MWV Solid Waste District meeting and submitted the Budget Report.

Greg Grinnell questioned whether the Board should hire someone to review Town Hall to make suggestions on how to proceed with administrative offices. Dick Fortin stated that Ian Blue is an architect and that perhaps he would be willing to assist the Selectmen.

Dick Fortin stated that he contacted Mike Brownell regarding the mowing and requested that an informal contract be drafted.

Dick Fortin requested that the Highway crew meet with the Selectmen to give the Board an overview of what was learned at the salt training class.

The Board reviewed materials for the Town Meeting.

Greg Grinnell made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 3:50 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

March 18, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, March 18, 2025 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$3,889.52 for 11 items.

The Board reviewed the Minutes of March 11, 2025. ***Greg Grinnell made a motion, seconded by Dick Fortin, to adopt the Minutes as written. Motion unanimously carried.***

Signature items included a Notice of Intent to Cut for David & Caroline Powers (R11-016-A) and TD Bank signature cards and Certificate of Resolution.

The Board reviewed an application for an Elderly Property Tax Exemption. ***Greg Grinnell made a motion, seconded by Dick Fortin, to approve the application. Motion unanimously carried.***

William Heath and Dan Jones joined the Board and gave an overview of the highway salt training course they recently attended. William Heath explained that the course showed how to calibrate and calculate the amount of salt being used and noted that they are using less than instructors said is necessary. Dan Jones noted that there are different types of salt. Dick Fortin questioned whether the Town's equipment is set at a low distribution rate. William Heath stated that it depends on the temperatures and stated that the Town uses approximately 2-1/2 yards of salt per storm.

Road Agent Heath joined the Board to review the submitted budget proposal from Construx Inc. for a steel building. Greg Grinnell stated that he will take the estimate and use costs to complete the building in order to compare with the estimated cost of a wooden building. Road Agent Heath noted that the building will need a generator and stated that radiant heat would be preferred.

Road Agent Heath submitted the price sheet for the new Highway truck and noted that he will pursue an eight-year warranty for the truck. The Board discussed the status of Foss Mountain Road. Road Agent Heath will be posting a "Road Closed" sign until the road is deemed passable.

The Board reviewed Legislative Bulletin #10 and an email from NHMA regarding upcoming Bills related to Zoning mandates. The Board requested that an email be sent to Eaton's Senate and House members to express the Board's concerns regarding the proposed legislation.

Dale Schofield joined the Board to discuss the Eaton Village Preservation Society and the possibility of the Town entering into a Payment in Lieu of Taxes (PILOT) agreement for the Eaton Village Store. Dale Schofield explained that there is no set agreement and that the Town could develop a contract that works for each party. Dale Schofield gave an overview of current taxes and proposed three different methods of calculating a PILOT. Dale Schofield stated that the savings would enable the EVPS to open the Post Office four additional hours per week; likely two additional hours on Mondays and Tuesdays after lunch each day. John Schmerfeld requested the opportunity to review the EVPS Charter. The Board will consult with the Assessor and NHDRA and further discuss this proposal at their next meeting.

The Board reviewed the job description for the Town Administrator and developed a draft job description for the Administrative Assistant.

Dick Fortin made a motion, seconded by Greg Grinnell, to reappoint John Border as a regular member for three years and Pam Burns as regular member for two years to the Zoning Board of Adjustment. Motion unanimously carried.

Dick Fortin made a motion, seconded by Greg Grinnell, to appoint Stanley Dudrick and Judy Wilson as regular members for three years to the Planning Board. Motion unanimously carried.

Greg Grinnell questioned whether there is funding available for training for new members of the Planning and Zoning Boards. The Board will review available training through NHMA for further discussion.

The Board discussed how to proceed with the Town Hall and scheduled a work session for 12 noon on April 1st. The Board will review the Town Hall and Town Garage and set forth priorities for moving forward.

Greg Grinnell requested that notice be sent out via Eatonears regarding the E-911 signs. The Board set a deadline of April 15th at noon for residents to order signs.

Dick Fortin reminded the Board that adherence to RSA 91-A is crucial and suggested that the Board begin reviewing all policies for possible updates.

Dick Fortin explained that there has been a request to review the Town's Cybersecurity Policy. The Board will consult with Counsel to determine how to move forward.

Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 7:01 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

April 1, 2025

A Special Meeting of the Board of Selectmen took place on Tuesday, April 1, 2025 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 12:30 pm.

The Board met to review potential building projects and discuss how to move forward. John Schmerfeld stated that for the safety of employees and records, the Board needs to come up with a list of priorities and also include ways of funding the projects. Greg Grinnell stated that the basement of Town Hall will never meet fire codes and noted that a new Town Garage could be used for Town Meetings.

The Board discussed installing walls and creating two offices upstairs, constructing an addition and renovations to the basement.

Pros/Cons of renovating upstairs and installing walls for office space: cost would be less than an addition. The con is that it does not address future growth of the Town.

Pros/Cons of constructing an addition: enclosed entryway, existing Town Hall would remain open and available for meetings; zone heat so that the entire building would not have to remain heated. Cost could be reduced by asking residents to donate or charge a reduced rate for labor. The con is the cost potentially higher than renovating.

Cons of renovating the basement: a second egress would be required; existing door does not meet code; no bathroom; open wires to be enclosed.

The Board will pursue obtaining a plan that shows the space and possible ways to construct offices in the existing Town Hall. The Board noted that this would be a first step to immediately secure records and employees but that the addition will remain a topic of discussion.

The Board discussed using the Building Capital Reserve Fund and a portion of the fund balance to build offices within the Town Hall.

Dick Fortin made a motion, seconded by John Schmerfeld, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 2:30 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

April 1, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, April 1, 2025 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$16,865.25 for 15 items.

The Board reviewed the Minutes of March 18, 2025. ***Dick Fortin made a motion, seconded by John Schmerfeld, to adopt the Minutes as written. Motion unanimously carried.***

Signature items included the MS-232 Report of Appropriations, MS-535 Financial Report, 2025 Assessing Services Agreement and Notice of Intent to Cut Wood for Eugene Long (R11-002).

Donald Hersey submitted a Building Permit application for a ground-mounted solar array at 435 Stewart Road (R09-009). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025001).

At 3:26 pm, Dick Fortin made a motion, seconded by Greg Grinnell, to enter non-public session under RSA 91-A:3 II(c). Motion carried by roll call vote (Greg Grinnell-Yes, Dick Fortin-Yes, John Schmerfeld-Yes).

Dick Fortin made a motion, seconded by Greg Grinnell, to adjourn the non-public session and return to public session. Motion unanimously carried. The Board reconvened public session at 4:03 pm.

Dick Fortin made a motion, seconded by Greg Grinnell, to seal the Minutes because it was determined that divulgence of this information likely affect the reputation of an individual and the issues discussed are exempt under RSA 91-A:5. Motion carried by roll call vote (Greg Grinnell-Yes, Dick Fortin-Yes, John Schmerfeld-Yes).

The Board reviewed the Minutes of the April 1, 2025 Non-Public Session. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

NH Department of Revenue Administration submitted their recommendation for the 2025 Assessing Services Agreement.

NH Office of the State Fire Marshal submitted a request for information on Eaton's fireworks policies.

NHMA submitted information on the May 6th Right-to-Know Training seminar.

Julianna Pliskin submitted an email indicating her interest in the beach guard position. It was noted that the Selectmen will meet with the current guards to determine a schedule and need for a fourth person.

Representative Brian Taylor submitted a response to the Selectmen's request to vote no on upcoming proposed legislation.

The Effingham Zoning Board of Adjustment submitted a regional notification for a hearing regarding a proposed cell tower.

The Freedom Zoning Board of Adjustment submitted a regional notification for a hearing regarding a proposed cell tower.

The Board reviewed Legislative Bulletins #11 and #12.

The Board reviewed information submitted by Assessor Jason Call regarding charitable, educational and religious property owners. The Board requested that EVPS be contacted regarding the deadlines for submitted the required BTLA forms.

The Board reviewed and amended the Administrative Assistant job description. The Board will review the Town Administrator job description for further discussion at their next meeting.

The Board discussed the upcoming assessment for the conversion to a ".gov" domain and requested that sample internet policies be gathered for review.

Dick Fortin stated that the Zoning Board of Adjustment expressed issues when attempting to interpret the Wireless Communications regulations and requested that the Planning Board review and update the Ordinance.

Dick Fortin stated that another burial was requested for private land and noted that this may become more common. It was noted that information on green burials has been filed with the cemetery regulations.

Dick Fortin gave an update on the Conservation Commission and noted that they are focusing on blueberry growers. Dick Fortin noted that the Commission has a list of items to be addressed and that he is currently reviewing the financial records.

John Schmerfeld gave an update on the Planning Board and the recent EMD training he attended. John Schmerfeld noted that he received good information regarding the EOP and will work on finalizing the new plan.

Greg Grinnell stated that he is working on the proposed building projects and is seeking pricing so that the Board can review and continue to discuss the projects.

Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:30 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

April 15, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, April 15, 2025 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$47,304.61 for 13 items.

Elaine Weathers and Suzanne Raiche met with the Board to review the summer beach schedule.

The Board reviewed the Minutes of April 1, 2025. ***John Schmerfeld made a motion, seconded by Dick Fortin, to adopt the Minutes as written. Motion unanimously carried.***

Signature items included the 2024 Audit Management Letter and Land Use Change Tax Warrant for Peter & Mary Lou Dow (R05-028).

Marla Browning submitted a Building Permit application to renew Permit #2024002 for a single-family residence at 370 Stewart Road (R09-013-A). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025002).

The Board reviewed information from TD Bank regarding the interest rates for CDs. ***Greg Grinnell made a motion, seconded by Dick Fortin, to roll over the CD for an additional two months. Motion unanimously carried.***

The Board reviewed information regarding a property located at Eaton Road. It was the consensus of the Board to forward the information to Town Counsel for further action.

The Board reviewed a request from Steve Larson to appoint Steve Kafka as an alternate to the Zoning Board. The Board discussed and tabled the appointment to request that a resident not already serving on another Board be asked to sit on the Zoning Board.

John Schmerfeld made a motion, seconded by Dick Fortin, to change Stan Dudrick's appointment from regular to alternate member of the Planning Board for 3 years. Motion unanimously carried.

Tax Collector Robin Nuccio provided a copy of the Notice of Final Tax Date that was submitted to the Board of Tax & Land Appeals.

Betsy Gemmecke, Judy Fowler and Alice Williams met with the Board to present a draft questionnaire regarding Age-in-Place issues that will be sent out to Eaton residents. It was noted that the Town of Freedom has a part-time senior coordinator. Alice Williams questioned whether the Selectmen would be willing to hire a part-time Senior Resource Coordinator. Possible funding methods were discussed for this type of program.

The Board reviewed information on documenting progress to the Mitigation Action items within the Hazard Mitigation Plan.

The Board reviewed an email from Quddus Snyder regarding Youngs Road and required setbacks. The Board will gather the pertinent information and respond to Quddus.

The Board reviewed an edited version of the Agreement and Release for Michael Choremi. The Board approved the changes and will send it to Michael Choremi for final approval and signature.

The Board reviewed information from CISA regarding the Cybersecurity Policy and Acceptable Use of Information Technology Resources Policy template.

The Board reviewed Legislative Bulletins #13 and #14.

John Schmerfeld explained that he met with Tom Rose and has requested CAD files from Ian Blue. It was noted that David Norton will be contacted to see what information he has for the Town Hall. The Board discussed ideas for renovating Town Hall for secure offices.

Dick Fortin gave an update on the Conservation Commission and current projects including updates to bookkeeping procedures, water testing, education regarding septic systems and use of Town land, and upgrading the blueberry fields. Dick Fortin explained that the Commission is reviewing the Henney Trust documents.

Dick Fortin gave an update on the canoe put-in on Potter Road. Dick Fortin noted that an idea being considered is to make a number of designated parking locations available to get people off Potter Road.

Dick Fortin explained that NHDOT put riprap in for run-off near Thurston Pond and suggested meeting with Nancy Spaulding to discuss this install, as well as the status of the field review for salt use.

Dick Fortin noted that the Town of Conway has adopted a Shoreland Ordinance that is stricter than the State regarding docks in Conway Lake and stated that the Commission would like Eaton to also adopt this regulation.

Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 7:13 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

May 6, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, May 6, 2025 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$94,135.39 for 21 items. The Payroll Manifest and checks were also reviewed and signed.

The Board met with Bethany Hicks and reviewed her job description and schedule.

Assessor Jason Call and Matt Vaudo met with the Board to review equalized values, Current Use and the upcoming revaluation. Jason Call reviewed the applications for charitable exemption and noted that financials for the organizations are due in June.

Paul Nuccio met with the Board to discuss the possibility of a kiosk at the Town Beach to post educational materials regarding invasive species, protecting watersheds and water quality and fertilizers. Paul Nuccio noted that a committee will be formed to put together the materials. Dick Fortin stated that the materials should be specific to Crystal Lake and that the information should be kept up to date. John Schmerfeld suggested tri-fold flyers that contain additional information. It was the consensus of the Board to place a kiosk by the beach guard's hut.

The Board reviewed the Minutes of April 15, 2025. ***Dick Fortin made a motion, seconded by John Schmerfeld, to adopt the Minutes as written. Motion unanimously carried.***

Signature items included correspondence, Permit for Use of Town Lands and updated Cemetery Regulations.

Steve Kafka submitted a Building Permit application for a 2-Story Addition with crawl space and deck at 694 Potter Road (R01-006). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025003).

Steve Kafka submitted a Building Permit application for a 48x30 barn at 694 Potter Road (R01-006). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025004).

State of NH submitted a Statement of Remittance for the Quarter 4 Highway Block Grant payment of \$8,775.84.

The Board reviewed a request from Helon Hoffer to use the beach for a group event. The Board denied the request based on group use not being permitted in the past.

The Board reviewed an email from Cindy Hall regarding the presence of Japanese Knotweed in the area of the proposed culvert replacement project on Route 153. The Board noted that they are scheduling a meeting with Nancy Spaulding of NHDOT and that this item will be discussed with her prior to the project.

NHDRA submitted information on the 2024 Total Equalized Valuations.

Roberts & Greene submitted their 2024 audit findings letter for the Board's review.

The Carroll County Delegation submitted a Public Notice on a meeting to be held on Monday, May 12th, regarding a supplemental appropriation of \$7,050,394.

NH Electric Cooperative submitted a map depicting broadband coverage to be added in June for South Eaton, Madison and Freedom.

NH Employment Security submitted the Eaton Community Profile worksheet for updates.

The Board reviewed Legislative Bulletins #15, #16 and #17.

The Board received a packet of information regarding a Deputy Town Clerk for review and discussion at their next meeting.

The Zoning Board of Adjustment submitted the Notice of Decision for Vertex Towers' approval.

The Planning Board submitted the Notice of Decision for Jeffrey & Erin Perry's conditional approval.

The Board reviewed the recent Budget Worksheet.

The Board reviewed a property on Towle Hill Road and requested that a letter be sent to the property owner to submit information on the new structure.

The Board reviewed a property on Thompson Hill Road. The Board will research prior correspondence for further discussion at their next meeting.

The Board received information for the ".gov" website migration for review and discussion at their next meeting.

The Board reviewed a preliminary drawing of possible office layouts at Town Hall. The Board will meet with Tom Rose at 2 pm on May 20th to review the plans.

The Board discussed new procedures for security within Town Hall, including cameras and a dropbox. ***Dick Fortin made a motion, seconded by Greg Grinnell, to test the panic buttons on a monthly basis. Motion unanimously carried.***

The Board reviewed Potter Road and noted that they are examining the feasibility of installing guardrails.

John Schmerfeld stated that he is working on the IT Acceptable Use Policy and the Emergency Operations Plan update. The Board discussed the Hazard Mitigation Plan update documents.

Dick Fortin stated that he has been reviewing the Snowville Cemetery lots and noted that the Selectmen should all be aware of how to stake out plots. The Board will meet at the Snowville Cemetery at 1 pm on May 20th to review plans and how to measure the plots.

Dick Fortin explained that he met with Ryan Harvey at the Eaton Cemetery regarding the granite that needs to be fixed and that an estimate for the work is forthcoming. Dick Fortin stated that the job may need to go out to bid as a mini excavator may be needed for the job.

The Board discussed the line of sight when coming off Potter Road south onto Route 153. The Board will discuss this issue with Nancy Spaulding of NHDOT to see if there is a solution for gaining visibility.

Greg Grinnell noted that he received an estimate for radiant heat for the garage and that he is working on putting together estimated costs for the building.

Greg Grinnell made a motion, seconded by John Schmerfeld, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 7:11 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

May 7, 2025

A Special Meeting of the Board of Selectmen took place on Wednesday, May 7, 2025 beginning at the Evans Memorial Building. Present were Selectmen Greg Grinnell, Dick Fortin and John Schmerfeld and Road Agent "Stubby" Heath. The meeting was called to order at 10:30 am.

The Board and Road Agent travelled to Potter Road to review the area in close proximity to Snow Brook. The Selectmen discussed whether a guard rail would work or whether the Road Agent's proposal of widening the road away from the Brook would resolve the issue. Road Agent Heath proposed widening and installing boulders on the brook side. Scenic Road requirements were covered and John Schmerfeld will discuss the issue with the Planning Board.

The Board and Road Agent then travelled to Youngs Road to review Quddus Snyder's questions regarding a granite post. The Board noted that Quddus Snyder needs to clarify where the granite posts will be located.

The Board arrived back at Town Hall and adjourned the meeting at 11:20 am.

Respectfully submitted,

Richard Fortin

Richard Fortin

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

May 20, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, May 20, 2025 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 1:00 pm.

The Selectmen traveled to the Snowville Cemetery to review plots and how to measure and mark the plots. The Board returned to Town Hall at 1:55 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$296,290.07 for 17 items. The Payroll Manifest and checks were also reviewed and signed.

Tom Rose, Robin Nuccio and Bethany Hicks joined the Board and reviewed draft plans for secure office space. John Schmerfeld explained that the plan is for security but still leaving open space for Town Meeting. John Schmerfeld stated that this may be a temporary fix, depending on future needs of the Town. Discussions ensued regarding possible configurations and needs for privacy and storage. The Board will confer with David Pandora regarding the required number of bathrooms and code requirements.

The Board reviewed the Minutes of May 6 and 7, 2025. ***John Schmerfeld made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Signature items included correspondence, Memorandum of Understanding with the Town of Conway for Recreation Services, Agreement and Release for Michael & Joan Choremi (R01-001-A) and Cemetery Deed for Jennifer Malvesta.

The Board reviewed applications for voluntary changes of address from Barry Hill Living Trust and Craig & Sharon Hill on Libby Mountain Road. ***John Schmerfeld made a motion, seconded by Dick Fortin, to approve the changes of address. Motion unanimously carried.*** The Board signed the applications and correspondence to the property owners.

Jay Hastings submitted a Building Permit application to Renew Permit #2023030 for a single-family residence at 83 Hatch Hill Road (R04-004-A). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025005).

Susan Carlson submitted a Building Permit application to strip the barn to the framing and then restore the barn with new sheathing, siding, roofing and floor boards at 2 Hampton Lane (R07-005). The Building Permit application was reviewed and approved as all

requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025006).

The Board reviewed the draft Warranty Deed for the Town Hall property. The Board noted that the date of Town Meeting should be updated to reflect the business meeting date.

The Board reviewed information from Nancy Spaulding of NHDOT. The Board requested that additional information be provided to Ms. Spaulding regarding the rock at the Storms property and to request that she meet with the Board once her schedule permits. Dick Fortin requested that Ms. Spaulding be thanked for her efforts in having white lines painted at the four corners.

The Board reviewed an email from John Hatch of Action Ambulance Service. The Board requested that a meeting be scheduled to meet with Eric Gagne, who is replacing John Hatch.

The Board reviewed an email from June Garneau regarding the 2010 EOP files and updating the Plan.

The Board reviewed Legislative Bulletins #18 and #19.

The Board reviewed the status of the Kent property and requested that securing final approvals is pursued.

Quddus Snyder and Bjorn Sage joined the Board to discuss the issue of tree damage on Youngs Road. Quddus Snyder explained that the road was voted to change from a Class VI to a Class V road beyond his driveway and that the road was upgraded and a turn-around installed. Quddus Snyder noted that most of the trees are along that stretch of road. Quddus Snyder stated that during large rainstorms roads get washed out and then the Highway crew digs deeper ditches and gets into the tree root systems. Quddus Snyder noted that rehab to the trees will involve bringing back topsoil and questioned where the road ends and what his rights are as a property owner. Bjorn Sage reviewed the submitted photographs and noted that soil has been removed and that roots are exposed. It was noted that the plan is to replace the gravel with loam and compost, which means that the area cannot be disturbed again. Greg Grinnell questioned what happens if there is erosion due to heavy rains. Bjorn Sage noted that above the farm the ground is fairly level so it should not be an issue. Quddus Snyder stated that he does not mind paying for the work but wants to make sure that the area will not be disturbed by road work in the future. Quddus Snyder stated that he understands and supports the Road Agent but that his priority is to protect the trees and wants to know where the boundary of the road is located. Greg Grinnell questioned what would happen if the ditches are filled in and the road washes out. Bjorn Sage stated that replacing gravel with compost should not change the ditches. Quddus Snyder stated that the roads are becoming wider with the ditches and that he wants the road to remain narrow. Dick Fortin questioned whether Quddus is happy with the current width of the road. Quddus Snyder stated that the damage is done by ditching and that if he moves forward with the remediation plan, he wants the roads to be narrower. Bjorn Sage noted that he would like to add 2 to 3 feet of materials from the tree trunk to the edge of the road. John Schmerfeld noted that if there are issues, that if a

private person performs maintenance on a Class V road, they may be liable for damages if it occurs. Quddus Snyder stated that it does not make sense that a road with no houses needs to be wide. Dick Fortin explained that Legal Counsel has indicated that the Selectmen need to first establish the width of the road, which will require some research. Quddus Snyder noted that remediation of the trees will not take place until the width of the road is established. Dick Fortin stated that the Board will research the road and report back to Quddus Snyder with the findings.

John Schmerfeld stated that the posts installed are taller than 6-feet and, therefore, require a Building Permit and must meet setbacks. Dick Fortin noted that the pillars cannot interfere with traffic. Quddus Snyder stated that they are located on his lawn. Dick Fortin stated that the issue of the pillars will be addressed once the width of the road has been established.

Dick Fortin explained that Mike Brownell has offered to fix some of the headstones for the Town at no cost.

Dick Fortin stated that Ryan Harvey has submitted a cost estimate for fixing the granite stone at the Eaton Cemetery. Dick Fortin noted that he is pursuing a cost estimate to cut the white ash tree at the Cemetery, which will put off repair of the stone.

Dick Fortin gave an update on the Conservation Commission and an overview of the finances. Dick Fortin stated that the blueberry contract requires a Certificate of Insurance and noted that this year would not be profitable for the harvester. The consensus of the Board is that a Release of Liability would be acceptable this year and that Liability Insurance would be required for next year.

John Schmerfeld noted that the Town does not have a policy on plowing and that he will research the issue and bring information back to the Board.

The Board will begin their next meeting at 1 pm and will begin reviewing the Safety and Procurement Policies.

Greg Grinnell made a motion, seconded by John Schmerfeld, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 5:52 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

June 3, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, June 3, 2025 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 1:04 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$36,183.00 for 22 items. The Payroll Manifest and checks were also reviewed and signed.

The Board reviewed and amended the Minutes of May 20, 2025. ***Greg Grinnell made a motion, seconded by John Schmerfeld, to adopt the Minutes as amended. Motion unanimously carried.***

NHMA submitted information on the upcoming legislative session and asked the Board to contact legislators regarding the proposed bills.

The Board reviewed an updated plan for offices and an email from David Pandora regarding code compliance and the requirements for restrooms. The Board will begin drafting notices advising residents that informational meetings will be held in the fall regarding possible building projects.

Terry Watson met with the Board regarding the storage of equipment on a Brownfield Road property and questioned if that is permissible when zoned as Rural Residential. The Board will send a letter to the property owner to gather information on plans for the property.

The Board reviewed a letter from Chris Indorf regarding his property on Eaton Road. The Board will send information regarding Short-Term Rentals and also a reminder of when Building Permits are required.

The Board reviewed an email from Nancy Spaulding of NHDOT regarding low salt roadway designation. NHDOT indicated that Eaton has no impaired waters at this time.

The Board reviewed information from HealthTrust regarding SB297, which affects risk pools and asked for the Town's support of the Bill.

The Board reviewed and approved the draft blueberry contract with Emily Lucy.

The Board reviewed Legislative Bulletins #20 and #21.

The Board reviewed the application for the Potter Road project and noted that the Town is waiting on final approvals from Dick Mayo.

The Board reviewed and amended the draft Acceptable Use of Information Technology Resources Policy.

Carla Schneider of Alpine Web Design met with the Board to review options for transitioning to the “.gov” website and emails. The Board reviewed firewall protections, flash drives and email addresses. Carla Schneider explained the process of migrating the website and noted that she would be available to assist with setting up the email accounts on the Selectmen’s devices. ***Dick Fortin made a motion, seconded by John Schmerfeld, to move forward immediately with the website and email transition to eatonnh.gov. Motion unanimously carried.***

Dick Fortin explained that he met with Maverick Eldridge regarding removal of ash trees at the Eaton Cemetery and noted that a crane will be needed. Dick Fortin stated that the crane will be rented for a day and wondered if the Little White Church should consider removing the 4 ash trees that are leaning towards their building.

The Board reviewed the requirements for a Building Permit under maintenance/repairs.

John Schmerfeld gave an update on the Planning Board and questioned whether there are statutes pertaining to the creation of non-buildable lots. Greg Grinnell questioned whether the Master Plan will be completed this year. John Schmerfeld stated that he is unsure but will question the Planning Board. John Schmerfeld explained that recent applications have raised the question of watersheds and stated that he is reviewing information from the State regarding water quality and overlay zone Ordinances.

Dick Fortin stated that he spoke with Paul King regarding Youngs Road and noted that further research is needed to determine the initial layout of the road.

Dick Fortin made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:10 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

June 17, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, June 17, 2025 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$12,330.23 for 15 items. The Payroll Manifest and checks were also reviewed and signed.

The Board reviewed a notice from the NHDMV Title Bureau requesting a signature to process the title for the Town's new truck. ***Dick Fortin made a motion, seconded by John Schmerfeld, to authorize Greg Grinnell to sign the Title document on behalf of the Town. Motion unanimously carried.***

The Board reviewed the Minutes of June 3, 2025. ***Dick Fortin made a motion, seconded by John Schmerfeld, to adopt the Minutes as written. Motion unanimously carried.***

Treasurer Sue Jones joined the Board and reviewed interest rates for the Town's CD. It was the unanimous decision of the Board to roll over the CD for another 2 months.

Adam Langdon & Joanne Heath submitted a Building Permit application for a 10x12 shed at 365 Stewart Road (R09-004). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025007).

Cynthia Hall & John Schmerfeld submitted a Building Permit application to demolish a 16x24 deck at 2677 Eaton Road (R05-001). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025008).

Zach Page submitted a Building Permit application to demo/replace a 16x8 deck and a 16x18 addition to the shop at 15 Elbow Hill Road (R13-010). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025009).

Sue Wiley & Whit Whitman submitted a Building Permit application to rebuild a grape arbor that was demolished in a storm at 195 Brownfield Road (U02-011). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025010).

Zach Page joined the Board and discussed traffic on Foss Mountain Road and the status of his property. It was noted that a septic system is slated to be installed on Zach Page's property and that a Certificate of Occupancy will be requested to permit indoor plumbing.

The Board reviewed information and survey results for the Eaton Aging in Place initiative. Betsy Gemmecke requested the use of Town Hall to hold informational meetings. The Board approved use of Town Hall for September 4th & 25th and October 9th.

Mark Griffin joined the Board to review the road project proposal on Potter Road. It was noted that Mr. Mayo will be in Town later in the week and that the Planning Board Public Hearing will be postponed until after Mr. Mayo has granted approval to cut the trees.

David Pandora joined the Board to review the proposed renovations to Town Hall.

HSEM submitted information on training pertaining to the Continuity of Government Operations Planning to be held on October 15, 2025.

HealthTrust submitted information on the amendment to SB297 relative to risk pools.

Primex submitted information on updates to the Town's Property & Liability Insurance coverage.

The Board reviewed a Right-To-Know request and suggested sending the request to Town Counsel for guidance.

Eric White & Kate Shambaugh of Upper Saco Valley Land Trust (USVLT) joined the Board to introduce themselves and to review properties in Eaton covered under conservation easements. Eric White explained that the USVLT holds 7 easements and owns 2 parcels of land in Eaton. John Schmerfeld noted that there has been an increase in development and that the Planning Board is looking at water shed protection measures. Dick Fortin questioned whether there are any plans to deal with invasive plants on USVLT land. Kate Shambaugh explained that the topic is being discussed and will be part of the updated conservation plans.

The Board reviewed Legislative Bulletins #22 and #23.

The Board reviewed and approved a request to retrieve the tent from the Town Garage for the July 4th picnic.

The Board reviewed a Notice of Decision from the Zoning Board of Adjustment for a Special Exception to operate a short-term rental by Stephen & Jennifer Malvesta.

The Board reviewed and amended the draft Acceptable Use of IT Policy.

The Board discussed property on Ridge Road and requested that Town Counsel move forward with correspondence to the property owner.

The Board reviewed an application by EVPS for Charitable Exemption for the old Town Vault. ***Dick Fortin made a motion, seconded by John Schmerfeld, to approve the Town Vault (U02-018 BLDG) for tax exempt status. Motion unanimously carried.***

Dick Fortin explained that the shed at Camp Waukeela still has not been settled. The Board will gather information and pursue discussions with the owners.

Dick Fortin gave an overview of the meeting with the Little White Church regarding the trees and noted that some of the trees are on the abutting property. Dick Fortin stated that he will set up a meeting with Mary Timberlake-Moore to discuss the tree that is affecting the cemetery that the Town will have removed.

Dick Fortin stated that he received a complaint regarding the grills at the beach and indicated that they should be cleaned and the picnic tables inspected.

The Board discussed operations in the event of a wide-spread event. John Schmerfeld stated that he will pursue a desktop exercise with HSEM that would run through procedures in the event of a disaster.

Dick Fortin gave an update on the Conservation Commission and stated that the Commission has voted to waive the “certified organic” requirement for this first year of the new contract. Dick Fortin stated that the Commission is working with the Town Forester regarding the beech tree disease.

Dick Fortin explained that the Commission has reviewed the proposed Wetland Ordinance and are proposing changes to make the applicable wetland size smaller and using site specific soil types to dictate setbacks. Dick Fortin explained that Steve Kafka suggested a Town-wide Shoreland Ordinance on all lakes and ponds in Eaton and at a minimum, implementing an Ordinance on Conway Lake to match Conway’s existing Ordinance.

Dick Fortin noted that Steve Kafka is pursuing options for the Potter Road boat launch. Dick Fortin explained that the Commission did not approve of the proposed kiosks at the Town Beach and suggested hosting community gatherings to educate property owners around the various ponds. Dick Fortin stated that the Commission will hold Foss Mountain work days on July 21-22 to work on the blueberry fields.

Peter & Mary Lou Dow submitted a Building Permit application for a 5x8 sauna at 2954 Eaton Road (R05-028). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025011).

Peter & Colton Dow joined the Board to give an update on the proposed subdivision of their property on Eaton Road. Dick Fortin stated that the Dows are working on rectifying the issue and that additional time could be given to work with the abutting land owner. ***John Schmerfeld made a motion, seconded by Dick Fortin, to waive fines for one month while the Dows are working on possible solutions to the road frontage issues. Motion unanimously carried.***

Greg Grinnell made a motion, seconded by John Schmerfeld, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:10 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

June 20, 2025

A duly-noticed Special Meeting of the Board of Selectmen took place on Friday, June 20, 2025 beginning at the Town Hall. Present were Greg Grinnell and Dick Fortin. The meeting was called to order at 6:00 am.

A site visit was conducted on Youngs Road. The Board took road measurements and photographs.

The Board discussed the Town Garage construction plans and timeline.

The Board arrived back at Town Hall and adjourned the meeting at 6:40 am.

Respectfully submitted,

Richard Fortin

Richard Fortin

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

June 26, 2025

A duly-noticed Special Meeting of the Board of Selectmen took place on Thursday, June 26, 2025 beginning at the Eaton Cemetery. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 10:00 am.

The Board met with Mary & Bob Moore at the Eaton Cemetery. Everyone agreed to cut the two white ash trees infected with the Emerald Ash Borer that are growing in the wall between the Eaton Cemetery and the Timberlake Cemetery. The cost of cutting the trees will be covered by the Cemetery Maintenance Capital Reserve account. Mary & Bob Moore also agreed to prune adjacent trees which are overhanging the Eaton Cemetery.

The Selectmen then drove to Youngs Road to review the road width and ditching. Measurements were taken to locate the stone walls and width of the road surface. Photos were taken of the new additions of material to the side of the road. The Selectmen reviewed any potential damage to roadside trees.

The meeting was adjourned at 11:15 am.

Respectfully submitted,

Richard Fortin

Richard Fortin

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

July 1, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, July 1, 2025 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 2:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$340,865.08 for 20 items. The Payroll Manifest and checks were also reviewed and signed.

The Board reviewed the Minutes of June 17, 2025. ***Dick Fortin made a motion, seconded by John Schmerfeld, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Minutes of June 20, 2025. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Minutes of June 26, 2025. ***John Schmerfeld made a motion, seconded by Dick Fortin, to adopt the Minutes as written. Motion unanimously carried.***

Signature items included the NHDRA PA-28 Inventory Form and Certificate of Occupancy for Jessica Fortin & Brian Greenough (R05-016).

The Board reviewed an abatement for the Eaton Village Preservation Society based on their approval for Charitable Exemption on the old Town Vault (U02-018-BLDG). ***Dick Fortin made a motion, seconded by John Schmerfeld, to grant an abatement of \$22.40. Motion unanimously carried.***

Tucker & Matt Watson submitted a Building Permit application to renew Permit #2022032 for a camping platform and compost toilet on Woodland Acres Road (R05-018). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025012).

Kenneth Cargill & Linda Bittner submitted a Building Permit application for a 36x40 concrete pad at 177 Lary Road (R05-006). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025013).

Kyle Perry submitted a Building Permit application for a single-family residence with garage at 106 Brownfield Road (R03-057). The Building Permit application was reviewed

and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025014).

The Board reviewed an application by the Audubon Society for a charitable exemption. The Board noted that this property is enrolled in Current Use. **John Schmerfeld made a motion, seconded by Greg Grinnell, to deny application as the property does not meet the used and occupied directly requirement. Motion unanimously carried.**

Road Agent Heath joined the Board to discuss Highway Department projects and noted that Bull Pasture Road will be closed July 7th-10th, 7 am to 3 pm, for reconstruction. It was noted that the detour routes will be Stewart and/or Bush Roads.

Mike Woronka and Eric Gagne of Action Ambulance Service met with the Board to discuss the closing of Route 153 in July. Mike Woronka stated that he will speak with the Conway Chiefs to make sure there are no issues during that week. Dick Fortin questioned the issues with the budget numbers. Mike Woronka stated that the underpayment of \$250 per month will be written off. John Schmerfeld questioned the training of drivers to make sure that they are familiar with the Town. Mike Woronka explained the scavenger hunt activity to train drivers and also noted that they can track the vehicles. Eric Gagne gave an overview of how drivers are scheduled so that someone on the ambulance is familiar with the Town.

The Board reviewed an application by the Community Church of Eaton for a charitable exemption. **Greg Grinnell made a motion, seconded by Dick Fortin, to approve the application. Motion unanimously carried.**

The Board reviewed an application by the South Eaton Meeting House for a charitable exemption. **Dick Fortin made a motion, seconded by Greg Grinnell, to approve the application. Motion unanimously carried.**

The Board reviewed an application by the Eaton Village Preservation Society for a charitable exemption. The Board noted that apartment and store do not qualify as a charitable activity. The Board also noted that the post office is a rented space and does not meet the “owned, used and occupied” test in the Statutes. **Greg Grinnell made a motion, seconded by Dick Fortin, to deny the application. Motion unanimously carried.**

The Board reviewed Primex’s Cybersecurity incident reporting procedures flyer.

The Board reviewed Legislative Bulletins #24 and #25.

The Board reviewed a short-term rental on Eaton Road. The Board will send a letter to the property owner.

The Board reviewed the Notices of Decision from the Planning Board.

The Board requested that a Joint Board meeting be scheduled for September.

Nancy Watson joined the Board to discuss the condition of Foss Mountain Road.

The Board discussed the issue of inflatable swimming pools and noted that they do not require Building Permits as long as they meet setback requirements.

The Board discussed a release of liability form and requested that one be obtained from Primex.

Dick Fortin stated that he checked the picnic tables and noted that a few may need to be replaced next year.

John Schmerfeld explained that he was given a tour of the Conway Town Hall and the document storage areas.

John Schmerfeld stated that Robert Christensen of HSEM would like to meet with the Board to discuss a table-top training exercise. John Schmerfeld will schedule a meeting.

Greg Grinnell gave an update on the Highway Garage. The Board reviewed an email from David Pandora listing items to be considered for the Garage. Greg Grinnell noted that the estimated cost at this time is \$665,000 and that the Town would act as General Contractor.

Larry Nash joined the Board to discuss the flags in Town. Greg Grinnell stated that the flags were changed without discussing with the Selectmen. Larry Nash stated that he wanted to display historical flags with the 250th occurring next year. Dick Fortin stated that residents want the American flags back on display. John Schmerfeld stated that some residents have called the flags provocative. The Board requested, and Larry Nash agreed, to remove the new flags. Larry Nash stated that some of the American flags are tattered and Dick Fortin noted that the Town will pay for the replacement flags.

The Board discussed shooting ranges in Town and possibly adopting an Ordinance. The Board tabled the discussion as Sheriff Richardi was unable to attend the meeting.

The Board discussed the shed at Camp Waukeela. Dick Fortin suggested requesting a site visit to measure the structure. The Board will reach out to the owners to set up a site visit.

The Board discussed the status of Youngs Road. Dick Fortin stated that he has been researching the initial layout of the road and noted that at a previous Town Meeting it was designated as a 50-foot right of way. John Schmerfeld will contact NHMA regarding the issue.

John Schmerfeld made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:32 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832.

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

July 3, 2025

An emergency meeting of the Board of Selectmen took place on Wednesday, July 3, 2025 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 10:05 am.

This was an emergency meeting called to review and discuss a request calling for immediate action regards a complaint of a Town employee.

The meeting was posted at Town Hall and the Eaton Village Store at 4 pm on July 2 pm, soon after the meeting was scheduled.

Motion made to designate Dick Fortin as presiding officer by Greg Grinnell, seconded by John Schmerfeld. All in favor.

Motion to enter nonpublic session was made Greg Grinnell, seconded by John Schmerfeld, for reason of RSA 91-A:3,II(c) Matters which, if discussed in public, would likely affect the reputation of any person, other than a member of this board.

Roll Call vote to enter into nonpublic

Greg Grinnell -	yes
Dick Fortin -	yes
John Schmerfeld. -	yes

Entered Nonpublic session at 10:09 am.

Public session reconvened at 11:51 am.

Motion made to seal these minutes by Greg Grinnell, seconded by John Schmerfeld because it would affect adversely the reputation of any person other than a member of this board.

Roll Call Vote to seal the minutes:

Greg Grinnell -	yes
Dick Fortin. -	yes
John Schmerfeld -	yes

Motion passed.

Motion made to adjourn by Greg Grinnell, seconded by John Schmerfeld. All in favor.

Meeting adjourned at 11:53 am.

These minutes recorded by : Richard Fortin



TOWN OF EATON, NEW HAMPSHIRE 03832.

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

July 7, 2025

An emergency meeting of the Board of Selectmen took place on Monday, July 7, 2025 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 3:04 pm. Lianne Boelzner was also present.

This was an emergency meeting called to review and discuss a request calling for immediate action regards an internet posting related to a Town employee.

The meeting was posted at Town Hall and the Eaton Village Store soon after the meeting time was confirmed.

Motion made to designate Dick Fortin as presiding officer by Greg Grinnell, seconded by John Schmerfeld. All in favor.

Motion to enter into nonpublic session was made by Greg Grinnell, seconded by John Schmerfeld, for reason of RSA 91-A:3,II(c) Matters which, if discussed in public, would likely affect the reputation of any person, other than a member of this board.

Roll Call Vote to enter into nonpublic

Greg Grinnell -	yes
John Schmerfeld -	yes
Dick Fortin -	yes

Entered Nonpublic session at 3:07 pm.

Public session reconvened at 3:55 pm

Motion made to seal minutes by Greg Grinnell, seconded by John Schmerfeld because it would affect the reputation of any person other than a member of this board.

Roll Call Vote to seal the minutes:

Greg Grinnell	-	yes
John Schmerfeld	-	yes
Dick Fortin	-	yes

Motion passed.

Motion to accept the minutes of the public session of the July 3, 2025 meeting made by Greg Grinnell, seconded by John Schmerfeld. Motion passed.

Motion made to adjourn by Greg Grinnell, seconded by John Schmerfeld. Motion passed.

Meeting adjourned at 4 pm.

Minutes recorded by: Richard Fortin



TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

July 15, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, July 15, 2025 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 2:30 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$76,454.97 for 18 items. The Payroll Manifest and checks were also reviewed and signed.

At 2:50 pm, Dick Fortin made a motion, seconded by Greg Grinnell, to enter non-public session under RSA 91-A:3 II(c). Motion carried by roll call vote (Greg Grinnell-Yes, Dick Fortin-Yes, John Schmerfeld-Yes).

Dick Fortin made a motion, seconded by Greg Grinnell, to adjourn the non-public session and return to public session. Motion unanimously carried. The Board reconvened public session at 3:06 pm.

Dick Fortin made a motion, seconded by Greg Grinnell, to seal the Minutes because it was determined that divulgence of this information likely affect the reputation of an individual. Motion carried by roll call vote (Greg Grinnell-Yes, Dick Fortin-Yes, John Schmerfeld-Yes).

Brian Hebert joined the Board to discuss dump truck noise on Route 153. Brian Hebert stated that he discussed the issue with Road Agent Richard Heath and William Heath and requested that the J-brake not be used at his property and that if it continues, he will take the issue to the State Police. Brian Hebert questioned if rental of equipment is put out to bid. Dick Fortin explained that equipment and truck rental prices are requested every year from different companies and noted that historically the Road Agent has used personal equipment that is rented by the Town. The Board will review this issue with the Road Agent at their next meeting.

Signature items included the Emergency Services Contract with Center Conway Fire Department and Notice of Intent to Cut for Timothy Ostendorf & Robert Barker (R07-001 & 010).

The Board reviewed an application to Bait Wildlife. It was the consensus of the Board that the Town will no longer approve bear baiting on Town lands.

Alfred Frizelle submitted a Building Permit application demolish and rebuild a deck at 2308 Eaton Road (U01-043). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025015).

The Board reviewed and amended the Minutes of July 1, 2025. ***John Schmerfeld made a motion, seconded by Greg Grinnell, to adopt the Minutes as amended. Motion unanimously carried.*** It was reported that Larry Nash stepped down from caring for the flags so the Selectmen removed the flags and will purchase all new contemporary flags. The Board thanks Larry Nash for his service to the Town.

The Board reviewed the Minutes of July 7, 2025. ***John Schmerfeld made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

The Board discussed the issue of lost beach guest passes. It was the consensus of the Board to not replace lost guest passes.

The Board reviewed a request from Diana Simonds regarding the Snowvillage Cemetery. The Board requested that a new plot be purchased in the new section of the Cemetery to accommodate the additional family members.

The Board was advised of a Regional Ambulance meeting to be held on Tuesday, July 22nd at 6:30 pm at the Freedom Town Hall.

Michael Woronka of Action Ambulance submitted information on the FirstNET system for the Board's review.

Robert Christensen of HSEM scheduled a meeting on August 14th to discuss possible training exercises.

The Board reviewed an email from Sheriff Richardi. The Board discussed the possibility of sending a letter to property owners who are possibly shooting on their property to advise that caution should be taken to ensure the safety of surrounding properties. The Board will speak to the property owner before moving forward with any action.

The Board discussed the status of Youngs Road and will finalize a letter regarding the width of the road.

Colton Dow met with the Board and gave an update on the proposed subdivision. Colton Dow explained that the abutter agreed to sell the required five-feet for road frontage but no plans have been finalized at this time. The Board set forth the July 30th deadline to file an application to the Planning Board. The Board agreed to waive any fines until the July 30th filing deadline for application submittal.

The Board reviewed a definition to be added to the Acceptable Use policy. The Policy will be updated, signature pages added and ready for adoption at the next Board meeting.

The Board reviewed and amended the Employment Policy.

The Board scheduled a Joint Board meeting for Tuesday, September 23rd, at 6 pm.

Dick Fortin explained that Emily Lucy has purchased the required liability insurance for the Blueberry Agreement. The Board reviewed and signed the Agreement.

Dick Fortin explained that he researched the property assessment cards for Camp Waukeela and noted that the shed was never shown as a structure. Dick Fortin suggested that the Selectmen request a site visit and that they should seek approval from the Zoning Board for the increase in size of the shed.

Dick Fortin noted that he reviewed Foss Mountain Road and reported that the condition is not bad at this time.

Dick Fortin explained that Suzanne Raiche had a request to bring a service dog onto the Beach. It was the consensus of the Board to not permit the service dog as it would be for training of the dog and not required need.

The Board discussed a request to utilize Crystal Lake for an occupational therapy class. The Board will research the liability issue for further discussion.

Dick Fortin gave an update on the Conservation Commission and an overview of Steve Kafka's progress on the Potter Road access to Conway Lake. Dick Fortin noted that he has been working with Emily Lucy on the harvesting of blueberries.

The Board reviewed a report of mountain bikes on Foss Mountain. John Schmerfeld stated that there is signage restricting the use of bikes on the Foss Mountain trail.

Dick Fortin noted that Maverick Eldridge will be cutting the trees at the Eaton Cemetery on Thursday.

Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:10 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832.
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
July 14, 2025

An emergency meeting of the Board of Selectmen took place on Monday, July 14, 2025 at the Little White Church, Eaton NH. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 8:00 am.

This was an emergency meeting called to review and discuss a request calling for immediate action regards an internet posting related to a Town employee.

Motion made to designate Dick Fortin as presiding officer by Greg Grinnell, seconded by John Schmerfeld. All in favor.

Motion to enter into nonpublic session was made by Greg Grinnell, seconded by John Schmerfeld, for reason of RSA 91-A:3,II(c) Matters which, if discussed in public, would likely affect the reputation of any person, other than a member of this board.

Roll Call Vote to enter into nonpublic	Greg Grinnell	- yes
	John Schmerfeld	- yes
	Dick Fortin	- yes

Entered Nonpublic session at 8:01 am.

Public session reconvened at 9:13 am

Motion made to seal minutes by Greg Grinnell, seconded by John Schmerfeld because it would affect the reputation of any person other than a member of this board.

Roll Call Vote to seal the minutes:	Greg Grinnell	- yes
	John Schmerfeld	- yes
	Dick Fortin	- yes

Motion passed.

Motion made to adjourn by Greg Grinnell, seconded by John Schmerfeld. Motion passed.

Meeting adjourned at 9:15 am.

Minutes recorded by: Richard Fortin

TOWN OF EATON, NEW HAMPSHIRE 03832.
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
July 15, 2025

An emergency meeting of the Board of Selectmen took place on Tuesday, July 15, 2025 at the Little White Church, Eaton NH. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 7:20 am.

This was an emergency meeting called to review and discuss a request calling for immediate action regards an internet posting related to a Town employee.

Motion made to designate Dick Fortin as presiding officer by Greg Grinnell, seconded by John Schmerfeld. All in favor.

Motion to enter into nonpublic session was made by Greg Grinnell, seconded by John Schmerfeld, for reason of RSA 91-A:3,II(c) Matters which, if discussed in public, would likely affect the reputation of any person, other than a member of this board.

Roll Call Vote to enter into nonpublic	Greg Grinnell	- yes
	John Schmerfeld	- yes
	Dick Fortin	- yes

Entered Nonpublic session at 7:25 am.

Public session reconvened at 8:58 am

Motion made to seal minutes by Greg Grinnell, seconded by John Schmerfeld because it would affect the reputation of any person other than a member of this board.

Roll Call Vote to seal the minutes:	Greg Grinnell	— yes
	John Schmerfeld	- yes
	Dick Fortin	— yes

Motion passed.

Motion made to adjourn by Greg Grinnell, seconded by John Schmerfeld. Motion passed.

Meeting adjourned at 9:00 am.

Minutes recorded by: Richard Fortin

TOWN OF EATON, NEW HAMPSHIRE 03832.

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

July 16, 2025

An emergency meeting of the Board of Selectmen took place on Wednesday, July 16, 2025 at the Little White Church, Eaton NH. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 2:00 pm.

This was an emergency meeting called to review and discuss a request calling for immediate action regards an internet posting related to a Town employee.

Motion made to designate Dick Fortin as presiding officer by Greg Grinnell, seconded by John Schmerfeld. All in favor.

Motion to enter into nonpublic session was made by Greg Grinnell, seconded by John Schmerfeld, for reason of RSA 91-A:3,II(c) Matters which, if discussed in public, would likely affect the reputation of any person, other than a member of this board.

Roll Call Vote to enter into nonpublic	Greg Grinnell	- yes
	John Schmerfeld	- yes
	Dick Fortin	- yes

Entered Nonpublic session at 2:01 pm.

Public session reconvened at 2:52 pm

Motion made to seal minutes by Greg Grinnell, seconded by John Schmerfeld because it would affect the reputation of any person other than a member of this board.

Roll Call Vote to seal the minutes:	Greg Grinnell	- yes
	John Schmerfeld	- yes
	Dick Fortin	- yes

Motion passed.

Motion made to adjourn by Greg Grinnell, seconded by John Schmerfeld. Motion passed.

Meeting adjourned at 2:55 pm.

Minutes recorded by: Richard Fortin

TOWN OF EATON, NEW HAMPSHIRE 03832.

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

July 23, 2025

An emergency meeting of the Board of Selectmen took place on Wednesday, July 23, 2025 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 6:00 pm.

This was an emergency meeting called to deal with dog issues on Youngs Road and to review personnel matters.

The 7 pm meeting was posted at Town Hall and the Eaton Village Store at 9:00 am on July 22, soon after the meeting was scheduled. A memo recieved from Town Council on July 22 necessitated an earlier start at 6 pm.

Dog issue- Dick Fortin received a call from Loralie Girard on Thursday 7/17 regarding Quddus Snyder's dogs bothering the surveyors. Loralie informed Quddus they would be surveying at the shared boundary between her client and Quddus. That day he kept the dogs in. Girard returned the next day and Quddus had not kept his dogs in and they acted aggressively towards the surveying crew. Girard wanted to inform the BOS that they are still dealing with the dog issue. Fortin told Girard he would work on the issue and get back to her. Fortin called Conway Police to get the contact info for Conway's Dog Officer. Fortin called Rick Young, former Selectmen for information on how dogs were delt with in the past and whether Eaton had ever passed a leash law. Fortin called the Conway Dog Officer a number of times without success and finally called the Carroll County Sheriff for information / assistance. Fortin called Girard to relay that her best option at this time was to call the Sheriff if an incident occurred again. John Schmerfeld called Quddus to inform him Girard would be working there 7/21 to 7/23 and he had to keep his dogs in and that the Selectmen had contacted the Sheriff's Department and also referred him to RSA 466:30 Dog Control Law. Quddus indicated he would keep his dogs in. On Wednesday July 23, the Town Administrator did in fact find a Town vote from March of 1989 adopting the Dog Control Law which now allows Law Enforcement to apply the RSA if dog issues present themselves.

Loss Beach Pass - BOS decided to re-issue a Sticker but not a Visitor's Pass.

Ambulance Contract - John and Dick attended the 6 Town Ambulance meeting where billing and staffing was discussed. An October 21 meeting date was set to review call numbers.

Motion made to designate Dick Fortin as presiding officer by Greg Grinnell, seconded by John Schmerfeld. All in favor.

Motion to enter nonpublic session was made Greg Grinnell, seconded by John Schmerfeld, for reason of RSA 91 -A:3,II(c) Matters which, if discussed in public, would likely affect the reputation of any person, other than a member of this board.

TOWN OF EATON, NEW HAMPSHIRE 03832.

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

July 29, 2025

An emergency meeting of the Board of Selectmen took place on Tuesday, July 29, 2025 at the Evans Memorial Bujjdjng. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 6:00 pm.

This was an emergency meeting called to deal with issues on Youngs Road and to review personnel matters. Time did not allow for 24 hour notice because of scheduling issues with the BOS after receiving correspondence for the Town Attorney.

Youngs Road - Violations of Eaton Zoning regulations by Quddus Snyder were discussed including 6 foot monoliths and compost bins not meeting setbacks and lack of required Building Permits.

BOS reviewed Eaton Zoning Regulation Art. IV A-2 Land Usage " No land or water area in Eaton may be used as a junk yard or storage place for unregistered vehicles unfit for use on the highway, second-hand unusable machinery, scrap materials or any other used second-hand articles the accumulation of which is detrimental or injurious to the neighborhood. Notification will be sent to Snyder with a 30 day notice (August 28, 2025) requiring removal subject to penalties according to Eaton Zoning regulation Art. XII Penalties Fine up to \$275 / day after the 30 day grace period.

Another letter will be sent to Billy Thoms regarding toilets on a granite slab, considered a "structure" violating setbacks and the potential sign violation based on the size of said sign. The letter will also include reference to Art. IV A-2 for second-hand articles the accumulation of which is detrimental or injurious to the neighborhood.

A letter will also be sent to Quddus Snyder informing him of the 1989 vote at Town Meeting adopting RSA 466:30-a. Mr. Snyder needs to comply at risk of having his dog impounded by the authorities.

Rj2 request for information - much of the information requested was in fact discussed under nonpublic session and the minutes were sealed. That information is exempt from any 91 -A request.

Camp Waukeela - has a golf cart the staff are driving on the Brownfield Road and Route 153. John SchmerfeJd will approach the camp directors / maintenance supervisor to inform them it is illegal and dangerous.

Motion made to designate Dick Fortin as presiding officer by Greg Grinnell, seconded by John Schmerfeld. All in favor.

TOWN OF EATON, NEW HAMPSHIRE 03832.

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

July 30, 2025

An emergency meeting of the Board of Selectmen took place on Wednesday, July 30, 2025 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld, and Lianne Boelzner. The meeting was called to order at 1:02 pm.

This was an emergency meeting called to review and discuss a request calling for immediate action regarding an internet posting related to a town employee and personnel matters. Time did not allow for 24 hour notice because of scheduling issues with the BOS after receiving correspondence for the Town Attorney.

Motion was made to appoint Richard Fortin as the presiding officer by Greg Grinnell and seconded by John Schmerfeld.

Motion to enter nonpublic session was made Greg Grinnell, seconded by John Schmerfeld, for reason of RSA 91 -A:3,II(c) Matters which, if discussed in public, would likely affect the reputation of any person, other than a member of this board.

Roll Call vote to enter into nonpublic
Greg Grinnell - yes
Dick Fortin - yes
John Schmerfeld. - yes

Entered Nonpublic session at 1:04 pm.

Public session reconvened at 1 :40 pm.

Motion made to seal these minutes by John Schmerfeld, seconded by Greg Grinnell because it would affect adversely the reputation of any person other than a member of this board.

Roll Call Vote to seal the minutes:
Greg Grinnell yes
Dick Fortin. yes
John Schmerfeld yes

Motion passed.

BOS discussed the dog issue on Youngs Road. Lianne will contact the Conway Animal Control Officer. She has recently agreed to be Albany's dog officer. Eaton will pursue the option of her being the Town's Animal Control Officer.

Town administrator will contact Town Attorney to draft a response to Jr2's request for information.

Fortin will contact Lorali Girard regarding new information related to "Control of Dog" issue on Youngs road.

Schmerfeld has been trying to contact Waukeela regarding a golf cart issue. Town Administrator sent an email to Abby Sparks about the concern.

Grinnell had contact with the occupants of a camper parked off Rt. 153 at the junction with the Brownfield Road. The camper left after the discussion.

Colton Dow contacted the Town Administrator to explain he might not make the August deadline for the Planning Board. BOS decided waiting until September was not acceptable and fines would be assigned if the August deadline was not met.

Motion to Adjourn made by John Schmerfeld, seconded by Greg Grinnel.

Motion passed, all in favor.

Meeting adjourned at 1:56 pm.

Minutes recorded by Richard Fortin

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

August 5, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, August 5, 2025 at the Evans Memorial Building. Present were Greg Grinnell and Dick Fortin. John Schmerfeld attended the meeting via telephone due to a court summons in Virginia. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$91,453.78 for 23 items. The Payroll Manifest was also reviewed and signed.

The Board reviewed the Minutes of July 15, 2025. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Minutes of July 14-30, 2025. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Non-Public Session Minutes of July 15, 2025. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Anne Skidmore joined the Board to request use of the Town beach for a gathering of second grade students. Dick Fortin explained that the Selectmen have not approved gatherings at the beach for years due to prior issues. Greg Grinnell noted that there is also a liability issue. Anne Skidmore noted that most people attending have a pass and that guests would arrive at 4 pm. Dick Fortin stated that he would rather guests arrive at 5 pm after regular beach hours. John Schmerfeld noted that if everyone has a beach pass, the Selectmen do not have to approve. Dick Fortin stated that if everyone has a pass, his only request is that everyone arrives after 5 pm and leaves after the gathering.

Dennis Sullivan joined the Board and explained that Lindsay Kafka is not interested in the position of Moderator. Dennis Sullivan noted that he will be running for the position again next year but requested that the Board look for a resident interested in the position.

Dennis Sullivan gave an update on the Planning Board and noted that they have drafted an amendment regarding short-term rentals. Dennis Sullivan noted that the Board will begin working on finalizing the wetland ordinance and then small zoning changes due to new Statutes. Dick Fortin requested that the Board add "structure" to Article IV, Section C for clarification purposes.

Elizabeth Cobbs, Phil Greene and Justin Greene joined the Board to discuss an incident at their property regarding a stray bullet. Dick Fortin explained that the Board reached out

to Sheriff Richardi who assured the Board that everyone in the area who is known to be shooting has sufficient acreage for a shooting range. Dick Fortin suggested reaching out to property owners asking that they be careful when using the shooting range and perhaps request signs be posted. Dennis Sullivan noted that the bullet appears to have come from the east. Justing Greene stated that he is concerned about the safety of people on the property. John Schmerfeld questioned whether there are any other marks on the house. Dennis Sullivan stated that he has not looked at the siding. Dick Fortin noted that he is unsure that this is a Town issue and requested that a family member be present when speaking with property owners. The Board will pursue meeting with property owners. John Schmerfeld suggested a generic reminder in The Tatler that people should be aware of the direction they are shooting as stray bullets have been found. Dick Fortin explained that he noticed that the barn has been re-sided and that a Building Permit is required for maintenance work in excess of \$2500. Phil Greene acknowledged that siding has been replaced.

Road Agent Heath joined the Board to discuss Highway Department projects and an update on Bull Pasture Road, as well as a tentative schedule for work on Towle Hill and finishing Bull Pasture Road. Road Agent Heath stated that he has changed diesel providers to Irving Oil because they hold the State contract and their prices are better for the Town. Road Agent Heath stated that they will be doing road-side mowing in September. Road Agent Heath gave an overview of the guard rails and stated that he will be requesting cost estimates to replace guard rails on Potter, Towle Hill and Bull Pasture Roads.

The Board reviewed, adopted and signed the revised Employment Policies.

Signature items included correspondence, Responses to Tax Exemption Applications, Certificate of Occupancy for Marla Browning (R09-013-A), Emergency Services Contract with the Freedom Fire Department, Town Land Use Permits and the Health Officer Nomination Form.

Jessica Fortin & Brian Greenough submitted a Building Permit application to demolish an 8x8 shed at 69 Woodland Acres Road (R05-016). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025016).

John Schmerfeld & Cindy Hall submitted a Building Permit application for a 32x15x55 wood shed with a tin roof at 2677 Eaton Road (R05-001). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025017).

John Perrie submitted a Building Permit application for a garage/barn with living space on the second floor at 169 Lary Road (R06-008). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025018).

Tony Costigan submitted a Building Permit application for a generator at 368 Stewart Road (R03-013-C). The Building Permit application was reviewed and approved as all

requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025019).

The Board reviewed the 2025 Community Acknowledgement Form for the NH Floodplain Management Program and discussed the requirements regarding the National Flood Insurance Program (NFIP).

The State of NH submitted a Statement of Remittance for the Quarter 1 Highway Block Grant payment of \$13,538.22.

Cindy Hall submitted a request that the Town increase water testing at the Town Beach.

Ralph Wilkewitz suggested that the Selectmen use funds from the Eaton Days Trust Fund to replace picnic tables.

NH Municipal Bond Bank submitted the July bond sale results.

NH Department of Transportation submitted information on the Fiscal Year 2026 Highway Block Grant payments.

NH Department of Homeland Security submitted information on the 2025 Nonprofit Security Grant program.

Town of Conway submitted information on the Household Hazardous Waste Collection Day to be held on September 27th, 8 to 11:30 am.

The Board reviewed guidance from NHMA regarding newly adopted State Statutes which potentially affect the Town's Ordinances.

Strong Tree Engineering submitted a draft plan for the proposed Dow subdivision.

John Schmerfeld noted that there is an HSEM meeting on Thursday, August 14th, to discuss potential training for the Town.

The Board discussed the status of a potential Animal Control Officer.

The Board discussed the shed at Camp Waukeela and noted that it is much larger than the prior shed. The Board will draft a letter to the Camp owners.

Dick Fortin gave an overview of a recent fire on Willis Bean Road and questioned whether the Town should pursue a 674:41 Waiver.

Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:10 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

August 15, 2025

A duly-noticed Special Meeting of the Board of Selectmen took place on Friday, August 15, 2025 at the Snowville Cemetery. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 7:00 am.

The Selectmen ribboned the four-corners, as found, of a cemetery plot in the old section of the Cemetery. The Board will further discuss this plot at their next meeting.

The meeting was adjourned at 7:30 am.

Respectfully submitted,

Richard Fortin

Richard Fortin

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
August 19, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, August 19, 2025 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 2:30 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$378,845.73 for 15 items. The Payroll Manifest was also reviewed and signed.

The Board reviewed the Minutes of August 5, 2025. ***Dick Fortin made a motion, seconded by John Schmerfeld, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Minutes of August 15, 2025. ***John Schmerfeld made a motion, seconded by Dick Fortin, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed information from TD Bank regarding the interest rates for CDs. ***Dick Fortin made a motion, seconded by John Schmerfeld, to roll over the CD for an additional two months. Motion unanimously carried.***

NHDRA submitted information on statutory changes to Property Tax credits for Veterans.

The Board reviewed water test results from Granite State Analytical for testing at the Town Beach on August 4, 2025.

The Board reviewed, adopted and signed the Acceptable Use of Information Technology Resources Policy. The Board will meet with employees, elected officials and Board chairs to review the Policy.

The Board reviewed a flyer for the Eaton Age in Place Series beginning September 4th.

Signature items included correspondence and Notice of Intent to Cut Wood for Robert Hatch (R09-003).

David & Linda Sorensen submitted a Building Permit application for an 8x16 Honeybee House at 67 Old Portland Road (R11-030). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025020).

Paul Paradis submitted a Building Permit application for a 12x12 shed at 313 Willis Bean Road (R13-008). The Building Permit application was reviewed and approved as all

requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025021).

The Board discussed requesting that property owners file an Agreement as required under RSA 674 even though buildings have been constructed.

Mary McCormick met with the Board regarding the removal of a driveway culvert at her property. Mary McCormick explained that when the roadwork was done about a year ago, Road Agent Heath asked about the second driveway and she told him that she does not use that access, so the culvert was removed. Mary McCormick noted that it was a misunderstanding and that she told Road Agent Heath that she could not afford both culverts. Dick Fortin questioned whether this access is needed. Mary McCormick noted that access is needed for tree removal. Dick Fortin explained that a clear ditch is maintenance free but a culvert requires regular maintenance and that maintenance and replacement is the responsibility of the property owner. Mary McCormick stated that there is a culvert that crosses the road so not much water goes past her house. John Schmerfeld stated that a ditch is preferred over a culvert. Road Agent Heath stated that both culverts were rotted and that there was part of a cement pipe in the culvert that was removed. Road Agent Heath suggested that the ditch be filled with pulpwood to give temporary access to remove the trees and then the fill would be removed. Dick Fortin questioned whether there is a preference and if Ms. McCormick wants the culvert replaced. Mary McCormick stated that it may be easier to have a culvert. Greg Grinnell noted that once a culvert is installed, maintenance is the responsibility of the property owner. The Board indicated that they will further discuss the issue and report back to Ms. McCormick.

The Board further discussed the issue and noted that there was a mis-communication and that both options should be spelled out, noting that an open ditch is the preference of the Selectmen.

Quddus Snyder met with the Board to discuss Youngs Road. Dick Fortin reviewed the photos submitted by Mr. Snyder and gave an overview of each "structure." Quddus Snyder stated that his intent was to point out that these items meet the definition of a structure. Dick Fortin stated that the sign on the granite block meets the definition of a structure because it is attached to a much larger upright than is necessary compared to the other examples Mr. Snyder provided. Dick Fortin stated that if it was not over four square feet and attached to a simple post, it would only need to meet the sign requirements in the Zoning Ordinance. Dick Fortin stated that the sign on a granite block and the toilets require a Building Permit. Dick Fortin explained that the regulations were voted on at Town Meeting and the Selectmen enforce them with common sense. Quddus Snyder stated that the common sense clause allows the Selectmen to ignore items but put his property under a microscope. Greg Grinnell stated that the Selectmen are attempting to enforce the regulations. Quddus Snyder stated that he wants to comply after definitions have been discussed and that he will not be pursuing a Building Permit so will make adjustments. Quddus Snyder questioned the definition of second-hand items and questioned how many are permitted. Dick Fortin stated that the Selectmen have observed items that have recently appeared and now litter the side of the road. Quddus Snyder stated that these items were all on the farm and that they are not permanent as they will be disposed of on amnesty day. Quddus Snyder questioned what is an "accumulation" and "injurious". Greg

Grinnell stated that residents in Town are complaining. Quddus Snyder stated that he receives compliments. John Schmerfeld stated that the Selectmen's job is to be objective and that Article IV in the Zoning Ordinance spells out what is injurious. Quddus Snyder stated that the definitions are subject to interpretation and that the mattresses are not detrimental. John Schmerfeld stated that the Board is trying to be reasonable and that the tires will degrade and impact groundwater quality, which is an issue. Quddus Snyder argued that culverts and materials used are an issue because of exposure to sun and are in the flow of water. Quddus Snyder stated that he wants the Selectmen to make decisions about what is "injurious" as it is a judgement call and has never been challenged. Quddus Snyder stated that he will clean up the Thoms property and then meet again with the Board to discuss his property.

Gerard Vanasse submitted a Building Permit application for a 13x20x12 wooden shed in an existing footprint (non-conforming) at 22 Glines Hill Road (U02-021-B). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025022).

Gerard Vanasse stated that there is a drainage issue in front of his house and that the new road is higher so he has to drive in at an angle. Gerard Vanasse stated that there used to be a catch basin on his front lawn but noted that it was always filling up with sand. The Board will conduct a site visit to review the situation. Gerard Vanasse also noted that the speed of vehicles on the road has increased and that tractor trailers are also now using Glines Hill Road.

John Schmerfeld explained that Bob Christensen of HSEM would like to perform training at a Selectmen's meeting. John Schmerfeld will work on scheduling the training session.

Dick Fortin gave an update on the Conservation Commission and noted that the Commission suggested that the beach attendants take daily water temperatures.

Dick Fortin stated that he received an update from Larry Nash regarding a fire on Potter Road.

The Board noted that they personally stopped to see Larry Nash and thank him for his years of service with the flags.

Dick Fortin explained that he measured the Simonds cemetery plots at the Snowville Cemetery and stated that one corner needs to be moved. The Board will meet with Diana Simonds and Elaine Klose at the Cemetery.

The Board reviewed the current fee schedule and will hold a public hearing to revise the fees. It was noted that the cost of certified mail exceeds the current fee for those mailings.

At 5:58 pm, Dick Fortin made a motion, seconded by John Schmerfeld, to enter non-public session under RSA 91-A:3 II(c). Motion carried by roll call vote (Greg Grinnell-Yes, Dick Fortin-Yes, John Schmerfeld-Yes).

The Board reconvened public session at 6:30 pm.

John Schmerfeld made a motion, seconded by Greg Grinnell, to seal the Minutes because it was determined that divulgence of this information likely affect the reputation of an individual. Motion carried by roll call vote (Greg Grinnell-Yes, Dick Fortin-Yes, John Schmerfeld-Yes).

Greg Grinnell made a motion, seconded by John Schmerfeld, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:31 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

September 2, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, September 2, 2025 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$24,917.29 for 15 items. The Payroll Manifest was also reviewed and signed.

Betsy Gemmecke and Lindsay Kafka joined the Board to discuss the upcoming Aging In Place Seminars. Betsy Gemmecke stated that she would like the Selectmen to attend the October 23rd session as that will be when options and suggestions on how to move forward are discussed. Lindsay Kafka stated that there are community programs in existence that the Town can review for ideas. Betsy Gemmecke explained that the Town of Freedom has a part-time elder services person for resources. Lindsay Kafka stated that needs of the community need to be assessed and then determine what can be addressed by volunteers before it is known what the Town can do to assist. John Schmerfeld noted that as the process unfolds, if it affects the Town budget, deadlines should be monitored. Betsy Gemmecke noted that EVPS has offered to assist with access to a separate bank account and that there are a lot of different models to review.

Joel Wasserman questioned when the roads will be graded. Dick Fortin explained that roads cannot be graded when it is so dry and that the Highway crew is waiting for rain.

The Board reviewed and amended the Minutes of August 19, 2025. ***Dick Fortin made a motion, seconded by John Schmerfeld, to adopt the Minutes as amended. Motion unanimously carried.***

Signature items included a Cemetery Deed for the Patterson Family.

David Lovequist submitted a Building Permit application to replace kitchen cabinets and island at 67 Willis Bean Road (R07-019). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025023).

Jay Perault & Erin DeRoche submitted a Building Permit application for a 28x28 Garage with living space on the second floor at 16 Lary Road (R06-025). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025024).

Joseph & Robin Medeiros submitted a Building Permit application for a 16x26 addition and 5x16 deck at 81 Cove Road (R01-043). The Building Permit application was reviewed and

approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025025).

The Board reviewed an email addressed to Health Officer David Pandora and indicated that the email should be sent directly to Mr. Pandora.

Starting Point submitted information for the 2026 funding request.

NH Municipal Bond Bank submitted information for the January 2026 bond sale.

The Board reviewed key contact information submitted by the NH Department of Health & Human Services for the Health Officer.

Quddus Snyder joined the Board to discuss Zoning Ordinance compliance issues at 140 Youngs Road. Quddus Snyder requested clarification on the monoliths which are more than 6-feet in height and questioned if it fits into the neighborhood as it is not blocking the view of the road. Greg Grinnell questioned whether Mr. Snyder is willing to pay for replacements if they are hit by the Town plow. Quddus Snyder stated that his driveway is the road and that the posts are in his lawn. Dick Fortin stated that they are in violation of Zoning because of the setback requirement and suggested obtaining a Variance from the Zoning Board as the Selectmen do not have the authority to waive Zoning Ordinance requirements. Quddus Snyder stated that it is a reasonable request as it is only 20 feet from the road to his front door. Quddus Snyder stated that the post slow down traffic and that additional time would be needed to apply to the Zoning Board. Dick Fortin noted that the Road Agent should be involved in the location of the posts to make sure they are not in the way of snowplows. Dick Fortin stated that residents have obtained Building Permits for compost bins as it is a structure and noted that it also needs to meet setback requirements. Quddus Snyder questioned if that applies if he adds flowers. Quddus Snyder explained that the bins came about as a way to move compost to mulch the trees. Quddus Snyder stated that he approached the Selectmen in May about the trees and is still waiting for answers regarding the width of the road and the ditching that is damaging the trees. Greg Grinnell stated that the ditches are to keep the road from eroding and that filling them in with mulch defeats the purpose. Quddus Snyder stated that a reasonable way to save the trees is needed. Dick Fortin stated that the road is a 3-rod road and that it sits closer to one side of the right-of-way rather than the middle. Dick Fortin further stated that the Town road specifications call for an 18-foot travel way, 2-foot shoulders and associated ditch on either side. Quddus Snyder stated that the tree roots are damaged and there needs to be an answer about how to proceed. Quddus Snyder stated that the tires have been moved and questioned whether there are any other items to be addressed. John Schmerfeld suggested that when the Road Agent comes to review the posts, a discussion take place regarding the ditches and trees. Quddus Snyder stated that his dogs are farm dogs and that he plans to continue not tying them up. John Schmerfeld stated that the Town adopted this law at a Town Meeting. Quddus Snyder stated that the farm dogs are part of the farm that is on both sides of the road.

The Board reviewed information from NH Municipal Association regarding new laws for potential Warrant Articles at Town Meeting.

The Town of Conway submitted a Regional Impact Notice for development at 2251 White Mountain Highway in North Conway.

The Board reviewed the year-to-date budget and the revised revenues in anticipation of setting the tax rate.

The Board reviewed the Employment Policy: #6--The Town recognizes that an employee may become eligible for Medicare while still working. The Town may offer, on a case-by-case basis, such full-time employee a cash payment in lieu of insurance. **Dick Fortin made a motion, seconded by John Schmerfeld, to authorize reimbursement for the Town Administrator's medical insurance as it is a significant cost savings to the Town in accordance with the Employment Policy. Motion unanimously carried.**

John Schmerfeld reminded the Board that HSEM will be conducting training on October 7th beginning at 2 pm.

Dick Fortin explained that Paul Nuccio has suggested that the water sampling at the beach start earlier in the season and that extra samples be taken during the summer. Dick Fortin noted that the Board should further discuss this proposal.

Dick Fortin suggested that the Board consider a cost share to replace a culvert on Glines Hill Road but recommend that the ditch remain open. Dick Fortin stated that according to the septic design plan on file, the leach field is in the area of where the culvert would be located. The Board discussed the possibility of designing a culvert replacement authorization form.

Dick Fortin noted that he reviewed the Vanasse property and suggested that the ditch be lined with stone rather than gravel.

The Board reviewed the Minutes of the Non-Public Session on August 19, 2025. **John Schmerfeld made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.**

Greg Grinnell made a motion, seconded by John Schmerfeld, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:51 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

September 8, 2025

A Special Meeting of the Board of Selectmen took place on Monday, September 8, 2025 at Potter Road in Eaton. Present were Dick Fortin and John Schmerfeld. The meeting was called to order at 1:10 pm.

The Board met with Richard Mayo to address a complaint regarding brush cutting along Potter Road, a designated scenic road. The Board discussed the extent of the brush cutting along Snow Brook and Potter Road.

The Board discussed the issue of the proximity of Potter Road to Snow Brook at one location on the Mayo property. It was decided that no action to cut a large pine tree and move the road would take place until the Selectmen explored alternate options.

The meeting adjourned at 2:05 pm.

Respectfully submitted,

Richard Fortin

Richard Fortin

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

September 16, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, September 16, 2025 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$110,944.57 for 16 items. The Payroll Manifest was also reviewed and signed.

The Board reviewed the Minutes of September 2 and 8, 2025. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

The Board discussed their meeting with Dick Mayo regarding the proposed tree removal. John Schmerfeld noted that Dick Mayo was told that the Selectmen would look at other options. Dick Fortin noted that there are two separate issues: widening/straightening the road and putting in guard rails and hardening the bank. John Schmerfeld will contact NRCS to request a site visit to look at the situation.

The Board discussed possible items for discussion at the upcoming Joint Board meeting. The Board reviewed the proposed wetland amendment and the balance between protection and not infringing upon property owner rights. The Board discussed the issue of enforcement of the Zoning Ordinance. The Board also raised the issue of clarification to Article IV, Section 4 regarding the setback of items not requiring a Building Permit.

Ariana Rabish joined the Board via telephone to discuss the status of Youngs Road. Dick Fortin noted that all items in the deficiency letter to the property owners has been addressed and stated that the Selectmen focused on Zoning Ordinance violations. Ariana Rabish noted that the signs, toilets and sofa are still on the side of the road and that there is debris within the right of way. Dick Fortin stated that the property owner owns to the center of the road and that the Board focused on the travel way. Ariana Rabish questioned the garbage, debris and profanity in the road. Dick Fortin stated that Town Counsel advised the Board regarding first amendment rights. Ariana Rabish stated that the realty signs are illegal. John Schmerfeld stated that the signs are not real. Dick Fortin noted that Health Officer David Pandora performed a site visit and that the Selectmen are waiting for his report. Ariana Rabish stated that the Town has the right to address trash in the right of way as it is injurious to the neighborhood. Dick Fortin noted that the Board did address some items and that the tires, mattresses and manure bins have been removed. Ariana Rabish requested that the Selectmen take another drive on the road as more items have been placed along the road.

The Board reviewed information regarding newly-adopted State Statutes. The Board will pursue adoption of Keno prohibition and changing the term for Supervisors of the Checklist to 3 years.

The Board reviewed an email from Quddus Snyder regarding the granite posts and road drainage.

John Border submitted traffic information from the digital road signs.

The Board reviewed a request from NHDES for the Town to submit water test results for development of the 2026 Clean Water Act. It was noted that this request has been forwarded to Paul Nuccio.

HealthTrust advised that they will be holding Public Hearings on proposed bylaw changes.

The Board reviewed the final Legislative Bulletin submitted by NHMA.

The Board discussed culvert replacement and noted that NHMA Legal Counsel indicated that the Town should not be installing private culverts and that a letter should be sent to the property owner that the culvert should be replaced.

The Board reviewed the current Fee Schedule and will hold a Public Hearing on December 2nd to amend the fees.

Signature items included Yield Tax Warrants for David & Caroline Powers (R11-016-A) and Eugene Long (R11-002).

David Sorensen submitted a Building Permit application for a generator at 67 Old Portland Road (R11-030). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025026).

MaryAnn & Ken Blatt submitted a Building Permit application for a Farmer's Porch at 135 Brownfield Road (U02-003). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025027).

Chris & Patty Pacewicz submitted a Building Permit application for a bathroom remodel at 17 Pond View Drive (R04-010-B). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025028).

Eleanor Jenkins submitted a Building Permit application for a car port/goat shelter at 397 Towle Hill Road (R07-009). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025029).

John Schmerfeld explained that there are monthly EMD calls with HSEM but that this month's meeting will be held in person. John Schmerfeld noted that he will be attending this meeting.

John Schmerfeld reminded the Board that HSEM will be conducting training on October 7th at 2 pm.

The Board discussed the Grove and Town Beach and whether "No Camping" signs should be posted.

Dick Fortin discussed the ditch at the Vanasse property on Glines Hill Road and suggested lining the ditch with stone to keep the gravel off the lawn. The Board agreed that the existing tar apron does not appear to be an issue.

The Board discussed the replacement of non-conforming shed on Birch Hill Road and noted that the structure is larger in height and has overhangs that were not on the original building. The Board will send a letter to the property owner explaining the regulations pertaining to non-conforming structures.

The Board discussed property on Birch Hill Road that replaced siding and needs to be reminded to file for a Building Permit.

The Board discussed the possibility of adopting a Brush Cutting Policy. Dick Fortin stated that there should be three different standards according to roads: regular, scenic and where water abuts the road. The Board also discussed the possibility of adopting a Noise Ordinance.

Dick Fortin explained that he contacted Health Officer David Pandora regarding the Town Beach and noted that water samples have been taken. Further action will be determined by water test results.

At 6:00 pm, Dick Fortin made a motion, seconded by John Schmerfeld, to enter non-public session under RSA 91-A:3 II(a). Motion carried by roll call vote (Greg Grinnell-Yes, Dick Fortin-Yes, John Schmerfeld-Yes).

At 6:27 pm, Greg Grinnell made a motion, seconded by John Schmerfeld, to leave non-public session. Motion carried by roll call vote (Greg Grinnell-Yes, Dick Fortin-Yes, John Schmerfeld-Yes). The Board reconvened public session at 6:27 pm.

John Schmerfeld made a motion, seconded by Greg Grinnell, to seal the Minutes because it was determined that divulgence of this information likely affect the reputation of an individual. Motion carried by roll call vote (Greg Grinnell-Yes, Dick Fortin-Yes, John Schmerfeld-Yes).

Greg Grinnell made a motion, seconded by John Schmerfeld, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:30 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

October 7, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, October 7, 2025 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 2:00 pm.

Dean Jore and Bob Christensen of NHHSEM joined the Board to present EOC training. Also present for this training session was Road Agent Richard Heath.

Road Agent Heath questioned the status of a new garage and the Selectmen explained that it is not slated for this year's Warrant. The Board discussed brush cutting and Dick Fortin explained that the Board is developing a policy that is based on the type of road being cut. Dick Fortin stated that care should be taken when cutting on roads close to streams and stated that William is using good judgement when leaving growth. Greg Grinnell noted that the shoreline of Conway Lake, especially where the road is in close proximity to the lake should be left untouched. It was noted that of particular concern is the vegetation around the boat launch.

The Board reviewed culvert replacements with Road Agent Heath. Dick Fortin stated that the Selectmen will send letters to the property owners when a deficient culvert is found by the Highway crew. Greg Grinnell stated that the letter will explained that if a culvert is not replaced, the property owner will be responsible for any damages to the roads.

Health Officer David Pandora met with the Board to review the status of Youngs Road and stated that there are no health issues to be addressed. The status and width of the road was reviewed and noted that items are on private property.

Dick Fortin explained that that the Conservation Commission is testing Thurston Pond and that the Chairman suspects a failed septic system. David Pandora explained that if he receives a complaint, he would contact the property owner and request a site visit to check the property.

The Board reviewed checks and signed the Accounts Payable manifest for \$10,280.68 for 13 items. The Payroll Manifest and checks were also reviewed and signed.

Signature items included a Certificate of Occupancy for Zach Page (R13-010).

The Board reviewed the Minutes of September 16 and 23, 2025. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed a letter from Jake Crabbs to Matt & Vicki Weegar regarding the condition of trees on their property. The Board noted that the trees are on private property and that the Town cannot be involved in removal of the trees.

The Board reviewed an email from Wayne Bradbury regarding the stop signs at the “four corners” and recommended installing signs with flashing lights. The Board will discuss this proposal when they meet with NHDOT next month.

The Board reviewed emails from Christopher Indorf and Kirk Roberts regarding their properties. The Board requested that the information be sent to Town Counsel for review. The Board will formulate a policy on how to handle enforcement of Short-Term Rentals.

Town of Madison submitted notice of a Planning and Zoning Board meeting regarding a proposed wireless communications facility.

HeathTrust submitted information on the status of risk pools and changes to their by-laws.

Tri-County CAP submitted information for their 2026 funding request of \$911.00.

The Planning Board submitted Notices of Decision for Peter & Mary Lou Dow and John Edge/Vertex Towers.

The Board reviewed the updated budget report.

Dick Fortin reviewed items raised at the Joint Board meeting: entry onto private property by Board members, Potter Road entry to Conway Lake, Building Permit requirement reminder for the Tatler/Selectmen’s annual letter. Dick Fortin stated that the issue of Town liability was raised if EMS cannot locate a short-term rental and noted that the Town has no liability. Dick Fortin stated that the Board needs to develop a policy on how to proceed with enforcement. John Schmerfeld noted that Town Counsel should at least receive a copy of any letter sent by the Selectmen.

Dick Fortin explained that a plot in the Snowville Cemetery is in violation of the Cemetery Regulations. Greg Grinnell stated that the Trustees should address the issue. It was noted that the new grounds crew find it difficult to mow around items at the Cemetery.

The Board discussed the Zoning Board application process and assistance by Town staff.

Dick Fortin explained that Pam Burns reached out regarding training for ZBA Board members and the use of wifi at the Town Hall.

Dick Fortin stated that no communication has been received from Camp Waukeela. The Board requested that the information be sent to Town Counsel.

John Schmerfeld stated that he attended an EMD meeting and gave an overview of the State’s facility. John Schmerfeld noted that the next step should be a workshop with Fire and Police Departments.

John Schmerfeld explained that he went to the NRCS office requesting assistance regarding Potter Road stream work and was referred to the State Wetlands office for a permit. John Schmerfeld stated that the State will only accept an application with engineered drawings.

The Board will be attending a Regional Ambulance meeting in Freedom on October 21st at 6 pm.

John Schmerfeld stated that the Board needs to further discuss monitoring of cameras and the addition of cameras at Town Hall.

The Selectmen conducted a site visit of the Town Garage and then returned to the Town Hall.

At 5:30 pm, John Schmerfeld made a motion, seconded by Greg Grinnell, to enter non-public session under RSA 91-A:3 II(a). Motion carried by roll call vote (Greg Grinnell-Yes, Dick Fortin-Yes, John Schmerfeld-Yes).

The Board reconvened public session at 5:47 pm.

John Schmerfeld made a motion, seconded by Greg Grinnell, to seal the Minutes because it was determined that divulgence of this information likely affect the reputation of an individual. Motion carried by roll call vote (Greg Grinnell-Yes, Dick Fortin-Yes, John Schmerfeld-Yes).

Greg Grinnell made a motion, seconded by John Schmerfeld, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 5:48 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

October 21, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, October 21, 2025 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$14,371.08 for 13 items. The Payroll Manifest and checks were also reviewed and signed.

The Board reviewed the Minutes of October 7, 2025. ***Dick Fortin made a motion, seconded by John Schmerfeld, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed and approved an application for Veteran's Credit.

The Board reviewed an inspection report for a Short-Term Rental at the Kent property on Ridge Road. The Board tabled the Certificate of Occupancy until the rental listing comes into compliance with the Zoning Ordinance and associated approvals.

The Board reviewed information from HealthTrust regarding the 2026 health insurance rates. After reviewing the rates, Chairman Greg Grinnell signed the 2026 renewal form.

Twin Brook Farm submitted a Building Permit application to renew Permit #2024011 at 222 Birch Hill Road (R10-026). The Building Permit application was reviewed and approved as a Special Exception was granted by the Zoning Board for this non-conforming structure. The Permit was signed by the Board of Selectmen (Permit #2025032).

Ephraim Thompson Farm submitted a Building Permit application for new siding at 76 Birch Hill Road (R10-029). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025033).

Cindy Hall & John Schmerfeld submitted a Building Permit application for a new porch/deck and interior remodel at 2677 Eaton Road (R05-001). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025034).

Kenneth & Marguerite Dean submitted a Building Permit application for a new single-family residence at 275 Cove Road (R01-026). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025035).

Bayard Russell & Anne Skidmore submitted a Building Permit application for a 22x11 deck at 42 Crystal Lake Road (R04-001-F). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025036).

The Board reviewed and discussed the recent Zoning Board of Adjustment approvals and reviewed the rules of procedure for the Boards.

The Board reviewed an estimate from Computer Port for IT services. The consensus of the Board was to solicit additional estimates.

Lindsey Burns reported the use of fireworks in the area of Glines Hill.

The Board reviewed a letter from Steven Farrell regarding his property on Woodland Acres Road. The information will be sent to Counsel for review.

The Board reviewed an email from Graham Moore regarding Camp Waukeela. The Board will meet with Mr. Moore when he is at the Camp in December.

The Board reviewed information regarding CD interest rates. It was noted that the Board approved rolling over the CD for an additional two months.

Primex submitted the 2026 rates for Unemployment, Workers' Compensation and Property & Liability insurance.

The Board reviewed ambulance call numbers and proposed contract costs for the Regional Ambulance meeting to be held at 6:30 pm tonight at the Freedom Town Hall.

Dick Fortin gave an update on the Conservation Commission and explained that the Commission is requesting the installation of "No Parking" signs on Potter Road. The Board discussed the issue and John Schmerfeld suggested additional boulders rather than signs. Dick Fortin noted that another suggestion was to place rocks on the side of the road that would have to be removed for winter.

Dick Fortin stated that the Foss Mountain donation box was vandalized and that vehicles have been broken into while parked in the Foss Mountain parking lot. The Board will meet with Sheriff Richardi to discuss possible actions to monitor the area.

Dick Fortin noted that Mary McCormick has verbally requested that her culvert be replaced on Glines Hill Road.

Dick Fortin stated that he received a letter from Mark Griffin, who indicated that the Selectmen should be aware of the noise levels in Eaton.

Dick Fortin stated that Mike Leafe has finished repairs to the pole shed and handicap ramp.

The Board discussed the Procurement and Conflict of Interest policies and will work on revisions. John Schmerfeld suggested that purchase orders should be reviewed and approved prior to any purchase.

The Board discussed the possible adoption of a Noise Ordinance and will request guidance from NHMA. The Board will also work on creating a tree/brush cutting policy.

Dick Fortin stated that he would like to pursue a volunteer workday for the cemeteries similar to several other surrounding Towns. Dick Fortin explained that the woods are encroaching into the Snowville Cemetery and that the growth should be cut back.

John Schmerfeld stated that the Selectmen should review the draft Zoning Ordinance amendments prior to the Planning Board's work session on November 5th.

John Schmerfeld gave an overview of recent HSEM training and the quarterly EMD training sessions. John Schmerfeld noted that the area EMDs discussed the networking of equipment and the importance of a resource listing in the event of an emergency.

Dick Fortin made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 5:35 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

November 4, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, November 4, 2025 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 2:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$202,499.42 for 21 items. The Payroll Manifest and checks were also reviewed and signed.

The Board reviewed the Minutes of October 21, 2025. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Signature items included a Certificate of Occupancy for James Donato (R04-011-E).

Jacqueline Sparks submitted a Building Permit application to demolish steps and construct a covered entry way & steps in the same footprint at 127 Brownfield Road (U02-002). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025037).

The Board reviewed an email from Quddus Snyder regarding the granite posts on his Youngs Road property.

NHDRA submitted information on the 2025 Carroll County apportionment for Eaton's tax commitment.

The Board discussed a request to utilize Town Hall and equipment to host Medicare counseling sessions. The Board stated that the computer to be used should be taken off the Town's network for security purposes. ***John Schmerfeld made a motion, seconded by Dick Fortin, to authorize the use of Town equipment for the Medicare sessions based on the ability to isolate the computer from the Town's network. Motion unanimously carried.***

Nancy Spaulding of NHDOT joined the Board to discuss multiple issues and concerns. Dick Fortin explained that one of the stop signs at the four corners is not visible because of vegetation. Dick Fortin stated that a suggestion was to place an extra stop sign on the back of the existing sign or to cut back the vegetation. Nancy Spaulding noted that the right-of-way would have to be measured to determine if vegetation could be cut.

Dick Fortin explained that the Town is collecting water sample data and questioned the status of the low salt designation on Route 153. John Schmerfeld stated that the Thurston

Pond conductivity is rising and that the Pond is exposed to the salt because there is no banking in that area. Nancy Spaulding explained that NHDOT is working with NHDES because there is a lot of this activity in the State and that the data should be sent to Mark Hemmerlein for review as he has been asked for suggestions for balancing traffic safety and water quality. John Schmerfeld questioned whether NHDOT is interested in traffic patterns and Nancy Spaulding noted that data is available for some areas. Nancy Spaulding explained that the Selectmen can apply for a seasonal reduction in speed limits and that they should contact Nick Sanders. Dick Fortin noted that there is a run-off ditch from Route 153 directly into Thurston Pond. Nancy Spaulding stated that a crew will review the site in the Spring to move or upgrade with different stone.

Dick Fortin raised the issue of speed signs on Brownfield Road, especially near Snowville. Nancy Spaulding stated that there was a notice to install the signs and that it should have been taken care of. Dick Fortin explained that at the junction of Route 153 and Potter Road there is a hump in the road making it difficult to see and safely enter onto Route 153.

Dick Fortin questioned if NHDOT has a policy regarding start times for equipment. Nancy Spaulding stated that there is no policy and that it is at the discretion of the Patrol Shed supervisor. The Board raised the issue of Jake brakes. Nancy Spaulding stated that the State does not address that issue as it is federal law and that the Town could adopt a local ordinance that would be enforced by local law enforcement.

The Board reviewed a request for sidewalks submitted by Reaves Black. Nancy Spaulding explained that NHDOT would defer to the 10-year plan developed by the local planning commission. Nancy Spaulding stated that there is LPAC funding under the Complete Street Policy and noted that maintenance would be the responsibility of the Town. Nancy Spaulding stated that she will discuss the request with others in her office.

John Schmerfeld raised the issue of an upgrade to Potter Road which would require a Wetlands Permit. John Schmerfeld noted that application will require an engineer and questioned whether any services are available for this process. Nancy Spaulding suggested contacting HEB.

Trustees Elaine Klose, Jane Gray and Nancy Watson joined the Board. The Trustees and Board reviewed information regarding an alternate corner marker. Elaine Klose noted that her only concerns is the length of the stake. John Schmerfeld expressed concern if the marker pops up. Dick Fortin noted that if the marker is below ground level, it should not be an issue with the mower. Elaine Klose suggested requiring steel rather than aluminum. Nancy Watson suggested permitting these markers as a trial to make sure they will not be an issue. Dick Fortin noted that the regulations should be amended as it requires a 6x6 granite block. Jane Gray suggested amending to set forth a minimum and maximum size for the corner markers.

Dick Fortin explained that the two gates at the Eaton Cemetery gets snow pushed against them and recommended removing the gates for the winter season. Dick Fortin stated that part of the retaining wall at the Eaton Cemetery is laying down and that the Town received an estimate of \$7,000 to restore the wall. Dick Fortin suggested having the work done next summer and questioned whether a Warrant Article should be used for funding. Jane Gray

stated it is better to have the issue discussed at the Town Meeting. Dick Fortin stated that he would like to propose an annual work date at the cemeteries and that a notice could be placed in the Tatler.

Dick Fortin noted that there is a plot in the Snowville Cemetery that is within the wooded area. Dick Fortin asked the Trustees to contact the owner and ask if they would be willing to swap in plots. It was noted that the perimeter of the Snowville Cemetery needs to be brush cut as the growth is creeping into the Cemetery.

The Trustees and Selectmen reviewed the Cemetery Regulations and identified several plots that are in violation and should be contacted to remove decorations and gardens.

Nancy Watson raised the issue of changes in State Statutes regarding Class VI roads. John Schmerfeld noted that the gate on the road connecting Elbow Hill Road to Willis Bean Road is locked. The Board will research the issue.

The Board reviewed the proposed Zoning Ordinance amendments. It was the consensus of the Board that the Short-Term Rental amendment should be in line with Town Counsel guidance and that the form to be filled out providing contact information should be mentioned in the Ordinance. Dick Fortin noted that the use of fertilizers should be clarified in the Wetlands Ordinance and that the roll of the Conservation Commission should be limited to reviewing an application.

Peter Sokolosky joined the Board to propose that the Town use "What's App" as a notification system. John Schmerfeld suggested having the Aging In Place group use the system as a trial and that at the January EMD meeting, he will ask about using the application for emergencies. Peter Sokolosky noted that the privacy feature in this application is good and that the Town is not liable because he would be acting as a volunteer.

Greg Grinnell submitted a draft Memorandum of Understanding for the MWV Solid Waste District for the Board's review.

Town of Conway submitted a potential regional impact notice for development on Ledgewood Road in North Conway.

Kenneth & Marguerite Dean submitted a Shoreland Permit Application packet for the Town's records.

John Schmerfeld made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 5:54 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

November 18, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, November 18, 2025 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 3:04 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$39,193.24 for 17 items. The Payroll Manifest and checks were also reviewed and signed.

James Gillis of Fidium joined the Board to discuss fiber internet services for Town Hall. James Gillis gave an overview of the services and noted that copper telephone lines will be replaced in the next one to two years. James Gillis will put together a proposal for the Board's review.

The Board reviewed the Minutes of November 4, 2025. ***Dick Fortin made a motion, seconded by John Schmerfeld, to adopt the Minutes as written. Motion unanimously carried.***

Signature items included a Certificate of Occupancy for Stephen & Jennifer Malvesta (R06-024), Yield Tax Warrant for Timothy Ostendorf & Robert Barker (R07-010) and Cemetery Deed for Lucinda Goslee.

Peter Dow submitted a Building Permit application for a 6x20 covered porch at 2924 Eaton Road (R05-028). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025038).

Corey LeBeuf submitted a Building Permit application to renew his Building Permit and construct a deck and stairs at 3 Old Portland Road (U02-002). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025039).

The Board reviewed a request from Diana Simonds regarding the placement of flat markers at the Snowville Cemetery. The Board will send a letter explaining that due to the headstone placement contrary to the Cemetery Regulations, the flat markers must be in the same direction as the existing headstone.

The Board reviewed an email from Nancy Spaulding regarding a request for seasonal down posting of the speed limit. The Board will reach out to William Lambert of NHDOT.

The Board reviewed information from Noah Roy regarding the Neighborhood Energy program.

The Board reviewed information from TD Bank regarding changes in Escrow procedures.

Conway Area Humane Society submitted a Service Agreement. The Board requested further information for review at their next meeting.

The Zoning Board of Adjustment submitted a Notice of Decision for a Short-Term Rental on Potter Road.

The Board reviewed photographs submitted by Wayne Bradbury of the stream running across Ridge Road. The Board discussed the culverts and flow of water and will further discuss the issue with Road Agent Heath.

The Board reviewed the preliminary property tax rate and supporting documentation. ***Dick Fortin made a motion, seconded by John Schmerfeld, to set the tax rate as set forth by the NHDRA. Motion unanimously carried.***

Dick Fortin gave an update on the Conservation Commission, status of the Conservation Plan and the five primary goals. Dick Fortin noted that the Conservation Plan should focus on Town lands at this time rather than the entire Town. John Schmerfeld suggested that the Commission write the goals, priorities and issues to begin the process and noted that a volunteer policy may be needed.

Dick Fortin stated that a volunteer is needed to learn and assist with the NRI website. Dick Fortin noted that Conservation Chair Paul Nuccio has expressed concern regarding the money needed to keep Foss Mountain open. Dick Fortin explained that the Commission wants a Groundwater Ordinance and will be approaching the Planning Board to pursue the writing of an Ordinance.

Dick Fortin stated that he spoke with Burr Phillips of Civil Solutions regarding Potter Road and noted that a site visit will be needed to put together an estimate for engineering services.

Dick Fortin explained that he reviewed a diagram of Elbow Hill Road and stated that the gates are on private property and not a Town road. Dick Fortin showed the location of Elbow Hill Road and the private road that crosses the property of Zach Page.

John Schmerfeld stated that he met with Ed Reilly and is working on revisions to the Procurement Policy. John Schmerfeld noted that the Conflict of Interest Policy should also be reviewed and updated.

The Board discussed the proposed Wetland Ordinance amendment. It was noted that the Ordinance protects the water resources in Eaton and may impede development but that there are provisions for property owners to seek a Variance.

Greg Grinnell gave an update on the MWV Solid Waste District and proposed changes. Greg Grinnell explained that the District will now only be advisory and that the Town of Conway is working on the long-term landfill plan.

John Schmerfeld made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 5:55 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

December 3, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, December 3, 2025 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$177,673.49 for 14 items. The Payroll Manifest and checks were also reviewed and signed.

Greg Grinnell read the Public Notice and opened the Public Hearing to amend the fees for abutter and regional notices. It was noted that the cost of certified letters has increased and that the current fees do not cover the Town's costs. ***Dick Fortin made a motion, seconded by Greg Grinnell, to set the fee of \$15 for certified notices effective January 1, 2026. Motion unanimously carried.***

The Board reviewed the Minutes of November 18, 2025. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Signature items included correspondence to Diana Simonds, Abatement for the EVPS Vault, 2025 Municipal Assessment Data Certificate and Notices of Intent to Cut for the South Eaton Meeting House (R06-036 & 033) and Duncan & Claudia Wilson (R06-034).

Choremi Family Trust submitted a Building Permit application to renew Building Permit #2024035 for a single-family residence at 890 Potter Road (R01-001-A). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025040).

The Board reviewed an application for renewal of the Fire Warden and Deputy Fire Wardens for the Town. The Board tabled the application until their next meeting so that the membership listing can be updated.

The Board reviewed an email from Lauren Fullerton from the Conway Humane Society giving more information on the 2026 contract.

The Board reviewed a Proposal for Services from Fidium for Broadband service at Town Hall. The Board agreed to hold off on changing services at this time.

White Mountain Community Health Center submitted information on their 2026 funding request of \$800.

NH Votes/Secretary of State's Office submitted information on the new accessible voting system and cost for configuration of local elections.

NHMA submitted information on the NH Carbon Sequestration Study Committee.

The Planning Board submitted Notices of Decision for Bee Lakeside LLC and Jeffrey Hertel.

The Board scheduled a meeting for December 9th to meet with Road Agent Heath and the Moores from Camp Waukeela.

The Board will be meeting with Bank representatives over the next two meetings and have asked for information regarding rates, customer service and the net worth of the bank.

Greg Grinnell explained that he attended the last School Board meeting as a resident and gave an overview of the contract process.

Greg Grinnell stated that he has been reviewing documentation on new Building code laws and legislation regarding ADUs in an effort to plan for future Town regulations. Greg Grinnell noted that he will not be seeking another term as Selectman.

Dick Fortin suggested reaching out to Zach Page to reiterate the winter travel agreement on Foss Mountain Road. Dick Fortin noted that there are five Class VI roads in Town and explained that he will research further the rules regarding highways to summer cottages for the Board's review and discussion.

John Schmerfeld submitted draft copies of amended Procurement and Conflict of Interest policies for the Board's review and discussion at the next meeting. John Schmerfeld explained that he is pushing for more transparency, with purchase orders and the ability to approve expenses prior to paying invoices. John Schmerfeld stated that he recommends that the Town to adopt the State Statute on nepotism as part of the policies.

Dick Fortin made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:04 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

December 9, 2025

A duly-noticed Special Meeting of the Board of Selectmen took place on Tuesday, December 9, 2025 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 8:00 am.

Road Agent Richard Heath met with the Board to review projected 2026 budgets. Road Agent Heath reviewed pricing proposals from GMI Asphalt to continue with the road reconstruction projects and noted that he is asking for \$200,000 for the projects and another \$75,000 for gravel. Road Agent Heath requested raises for staff next year.

John Schmerfeld gave an overview of the proposed changes to the Procurement Policy and explained why the Board is updating the Policy.

At 6:32 am, Dick Fortin made a motion, seconded by John Schmerfeld, to enter non-public session under RSA 91-A:3 II(a). Motion carried by roll call vote (Greg Grinnell-Yes, Dick Fortin-Yes, John Schmerfeld-Yes).

Dick Fortin made a motion, seconded by John Schmerfeld, to leave non-public session. Motion carried by roll call vote (Greg Grinnell-Yes, Dick Fortin-Yes, John Schmerfeld-Yes). The Board reconvened public session at 8:49 am.

Dick Fortin made a motion, seconded by John Schmerfeld, to seal the Minutes because it was determined that divulgence of this information likely affect the reputation of an individual. Motion carried by roll call vote (Greg Grinnell-Yes, Dick Fortin-Yes, John Schmerfeld-Yes).

Graham and Gillian Moore of Camp Waukeela joined the Board to discuss the status of the shed on their Cass Point property. It was noted that a Special Exception is required from the Zoning Board of Adjustment to increase the dimensions of the shed. John Schmerfeld noted that the Assessor has indicated that there is a new deck on the cabin. Graham Moore stated that no work has occurred on the Cass Point property and granted permission for the Board to access the property for an inspection.

John Schmerfeld stated that he is Eaton's EMD and questioned whether there is a Policy for the Camp in the event of an emergency. Graham Moore stated that the Camp has adopted the ACA standards and will submit the Camp's policy to the Town.

Dick Fortin made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 9:30 am.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
December 16, 2025

The regular meeting of the Board of Selectmen took place on Tuesday, December 16, 2025 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$93,438.59 for 17 items. The Payroll Manifest and checks were also reviewed and signed.

The Board reviewed the Minutes of December 3 and 9, 2025. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Signature items included correspondence to William Lambert, Zach Page and Christopher Quigg.

Steve Larson met with the Board to discuss selection of Zoning Board alternate members and stated that Board members need to understand that Zoning Ordinance and rules of procedure. Greg Grinnell stated that the intent of the Tatler item is to make residents aware that there are openings to serve on the various Boards.

Julie Clement and Laura Hilliard of Meredith Village Savings Bank met with the Board to discuss banking services.

The Board reviewed information from TD Bank regarding the interest rates for CDs. ***Dick Fortin made a motion, seconded by John Schmerfeld, to roll over the CD for an additional two months. Motion unanimously carried.***

The Board reviewed information on the proposed 2026 costs for the Transfer Station. The Board requested that information be solicited on the status of the updated District Agreement.

The Board reviewed information on the 2026 cost for fire coverage from Center Conway Fire Precinct.

Primex submitted updated Cybersecurity Incident Response procedures.

The Board reviewed the budget and year-to-date expenditures.

Monique Hebert met with the Board and gave an update on the current school contract negotiations. It was noted that the Eaton School Board will be reviewing the proposed contract at their January Board meeting.

The Board discussed a property visit to Camp Waukeela to review the shed and cabin on the Cass Point property.

The Board discussed amendments to the Procurement Policy and will continue to work on updating the Policy.

John Schmerfeld noted that he is still working on putting together a table-top exercise for January.

Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 5:55 pm.

Respectfully submitted,

Lianne Boelzner

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