

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**February 3, 2026**

The regular meeting of the Board of Selectmen took place on Tuesday, February 3, 2026 at the Evans Memorial Building. Present were Greg Grinnell, Dick Fortin and John Schmerfeld. Also present was Dennis Sullivan. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$13,610.61 for 15 items.

The Board reviewed the Minutes of January 28, 2026. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed a request from ZBA Chair Stephen Larson. ***Dick Fortin made a motion, seconded by John Schmerfeld, to appoint Kenneth Cargill as an Alternate to the Zoning Board of Adjustment for a term of 3 years. Motion unanimously carried.***

The Board reviewed and Greg Grinnell signed the NHDRA form MS-60-A Auditor Option and Schedule. The Board discussed the role of the auditors and questioned whether there are different levels of oversight. The Board will research the issue for further discussion.

Kirk Roberts submitted a Building Permit application for a temporary handicap ramp at 2878 Eaton Road (R05-035). The Building Permit application was reviewed and approved as all requirements of the 2025 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2025042).

State of NH submitted a Statement of Remittance for the Quarter 3 Highway Block Grant payment of \$9025.49.

Tri-County CAP submitted information for their financial request and noted that the representative would be unavailable for the Budget Hearing. The Board requested that usage numbers be available for the Hearing.

The Board reviewed Legislative Bulletin #5.

Dennis Sullivan noted that a Conservation Conversation will be held on February 17<sup>th</sup> beginning at 6:30 pm at the Town Hall to review the proposed Wetland Ordinance amendment.

Greg Grinnell explained that he met with Road Agent Heath and performed an inspection of the culvert on Ridge Road. Dick Fortin noted that snow is being plowed so that it enters the stream, which is a contributing factor to the high water levels. Greg Grinnell noted that he will draft a letter indicating that the culvert was inspected and that some of the rocks will be removed during the summer.

The Board discussed The Grove and noted that the picnic table and grill will be removed and that a "No Camping" sign will be posted.

John Schmerfeld submitted a draft of the Master Plan Chapter 4 (Town Hall Operations) for the Board's review and discussion at the next meeting. John Schmerfeld explained that the Planning Board reviewed the updated Chapter on Roads and questioned whether it is appropriate to list some of the issues that the Selectmen are working on with NHDOT representatives.

John Schmerfeld stated that Mary Kate Daley from Eversource will be at the April 7<sup>th</sup> Selectmen-HSEM meeting and has forwarded the Town's billing questions to Tim Kelly, who is the account representative.

John Schmerfeld explained that he has reviewed the Town of Conway's Noise Ordinance and suggested adopting a similar Ordinance but also address jake brakes. It was noted that the issue will be turned over to the Planning Board to draft an Ordinance for adoption at next year's Town Meeting.

John Schmerfeld noted that he is working on the Conflict of Interest and Procurement Policies and will submitted updated versions. Dick Fortin suggested reviewing all the Policies at the first two meetings after Town Meeting.

The Board scheduled the quarterly Safety Committee meeting for March 10<sup>th</sup> at 12 noon.

The Board and Dennis Sullivan discussed the issue of camping areas in Eaton. It was noted that a camping area must adhere to NHRSA 216 and that to establish a camping area, it will require Site Plan Review.

The Board reviewed and amended the proposed operating budget to cover the cost of painting and pressure washing at Town Hall. The Board reviewed the proposed Warrant and voted on each Article. The Board reviewed the estimated revenues for the Budget Hearing on Thursday, February 5<sup>th</sup>.

***John Schmerfeld made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried.*** The meeting adjourned at 5:22 pm.

Respectfully submitted,

*Lianne Boelzner*

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